

# Unposted Charges

<b>163781 721L wCustodial Supplies and Material</b>				<b>\$116.96</b>
<b>FO-314264</b>	<b>227980 721Y4 0</b>	<b>Fitness Center</b>	<b>Completed</b>	<b>\$116.96</b>
I need a GIRF created for a case of F32 T8 bulbs for the Fitness Center. The Price of the Bulbs are \$115.80.				
			4/24/2015 Part	\$116.96
<b>163781 781 0 Custodial Revenue</b>				<b>\$3,343.72</b>
<b>FO-286246</b>	<b>771901 721Y4 0</b>	<b>Manoogian Second Floor Renovation</b>	<b>Created</b>	<b>\$2,364.34</b>
To cover the cost to provide trash receptacles at second floor of Manoogian Building in newly renovated classrooms, per attached quote provided by Sheryl Lloyd from Allied-Eagle Supply dated May 21, 2014. "NTE \$2,377.70"				
			8/19/2014 Other	\$2,364.34
<b>FO-293372</b>	<b>771901 721Y4 0</b>	<b>Manoogian Second Floor Renovation</b>	<b>Created</b>	<b>\$701.18</b>
To cover the cost to provide dry eraser marker and sets of dry erase markers for second floor classrooms in Manoogian Building.				
			8/24/2014 Other	\$701.18
<b>FO-314400</b>	<b>127211 721Y4 0</b>	<b>COMMUNICATION ADMINISTRATION</b>	<b>Created</b>	<b>\$278.20</b>
Custodial to provide support for the Speech tournament April 25, 2015.				
			4/15/2015 Labor	\$138.90
			4/15/2015 Labor	\$139.30
<b>163943 781 0 Keys &amp; Cores Revenue</b>				<b>\$1,842.50</b>
<b>FO-306260</b>	<b>227703 721Y4 0</b>	<b>McGregor Revenue</b>	<b>Finished</b>	<b>\$165.00</b>
New Key New Staff Member Key #: 10SA-3 Key Holder ID: Jeffrey Cassell Qty: 4				
action: 2- Core changes for doors 30 & 40. Key both doors on the 10SA-3 Core. Please supply 4- keys. Account #: 227703				
			4/8/2015 Labor	\$165.00
<b>FO-307128</b>	<b>227601 721Y4 0</b>	<b>PARKING &amp; TRANSPORTATION</b>	<b>Finished</b>	<b>\$453.75</b>
Attention Douge. In the lobby of PS1 there are floor tiles that are damage and needs replacing.				
Jack 1/28/15 lps: Chng to Est for Main				
			4/18/2015 Labor	\$453.75
<b>FO-312902</b>	<b>147651 721Y4 0</b>	<b>OFFICE OF REGISTRAR</b>	<b>Finished</b>	<b>\$55.00</b>
contact: Doris Daviscontact_email: dorisdavis@wayne.educontact_ph: 313-577-3556desired_date: 04/03/2015funding_source: 147651funding_year: 2015preferred_billing_method: Directproject_description: Change hardware on door leading from hallway to suite 4015. Hardware is former Detroit Public School hardware. Also Door to Suite 4016.1 will not open. Needs lock and keys issued. All keys should be keyed to submaster 39801 and an individual key issued for suite 4016.1. SEE MIKE PINES FOR DETAILS.JUST DO ITproject_name: 4th Floor Doors & Liza DoorDorothy Carter 03/31/2015 10:17 - Received approval via e-mail dated 3/30/31 to charge account index 147651 from Arthurine Turner, Director, Business Affairs Dorothy Carter 03/30/2015 12:11 - This appears to be a "Just Do It" request, please have your Business Manager e-mail ad4634@wayne.edu to identify and approve the account index number to charge for this service. Thank you, Dorothy Carter 3/30/15 lps: Chng to Est for Main				
			4/1/2015 Labor	\$55.00
<b>FO-313643</b>	<b>227149 721Y4 0</b>	<b>SCB MAINTENANCE</b>	<b>Finished</b>	<b>\$481.25</b>
Core Change New Space Assignment Key #: ARAMARK Key Holder ID: Gerry Tilson Qty: 3				
action: Final keys and cores for retail space. Quantity From Rycon - Pandas need six cylinders and six cores Taco bell need two cores Wing stop need three cores two at front gate one at back door. WSU Key Shop to verify acceptance of WSU Cores into existing cylinders, provide new only as necessary. Core pull key is with Aramark Dining Services. Account #: 227149 Dorothy Carter 04/06/2015 12:38 - Approval received to charge account index 227149 per e-mail from Gerald Tilson dated 3-31-15.				
			4/7/2015 Labor	\$275.00
			4/20/2015 Labor	\$206.25

**FO-313647 227149|721Y4|0 SCB MAINTENANCE****Finished****\$82.50**

Core Change  
New Space Assignment  
Key #: 30A AA2  
Key Holder ID: Hillel  
Qty: 1

action: Hello-  
Please change the core 30A AA1 to  
30A AA2 in the service elevator  
lobby that leads to the Hillel of  
Metro Detroit to match their other  
exterior door core.

Account #: 227149

Dorothy Carter 04/06/2015 13:22 - Approval received from Shelia Primas to charge account index 227149 via e-mail dated 4/6/15.

4/14/2015 Labor \$82.50

**FO-313734 227980|721Y4|0 Fitness Center****Finished****\$55.00**

Core Change  
Damaged  
Key #: 11ZB  
Key Holder ID: Rob Latva  
Qty: 1

action: Core needs to be changed  
out. Alarm went off and  
attempted to disarm alarm.  
Placed key in core and the  
core came out with the  
key. The door is an emergency  
exit on the 1st floor.

4/9/2015 Labor \$55.00

**FO-314366 772037|721Y4|0 Physics Bldg Llope Lab Renovation****Finished****\$550.00**

New Key  
New Space Assignment  
Key #: Unknown  
Key Holder ID: William Liope  
Qty: 6

action: Provide (6) Six new door cores all keyed the same with 6 Keys. Room 019.6 Two cores, 019.1 One core, 017 One core, 038 One core, 036 One core.

4/17/2015 Labor \$275.00

4/20/2015 Labor \$275.00

**163951|721L wCarpenter Supplies and Material****\$436.13****FO-312753 135511|721Y4|0 NURSING****Created****\$5.87**

To cover the cost for the Carpenters to remove 18 signs and replace with 20 new signs. "NTE \$1,200.00"

contact: Shelley Clifton  
contact\_email: shelly.clifton@wayne.edu  
contact\_ph: 7-4086  
desired\_date: 05/29/2015  
funding\_source: TBD  
funding\_year: 2015  
preferred\_billing\_method: Direct  
project\_description: Upgrade the evac building signage in the Cohn Building  
project\_name: Cohn - Building Evac Signage Upgrade  
Brazen 03/27/2015 17:22 - Received authorization from S.Clifton using index 135511. Alan has the signs.  
Sandy Yarrington 03/17/2015 13:37 - 30 Day Reminder Notice; web email sent to customer.  
Brazen 02/10/2015 11:20 - Estimate sent valued at \$3,750.  
Brazen 02/03/2015 10:22 - Alan has the info; estimate in development.

4/20/2015 Part \$5.87

**FO-313470 228200|721Y4|0 NORTH HALL MAINTENANCE****Created****\$265.63**

Door on the 2nd floor, middle stairwell doesn't shut all the way. Maintenance removed the door closure. Closure was leaking fluid and holding door open.  
Please contact me if you want the old closure 313-999-0395. Thank you

4/5/2015 Part \$265.63

**FO-315857 146609|721Y4|0 Research Compliance Administration Created \$164.63**

Remove & replace DPS Cylinders to operate on university's key system - 5 cores to be keyed alike. Put on a patented key way. Cut 3 keys total. Please

give to Mike Pines. Dorothy Carter 04/29/2015 10:15 - Received approval from Antonio Yancey via e-mail dated 4/28/15 to charge account index 146609.

Dorothy Carter 04/27/2015 12:04 - Second Request - Please identify and approve the account index number you want to charge for this service. Thank you,  
Dorothy Carter Dorothy Carter 04/24/2015 12:12 - This appears to be a "Just Do It" request. Please have your Business Affairs Officer to e-mail  
ad4634@wayne.edu to identify and approve the account index number to charge for this service. Thank you, Dorothy Carter

4/29/2015 Part \$164.63

**163951|721L wElectrical Supplies and Material \$2,144.04**

**FO-293594 771633|721Y4|0 Lighting Retrofit Design Various BI Finished \$46.28**

To cover the cost of the Lighting retrofit crew to move from FAB to Purdy Kresge. Looking to create FO for Purdy Kresge to track expenditure. "NTE \$150,000.00"

4/20/2015 Part \$46.28

**FO-307733 227601|721Y4|0 PARKING & TRANSPORTATION Finished \$14.17**

Tonya Jones 01/30/2015 15:05 - Separate work order created for carpentry work.

Parking Structure 8 Office- Hang Bulletin Board, re-locate 3 electrical outlets, build/install cabinet to put safe in. bpn

4/20/2015 Part \$2.75

4/20/2015 Part \$2.24

4/20/2015 Part \$7.05

4/20/2015 Part \$2.13

**FO-310641 227601|721Y4|0 PARKING & TRANSPORTATION Created \$3.62**

To cover the cost for the Electricians to do the Heat Trace on this job.

Parking Structure #8- \*\*\*Emergency Priority  
Need\*\*\*3rd Level drain pipe has burst and water is pouring into the stairwell. Water is freezing up and causing ice in stairwell. Immediate assistance needed. bpn

Dorothy Carter 03/04/2015 09:48 - Per John Towle, this work order will need the Carpenters for Scaffold, Electricians for Heat Trace and Vendor; Bondi Insulation for proposal to Insulate the pipe.

4/20/2015 Part \$2.79

4/20/2015 Part \$0.83

**FO-312948 227601|721Y4|0 PARKING & TRANSPORTATION Created \$1,013.63**

PS#1 Electrician Monthly ROUTINE CHECK for 4/1 THRU 4/30/15

4/3/2015 Part \$872.64

4/3/2015 Part \$22.66

4/3/2015 Part \$116.96

4/3/2015 Part \$1.37

**FO-312949 227601|721Y4|0 PARKING & TRANSPORTATION Created \$880.13**

PS#2 Electrician Monthly ROUTINE CHECK for 4/1 THRU 4/30/15

4/17/2015 Part \$872.64

4/17/2015 Part \$7.49

**FO-312956 227601|721Y4|0 PARKING & TRANSPORTATION Created \$28.03**

Campus Monthly ROUTINE CHECK for 4/1 THRU 4/30/15

4/8/2015 Part \$3.31

4/8/2015 Part \$3.92

4/8/2015 Part \$9.88

4/8/2015 Part \$1.41

4/8/2015 Part \$9.51

**FO-314473 227980|721Y4|0 Fitness Center Finished \$158.18**

2nd Floor - Basketball Courts - Several overhead lights are burnt out. Need to be replaced as soon as possible.

4/16/15 lps: Chng to Est for Main

4/20/2015 Part \$2.44

4/20/2015 Part \$155.74

**163951|721L wPlumbing/Pipe Supply&Material \$1.71**

**FO-313643 227149|721Y4|0 SCB MAINTENANCE****Finished****\$0.00**

Core Change  
New Space Assignment  
Key #: ARAMARK  
Key Holder ID: Gerry Tilson  
Qty: 3

action: Final keys and cores for retail space. Quantity From Rycon - Pandas need six cylinders and six cores Taco bell need two cores Wing stop need three cores two at front gate one at back door. WSU Key Shop to verify acceptance of WSU Cores into existing cylinders, provide new only as necessary. Core pull key is with Aramark Dining Services.

Account #: 227149

Dorothy Carter 04/06/2015 12:38 - Approval received to charge account index 227149 per e-mail from Gerald Tilson dated 3-31-15.

4/8/2015	Part	\$105.41
4/10/2015	Part	(\$105.41)

**FO-314734 133461|721Y4|0 Medicine - Equipment Repairs****Finished****\$1.71**

Room 4333 - Please have university pipe shop disconnect water line for dishwasher (equipment scheduled for disposal). Please direct bill account 133461 for all labor costs. Must be completed by Monday, April 27, 2015. Please contact Krista Mitchell at 577-9028 with any questions or concerns..... DB/4-21-15 .....

4/28/2015	Part	\$0.63
4/28/2015	Part	\$1.08

**163951|781|0 Maintenance Trades Revnue****\$53,801.29****FO-281125 771821|721Y4|0 Scott Hall Maint Elec Dist Syst****Created****\$4,785.00**

To cover the cost for WSU Electricians for electrical preventative maintenance work at Scott Hall. "NTE \$20,000.00"

Plant Fund Account - Project Manager Fee - Scott Hall Maintenance Distribution Systems.

contact: Dave Kuffner  
desired\_date: 10/1/13  
funding\_source: Deferred maintenance  
funding\_year: 2013  
preferred\_billing\_method: To Be Determined  
project\_description: Perform predictive and proactive testing of the electrical distribution system at Scott Hall.  
project\_name: Preventative Maintenance Electrical Distribution Systems  
02/20/2013 16:23 BRAZ - Appropriations request sent; project through Colburn's group; please use this request for PM-fee FO.

4/4/2015	Labor	\$495.00
4/4/2015	Labor	\$495.00
4/4/2015	Labor	\$495.00
4/4/2015	Labor	\$495.00
4/6/2015	Labor	\$55.00
4/9/2015	Labor	\$110.00
4/9/2015	Labor	\$110.00
4/11/2015	Labor	\$660.00
4/13/2015	Labor	\$110.00
4/14/2015	Labor	\$275.00
4/20/2015	Labor	\$110.00
4/25/2015	Labor	\$660.00
4/25/2015	Labor	\$660.00
4/27/2015	Labor	\$55.00

**FO-290761 137461|721Y4|0 MORTUARY SCIENCE ADMINISTRATION****Created****\$135.00**

Missing blinds in the follow locations Please replace:  
1 blind in room 123  
4th floor hall Replace 2 blinds at terrace window  
Room 422 Replace 12 blinds  
Replace 30 blinds in rear hallway student study area  
3/4/14 lps: Chng from IServ To Est For Main  
3/5/14 11:20 djc: Sent folder to David Kuffner to have estimated.  
6/6/14 9:46 tlj: Estimate in the amount of \$515.00 e-mailed to customer  
07/24/14 16:42 djc: E-mail approval received dated 06/27/14.

4/29/2015	Other	\$135.00
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**FO-293594 771633|721Y4|0 Lighting Retrofit Design Various BI****Finished****\$5,115.00**

To cover the cost of the Lighting retrofit crew to move from FAB to Purdy Kresge. Looking to create FO for Purdy Kresge to track expenditure. "NTE \$150,000.00"

			3/30/2015	Labor	\$440.00
			3/31/2015	Labor	\$440.00
			4/1/2015	Labor	\$440.00
			4/2/2015	Labor	\$440.00
			4/3/2015	Labor	\$440.00
			4/6/2015	Labor	\$440.00
			4/7/2015	Labor	\$275.00
			4/8/2015	Labor	\$440.00
			4/9/2015	Labor	\$440.00
			4/10/2015	Labor	\$440.00
			4/13/2015	Labor	\$440.00
			4/14/2015	Labor	\$440.00
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FO-298538	133121 721Y4 0	SOM - Facilities & Support Service	Finished		\$660.00
Standing work order for carpenter shop for small jobs at School of Medicine buildings. Time period is FY 2015, October 1, 2014 - September 30, 2015. Charge account index 133121. Authorized signatures are Robert Gagnier, Krista Mitchell, Sheryl MacGillis. Replaces work order FO-264532					
			4/10/2015	Labor	\$82.50
			4/10/2015	Labor	\$82.50
			4/24/2015	Labor	\$165.00
			4/24/2015	Labor	\$165.00
			4/27/2015	Labor	\$55.00
			4/27/2015	Labor	\$55.00
			4/29/2015	Labor	\$55.00
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FO-303364	227601 721Y4 0	PARKING & TRANSPORTATION	Finished		\$907.50
The male rest room at PS1 ceiling is in need of repair.					
Jack					
			4/25/2015	Labor	\$660.00
			4/25/2015	Labor	\$247.50
<hr/>					
FO-305276	228184 721Y4 0	UNIVERSITY TOWERS - REIMBUR.REPAI	Finished		\$722.00
Push Bar on main entrance door is broken. The bar is behind the front desk.					
			4/3/2015	Other	\$282.00
			4/10/2015	Labor	\$220.00
			4/10/2015	Labor	\$220.00
<hr/>					
FO-306260	227703 721Y4 0	McGregor Revenue	Finished		\$35.00
New Key New Staff Member Key #: 10SA-3 Key Holder ID: Jeffrey Cassell Qty: 4					
action: 2- Core changes for doors 30 & 40. Key both doors on the 10SA-3 Core. Please supply 4- keys. Account #: 227703					
			4/27/2015	Other	\$35.00
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FO-307127	227601 721Y4 0	PARKING & TRANSPORTATION	Finished		\$838.75
In the lobby and rest rooms of PS1 there are ceiling tiles that are damage or missing and need replacing.					
Jack					
			4/25/2015	Labor	\$137.50
			4/25/2015	Labor	\$453.75
			4/25/2015	Labor	\$247.50

**FO-307128 227601|721Y4|0 PARKING & TRANSPORTATION****Finished****\$2,954.70**

Attention Douge. In the lobby of PS1 there are floor tiles that are damage and needs replacing.

Jack  
1/28/15 lps: Chng to Est for Main

4/15/2015	Other	\$479.70
4/18/2015	Labor	\$660.00
4/18/2015	Labor	\$330.00
4/18/2015	Labor	\$660.00
4/25/2015	Labor	\$660.00
4/25/2015	Labor	\$165.00

**FO-307733 227601|721Y4|0 PARKING & TRANSPORTATION****Finished****\$1,265.00**

Tonya Jones 01/30/2015 15:05 - Separate work order created for carpentry work.  
Parking Structure 8 Office- Hang Bulletin Board, re-locate 3 electrical outlets, build/install cabinet to put safe in. bpn

4/18/2015	Labor	\$660.00
4/18/2015	Labor	\$440.00
4/18/2015	Labor	\$165.00

**FO-309630 771892|721Y4|0 Community Arts - Security Upgrades****Finished****\$145.00**

Core Change  
New Space Assignment  
Key #: Engineering/Mechanical  
Key Holder ID: Engineering/Mechanical  
Qty: 1

action: Please Install (1) Eng/Mech  
Core into the Alarm Key  
Switch as part of the  
Security/OneCard Updates.  
Thanks! (floor plan emailed  
to Mike Pines  
Account #: 771892

4/8/2015	Other	\$145.00
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**FO-309634 771892|721Y4|0 Community Arts - Security Upgrades****Finished****\$40.00**

Core Change  
New Space Assignment  
Key #: Engineering/Mechanical  
Key Holder ID: Engineering/Mechanical  
Qty: six

action: Please Install (6) Eng/Mech  
Cores into the Alarm Key  
Switches as Part of the  
Security/OneCard Updates.  
(floor plan with locations  
emailed to Mike Pines)  
Account #: 771892

4/8/2015	Other	\$40.00
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**FO-309831 228167|721Y4|0 CHATSWORTH TOWERS AND ANNEX****Created****\$7,808.67**

(\*\*) PO REQ DK 4-2-15

Repair Spence valve. See Pete Smolenyak for details.  
Controls were reviewed and are working properly. Possible pilot issue to pipe fitters. JH/2-24-15

4/21/2015	Other	\$7,808.67
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**FO-310054 227970|721Y4|0 STANDING FUNDS FOR W.S.U. BOOKSTO****Finished****\$55.00**

hang ELEVATOR directional sign on 1st floor from suspended ceiling track, see Emily or Jodi for location  
index # 227970  
2/25/15 lps: Chng to Est for Main

4/10/2015	Labor	\$55.00
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**FO-310308 227149|721Y4|0 SCB MAINTENANCE****Finished****\$165.00**

ELECTRICIANS W/O, 2 hallway lights n/w  
probably ballasts , tubes replaced , did not work.  
index # 227149  
2/27/15 lps: Chng to Est for Main

4/11/2015	Labor	\$82.50
4/11/2015	Labor	\$82.50

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<b>FO-310641</b>	<b>227601 721Y4 0</b>	<b>PARKING &amp; TRANSPORTATION</b>	<b>Created</b>	<b>\$4,201.77</b>
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To cover the cost for the Electricians to do the Heat Trace on this job.

Parking Structure #8- \*\*\*Emergency Priority  
Need\*\*\*3rd Level drain pipe has burst and water  
is pouring into the stairwell. Water is freezing up  
and causing ice in stairwell. Immediate assistance  
needed. bpn

Dorothy Carter 03/04/2015 09:48 - Per John Towle, this work order will need the Carpenters for Scaffold, Electricians for Heat Trace and Vendor; Bondi  
Insulation for proposal to Insulate the pipe.

4/11/2015	Labor	\$660.00
4/11/2015	Labor	\$660.00
4/11/2015	Labor	\$660.00
4/18/2015	Labor	\$660.00
4/18/2015	Labor	\$660.00
4/18/2015	Labor	\$110.00
4/18/2015	Labor	\$660.00
4/28/2015	Other	\$131.77

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<b>FO-311105</b>	<b>228400 721Y4 0</b>	<b>THE TOWERS</b>	<b>Finished</b>	<b>\$221.10</b>
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Laminate is chipped on partition wall leading behind the counter. Subway has the laminate.  
3/10/15 lps: Chng to Est for Main

4/1/2015	Labor	\$55.00
4/2/2015	Part	\$1.10
4/2/2015	Labor	\$82.50
4/2/2015	Labor	\$82.50

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<b>FO-311411</b>	<b>168227 721Y4 0</b>	<b>Univ. Special Events &amp; Services</b>	<b>Finished</b>	<b>\$45.00</b>
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Core Change  
Damaged  
Key #: 11LP1  
Key Holder ID: Jeffrey Block  
Qty: 1

action: New Core for Special Events  
office. I was just made aware that the core is no longer in their back door.  
The core number provided is for their front door. We would like the back door core to match so new keys do not have to be made.  
Account #: 168227

4/8/2015	Other	\$45.00
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<b>FO-311420</b>	<b>227149 721Y4 0</b>	<b>SCB MAINTENANCE</b>	<b>Finished</b>	<b>\$35.00</b>
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Core Change  
New Space Assignment  
Key #: Food Service Aramark  
Key Holder ID: Gerry Tilson  
Qty: 2

action: Core requested for new Wingstop retail space. Door to rear corridor and iron gate.  
Account #: 227149  
Tonya Jones 03/16/2015 10:50 - email sent to Gerry Tilson requesting authorization to use index 227149.

4/27/2015	Other	\$35.00
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<b>FO-311987</b>	<b>227980 721Y4 0</b>	<b>Fitness Center</b>	<b>Finished</b>	<b>\$228.28</b>
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Women's Locker Room - Need shower curtains  
ordered to replace current curtains. 12 curtains  
need to be ordered. We need wider curtains than  
originally planned for. The old measurements are  
42"x74". We need wider curtains. Need at least 6  
more inches on both sides. Minimum width should  
be at least 54". If it is more than 54", that's fine.

4/16/2015	Other	\$173.28
4/27/2015	Labor	\$55.00

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<b>FO-312448</b>	<b>227601 721Y4 0</b>	<b>PARKING &amp; TRANSPORTATION</b>	<b>Finished</b>	<b>\$367.00</b>
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Attention Doug

The roll up right gate at PS8 on the Forest side is damage and is in need of repairs.  
Thanks Jack

4/18/2015	Other	\$367.00
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**FO-312519 227980|721Y4|0 Fitness Center****Finished****\$660.00**

south east portion of the main floor, 5th floor outlet from the south end, elliptical #91. The floor outlet is dead, I checked the breaker and it is not flipped so there might be a supply issue.

4/11/2015	Labor	\$330.00
4/11/2015	Labor	\$330.00

**FO-312753 135511|721Y4|0 NURSING****Created****\$1,457.50**

To cover the cost for the Carpenters to remove 18 signs and replace with 20 new signs. "NTE \$1,200.00"

contact: Shelley Clifton  
contact\_email: shelley.clifton@wayne.edu  
contact\_ph: 7-4086  
desired\_date: 05/29/2015  
funding\_source: TBD  
funding\_year: 2015  
preferred\_billing\_method: Direct  
project\_description: Upgrade the evac building signage in the Cohn Building  
project\_name: Cohn - Building Evac Signage Upgrade  
Brazen 03/27/2015 17:22 - Received authorization from S.Clifton using index 135511. Alan has the signs.  
Sandy Yarrington 03/17/2015 13:37 - 30 Day Reminder Notice; web email sent to customer.  
Brazen 02/10/2015 11:20 - Estimate sent valued at \$3,750.  
Brazen 02/03/2015 10:22 - Alan has the info; estimate in development.

4/18/2015	Labor	\$660.00
4/18/2015	Labor	\$660.00
4/18/2015	Labor	\$137.50

**FO-312902 147651|721Y4|0 OFFICE OF REGISTRAR****Finished****\$220.00**

contact: Doris Daviscontact\_email: dorisdavis@wayne.edufactured\_date: 04/03/2015funding\_source: 147651funding\_year: 2015preferred\_billing\_method: Directproject\_description: Change hardware on door leading from hallway to suite 4015. Hardware is former Detroit Public School hardware. Also Door to Suite 4016.1 will not open. Needs lock and keys issued. All keys should be keyed to submaster 39801 and an individual key issued for suite 4016.1. SEE MIKE PINES FOR DETAILS.JUST DO ITproject\_name: 4th Floor Doors & Liza DoorDorothy Carter 03/31/2015 10:17 - Received approval via e-mail dated 3/30/31 to charge account index 147651 from Arthurine Turner, Director, Business Affairs Dorothy Carter 03/30/2015 12:11 - This appears to be a "Just Do It" request, please have your Business Manager e-mail ad4634@wayne.edu to identify and approve the account index number to charge for this service. Thank you, Dorothy Carter 3/30/15 lps: Chng to Est for Main

4/1/2015	Labor	\$220.00
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**FO-312903 227980|721Y4|0 Fitness Center****Finished****\$220.00**

Install a bike repair station and pump on the outside of the SW corner of the recreation center, near the existing bike racks. Please forward this to Dave Kuffner. Contact Ian Studders with questions and comments.

4/6/2015	Labor	\$220.00
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**FO-312948 227601|721Y4|0 PARKING & TRANSPORTATION****Created****\$1,430.00**

PS#1 Electrician Monthly ROUTINE CHECK for 4/1 THRU 4/30/15

4/1/2015	Labor	\$27.50
4/2/2015	Labor	\$82.50
4/3/2015	Labor	\$137.50
4/6/2015	Labor	\$137.50
4/7/2015	Labor	\$27.50
4/8/2015	Labor	\$27.50
4/9/2015	Labor	\$55.00
4/10/2015	Labor	\$27.50
4/13/2015	Labor	\$27.50
4/14/2015	Labor	\$55.00
4/15/2015	Labor	\$82.50
4/16/2015	Labor	\$55.00
4/17/2015	Labor	\$82.50
4/20/2015	Labor	\$55.00
4/21/2015	Labor	\$110.00
4/23/2015	Labor	\$82.50
4/24/2015	Labor	\$55.00
4/27/2015	Labor	\$110.00
4/28/2015	Labor	\$55.00
4/29/2015	Labor	\$137.50

**FO-312949 227601|721Y4|0 PARKING & TRANSPORTATION****Created****\$1,127.50**

PS#2 Electrician Monthly ROUTINE CHECK for 4/1 THRU 4/30/15

4/1/2015	Labor	\$27.50
4/2/2015	Labor	\$27.50
4/3/2015	Labor	\$55.00



4/6/2015	Labor	\$27.50
4/7/2015	Labor	\$110.00
4/8/2015	Labor	\$27.50
4/9/2015	Labor	\$27.50
4/10/2015	Labor	\$27.50
4/13/2015	Labor	\$27.50
4/14/2015	Labor	\$110.00
4/15/2015	Labor	\$82.50
4/16/2015	Labor	\$55.00
4/17/2015	Labor	\$220.00
4/20/2015	Labor	\$27.50
4/21/2015	Labor	\$55.00
4/23/2015	Labor	\$82.50
4/27/2015	Labor	\$55.00
4/29/2015	Labor	\$82.50

**FO-312951 227601|721Y4|0 PARKING & TRANSPORTATION**  
 PS#3 Electrician Monthly ROUTINE CHECK for 4/1 THRU 4/30/15

**Created**

**\$605.00**

4/1/2015	Labor	\$27.50
4/2/2015	Labor	\$27.50
4/3/2015	Labor	\$27.50
4/7/2015	Labor	\$27.50
4/8/2015	Labor	\$55.00
4/9/2015	Labor	\$137.50
4/10/2015	Labor	\$55.00
4/13/2015	Labor	\$27.50
4/14/2015	Labor	\$27.50
4/15/2015	Labor	\$27.50
4/16/2015	Labor	\$27.50
4/17/2015	Labor	\$27.50
4/20/2015	Labor	\$27.50
4/23/2015	Labor	\$27.50
4/27/2015	Labor	\$27.50
4/29/2015	Labor	\$27.50

**FO-312952 227601|721Y4|0 PARKING & TRANSPORTATION**  
 PS#4 Electrician Monthly ROUTINE CHECK for 4/1 THRU 4/30/15

**Created**

**\$2,035.00**

4/1/2015	Labor	\$192.50
4/2/2015	Labor	\$55.00
4/3/2015	Labor	\$55.00
4/6/2015	Labor	\$82.50
4/7/2015	Labor	\$27.50
4/8/2015	Labor	\$55.00
4/9/2015	Labor	\$55.00
4/10/2015	Labor	\$27.50
4/13/2015	Labor	\$220.00
4/13/2015	Labor	\$110.00
4/14/2015	Labor	\$55.00
4/15/2015	Labor	\$110.00
4/16/2015	Labor	\$110.00
4/17/2015	Labor	\$27.50
4/20/2015	Labor	\$27.50
4/23/2015	Labor	\$82.50
4/24/2015	Labor	\$275.00
4/27/2015	Labor	\$82.50
4/28/2015	Labor	\$330.00
4/29/2015	Labor	\$55.00

**FO-312953 227601|721Y4|0 PARKING & TRANSPORTATION**  
 PS#5 Electrician Monthly ROUTINE CHECK for 4/1 THRU 4/30/15

**Created**

**\$742.50**

4/1/2015	Labor	\$27.50
4/2/2015	Labor	\$82.50
4/3/2015	Labor	\$27.50

4/6/2015	Labor	\$27.50
4/7/2015	Labor	\$27.50
4/8/2015	Labor	\$27.50
4/9/2015	Labor	\$27.50
4/10/2015	Labor	\$27.50
4/13/2015	Labor	\$27.50
4/14/2015	Labor	\$27.50
4/15/2015	Labor	\$27.50
4/16/2015	Labor	\$27.50
4/17/2015	Labor	\$27.50
4/20/2015	Labor	\$247.50
4/23/2015	Labor	\$27.50
4/27/2015	Labor	\$27.50
4/29/2015	Labor	\$27.50

**FO-312954 227601|721Y4|0 PARKING & TRANSPORTATION**  
 PS#6 Electrician Monthly ROUTINE CHECK for 4/1 THRU 4/30/15

**Created**

**\$522.50**

4/1/2015	Labor	\$27.50
4/2/2015	Labor	\$27.50
4/3/2015	Labor	\$27.50
4/6/2015	Labor	\$27.50
4/7/2015	Labor	\$55.00
4/8/2015	Labor	\$27.50
4/9/2015	Labor	\$27.50
4/10/2015	Labor	\$27.50
4/13/2015	Labor	\$27.50
4/14/2015	Labor	\$27.50
4/15/2015	Labor	\$27.50
4/16/2015	Labor	\$55.00
4/17/2015	Labor	\$27.50
4/20/2015	Labor	\$27.50
4/23/2015	Labor	\$27.50
4/27/2015	Labor	\$27.50
4/29/2015	Labor	\$27.50

**FO-312956 227601|721Y4|0 PARKING & TRANSPORTATION**  
 Campus Monthly ROUTINE CHECK for 4/1 THRU 4/30/15

**Created**

**\$2,200.00**

4/2/2015	Labor	\$110.00
4/2/2015	Labor	\$82.50
4/3/2015	Labor	\$110.00
4/6/2015	Labor	\$110.00
4/7/2015	Labor	\$165.00
4/8/2015	Labor	\$220.00
4/9/2015	Labor	\$110.00
4/10/2015	Labor	\$247.50
4/13/2015	Labor	\$82.50
4/14/2015	Labor	\$137.50
4/15/2015	Labor	\$82.50
4/16/2015	Labor	\$110.00
4/17/2015	Labor	\$27.50
4/20/2015	Labor	\$27.50
4/21/2015	Labor	\$55.00
4/21/2015	Labor	\$55.00
4/23/2015	Labor	\$110.00
4/24/2015	Labor	\$110.00
4/27/2015	Labor	\$110.00
4/28/2015	Labor	\$55.00
4/29/2015	Labor	\$82.50

**FO-313391 227601|721Y4|0 PARKING & TRANSPORTATION**  
 Attention Douge. There is a bent meter pole at lot 58. We would like for it to be repaired.

**Finished**

**\$110.00**

Thanks  
 Jack

				4/2/2015	Labor	\$110.00
<b>FO-313432 227970 721Y4 0 STANDING FUNDS FOR W.S.U. BOOKSTO</b>				<b>Finished</b>		<b>\$1,072.50</b>
(**) PO REQ DK 4-9-15						
Please repair/replace DHW mixing valve in mechanical room per Paul Taylor						
Auxiliary Account Index 227970 ,,,,,,,,,,,,,,,,, DB/4-2-15 ,,,,,,,,,,,,,,,,,						
				4/11/2015	Labor	\$247.50
				4/11/2015	Labor	\$330.00
				4/11/2015	Labor	\$495.00
<b>FO-313438 228156 721Y4 0 DEROY APARTMENTS</b>				<b>Finished</b>		<b>\$82.50</b>
Temp core was installed but resident is unable to lock the door. Requesting a locksmithDorothy Carter 04/01/2015 14:55 - Per e-mail from Patrick Armstrong, overtime is authorized.						
				4/1/2015	Labor	\$82.50
<b>FO-313470 228200 721Y4 0 NORTH HALL MAINTENANCE</b>				<b>Created</b>		<b>\$110.00</b>
Door on the 2nd floor, middle stairwell doesn't shut all the way. Maintenance removed the door closure. Closure was leaking fluid and holding door open. Please contact me if you want the old closure 313-999-0395. Thank you						
				4/3/2015	Labor	\$110.00
<b>FO-313642 228156 721Y4 0 DEROY APARTMENTS</b>				<b>Finished</b>		<b>\$247.50</b>
Campus Health Center - repair/replace electrical outlet in hallway first floor close to DeRoy emergency exit. Sticky note near plug Dorothy Carter 04/06/2015 12:32 - Approval received to charge account index 228156 from Derek Donnellon via e-mail dated 4/3/15. 3/18/15 lps: Chng to Est for Main						
				4/7/2015	Labor	\$123.75
				4/7/2015	Labor	\$123.75
<b>FO-313647 227149 721Y4 0 SCB MAINTENANCE</b>				<b>Finished</b>		<b>\$17.50</b>
Core Change New Space Assignment Key #: 30A AA2 Key Holder ID: Hillel Qty: 1						
action: Hello- Please change the core 30A AA1 to 30A AA2 in the service elevator lobby that leads to the Hillel of Metro Detroit to match their other exterior door core. Account #: 227149 Dorothy Carter 04/06/2015 13:22 - Approval received from Shelia Primas to charge account index 227149 via e-mail dated 4/6/15.						
				4/27/2015	Other	\$17.50
<b>FO-313650 227980 721Y4 0 Fitness Center</b>				<b>Finished</b>		<b>\$495.00</b>
1st Floor - West back wall - Floor outlet behind Lifefitness Treadmill #29 does not work. Need fixed to be able to run power to treadmill. 4/6/15 lps: Chng to Est for Main						
				4/11/2015	Labor	\$247.50
				4/11/2015	Labor	\$247.50
<b>FO-313734 227980 721Y4 0 Fitness Center</b>				<b>Finished</b>		<b>\$45.00</b>
Core Change Damaged Key #: 11ZB Key Holder ID: Rob Latva Qty: 1						
action: Core needs to be changed out. Alarm went off and attempted to disarm alarm. Placed key in core and the core came out with the key.The door is an emergency exit on the 1st floor.						
				4/27/2015	Other	\$45.00

<b>FO-313875</b>	<b>168271 721Y4 0</b>	<b>Univ Capital Cmpgn Administration</b>	<b>Finished</b>	<b>\$55.00</b>
Room 314 - Remove shelves on east wall, repair and repaint walls as necessary. Repair cracked and bubbling paint on ceiling and repaint. Authorization and index will be requested from Sharon Progar and forwarded to Dorothy Carter. Dorothy Carter 04/08/2015 14:08 - Approval to charge account index 168271 received from Sharon Progar via e-mail dated 4/8/15.				
	4/15/2015	Labor		\$55.00
<b>FO-313876</b>	<b>168271 721Y4 0</b>	<b>Univ Capital Cmpgn Administration</b>	<b>Finished</b>	<b>\$990.00</b>
Room 314 - Remove shelves on east wall, repair and repaint walls as necessary. Repair cracked and bubbling paint on ceiling and repaint. Authorization and index will be requested from Sharon Progar and forwarded to Dorothy Carter. Dorothy Carter 04/08/2015 14:08 - Approval to charge account index 168271 received from Sharon Progar via e-mail dated 4/8/15.				
	4/18/2015	Labor		\$495.00
	4/18/2015	Labor		\$495.00
<b>FO-313877</b>	<b>135511 721Y4 0</b>	<b>NURSING</b>	<b>Finished</b>	<b>\$275.00</b>
Hang pictures in rooms 110 and 112 for Dean of Nursing, Dr. Laurie Clabo. Remove the coat rack from behind the door in room 114, patch and paint wall. Place 3 hooks on wall behind door, replacing the coat rack. Dorothy Carter 04/08/2015 14:20 - Approval received to charge account index number 135511 from Shelley Clifton via e-mail dated 4/7/15. Dorothy Carter 04/07/2015 15:39 - Hi Ruth, if you want this to be a "Just Do It" request, please have your Business Manager e-mail ad4634@wayne.edu identifying and to approve the account index number to charge for this service. Thank you, Dorothy Carter Myron Harper 04/01/2015 09:48 -Request for estimate sent to Maintenance Trade. 4/1/15 lps: Chng to Est for Main				
	4/15/2015	Labor		\$55.00
	4/17/2015	Labor		\$82.50
	4/17/2015	Labor		\$82.50
	4/22/2015	Labor		\$55.00
<b>FO-313879</b>	<b>135511 721Y4 0</b>	<b>NURSING</b>	<b>Finished</b>	<b>\$165.00</b>
Hang pictures in rooms 110 and 112 for Dean of Nursing, Dr. Laurie Clabo. Remove the coat rack from behind the door in room 114, patch and paint wall. Place 3 hooks on wall behind door, replacing the coat rack. Dorothy Carter 04/08/2015 14:20 - Approval received to charge account index number 135511 from Shelley Clifton via e-mail dated 4/7/15. Dorothy Carter 04/07/2015 15:39 - Hi Ruth, if you want this to be a "Just Do It" request, please have your Business Manager e-mail ad4634@wayne.edu identifying and to approve the account index number to charge for this service. Thank you, Dorothy Carter Myron Harper 04/01/2015 09:48 -Request for estimate sent to Maintenance Trade. 4/1/15 lps: Chng to Est for Main				
	4/18/2015	Labor		\$165.00
<b>FO-313919</b>	<b>228184 721Y4 0</b>	<b>UNIVERSITY TOWERS - REIMBUR.REPAI</b>	<b>Finished</b>	<b>\$110.00</b>
The entrance door to the Day Care is closing and not unlocking from the inside. The engineer was able to open the door and currently has it propped open.				
	4/9/2015	Labor		\$110.00
<b>FO-313921</b>	<b>122521 721Y4 0</b>	<b>MATTHAEI PUBLIC SERVICE</b>	<b>Finished</b>	<b>\$165.00</b>
Remove the Sweet 16 Banner located at the South Entrance (outside) and replace it with a new Sweet 16 Banner for W. Basketball Program. This will be a 'just do it' request. An index number will be available upon request from D. Carter. Any questions please contact Bob Ostrowski Thank You.Dorothy Carter 04/09/2015 09:31 - Received approval from Mary Beth Buchan to charge account index 122521 via e-mail dated 4/9/15. Dorothy Carter 04/02/2015 15:14 - This appears to be a "Just Do It" request, please have your Business Manager e-mail ad4634@wayne.edu to identify and approve the account index number to charge for this service. Thank you, Dorothy Carter				
	4/13/2015	Labor		\$82.50
	4/13/2015	Labor		\$82.50
<b>FO-313958</b>	<b>135511 721Y4 0</b>	<b>NURSING</b>	<b>Finished</b>	<b>\$55.00</b>
Request that two composite photo boards, of graduating Nursing classes, be hung in the basement hallway of the Cohn Building. See Ruth Jensen in suite 100 for photo boards. Thank you. Myron Harper 03/19/2015 11:24 -Estimate in the amount of \$ 110.00 e-mailed to the customer. Myron Harper 03/06/2015 11:04 -Request for estimate sent to Maintenance Trade. 3/5/15 lps: Chng to Est for Main				
	4/13/2015	Labor		\$27.50
	4/13/2015	Labor		\$27.50
<b>FO-314038</b>	<b>771580 721Y4 0</b>	<b>Elect.Serv.Upgrade&amp;Backup Generator</b>	<b>Finished</b>	<b>\$495.00</b>
To cover the cost for Electrical Shutdown work for April 11, 2015 - transfer electrical loads from normal service to the generator and back to normal. "NTE \$660.00"				
	4/11/2015	Labor		\$330.00
	4/11/2015	Labor		\$165.00
<b>FO-314054</b>	<b>228184 721Y4 0</b>	<b>UNIVERSITY TOWERS - REIMBUR.REPAI</b>	<b>Finished</b>	<b>\$220.00</b>
Interior door is not locking requesting locksmith. Occupant stated that its a security issue. Point of Contact at the day care will be Placidia.				
	4/10/2015	Labor		\$110.00
	4/10/2015	Labor		\$110.00

**FO-314145 227601|721Y4|0 PARKING & TRANSPORTATION Finished \$110.00**

At PS2 on the JCLSD side near the entry exit gate. the door closer is in need of repairs.

Thanks Jack

4/21/2015 Labor \$110.00

**FO-314290 228184|721Y4|0 UNIVERSITY TOWERS - REIMBURSEMENT Finished \$110.00**

Push bar on the front door that was just replaced is coming off the door, needs to be rehung.

4/15/2015 Labor \$110.00

**FO-314291 228300|721Y4|0 SOUTH HALL MAINTENANCE Finished \$275.00**

Both main door are not closing properly. Handicapped door is also leaking oil. The inner door on the left as you enter the building sometimes does not latch properly.

4/17/2015 Labor \$275.00

**FO-314366 772037|721Y4|0 Physics Bldg Llope Lab Renovation Finished \$50.00**

New Key  
New Space Assignment  
Key #: Unknown  
Key Holder ID: William Liope  
Qty: 6

action: Provide (6) Six new door cores all keyed the same with 6 Keys. Room 019.6 Two cores, 019.1 One core, 017 One core, 038 One core, 036 One core.

4/27/2015 Other \$50.00

**FO-314393 227601|721Y4|0 PARKING & TRANSPORTATION Created \$1,488.39**

To Eugene. PS4 North Roll up is in need of re piping and rewiring.  
4/15/15 lps: Chng to Est for Main

4/22/2015 Other \$74.20  
4/22/2015 Other \$74.20  
4/22/2015 Other \$12.42  
4/22/2015 Other \$19.78  
4/22/2015 Other \$12.95  
4/22/2015 Other \$19.49  
4/22/2015 Other \$50.44  
4/22/2015 Other \$74.20  
4/22/2015 Other \$74.20  
4/22/2015 Other \$53.64  
4/22/2015 Other \$32.32  
4/22/2015 Other \$10.38  
4/22/2015 Other \$4.86  
4/22/2015 Other \$95.31  
4/25/2015 Labor \$220.00  
4/25/2015 Labor \$660.00

**FO-314396 228156|721Y4|0 DEROY APARTMENTS Finished \$165.00**

Door handle has come off the door and can't be opened.

4/16/2015 Labor \$165.00

**FO-314449 228300|721Y4|0 SOUTH HALL MAINTENANCE Finished \$275.00**

Atchison - Asian Market - Main entrance door not closing properly, please repair. Dorothy Carter 04/16/2015 11:08 - Put request in on behalf of Patrick Armstrong while at TMA Conference. Ok per e-mail dated 4/14/15 from Patrick Armstrong.

4/17/2015 Labor \$110.00  
4/23/2015 Labor \$165.00

**FO-314467 228400|721Y4|0 THE TOWERS Finished \$660.00**

From Saturday - Work has been completed Towers Residential Suites. Room 814, student locked out of room, need locksmith. Over time has been authorized.  
Dorothy Carter 04/16/2015 11:08 - Put request in on behalf of Patrick Armstrong while at TMA Conference. Ok per e-mail dated 4/14/15 from Patrick Armstrong

4/12/2015 Labor \$110.00  
4/12/2015 Labor \$440.00  
4/12/2015 Labor \$110.00

**FO-314473 227980|721Y4|0 Fitness Center Finished \$1,485.00**

2nd Floor - Basketball Courts - Several overhead lights are burnt out. Need to be replaced as soon as possible.  
4/16/15 lps: Chng to Est for Main

	4/8/2015	Labor	\$660.00
	4/18/2015	Labor	\$660.00
	4/25/2015	Labor	\$82.50
	4/25/2015	Labor	\$82.50
<b>FO-314474 227980 721Y4 0 Fitness Center</b>	<b>Finished</b>		<b>\$110.00</b>
Men's Locker Room - 2nd Toilet Stall near Showers - The left side of the stall. The side wall and front wall of staff has separated at the top. Two screws came loose. Damage was done and cannot simply use new screws. 4/16/15 lps: Chng to Est for Main			
	4/24/2015	Labor	\$55.00
	4/24/2015	Labor	\$55.00
<b>FO-314492 228400 721Y4 0 THE TOWERS</b>	<b>Finished</b>		<b>\$82.50</b>
The emergency gate alarm on the patio will not shut off. Please send some over ASAP to fix this gate. Thank you very much.			
	4/16/2015	Labor	\$82.50
<b>FO-314734 133461 721Y4 0 Medicine - Equipment Repairs</b>	<b>Finished</b>		<b>\$330.00</b>
Room 4333 - Please have university pipe shop disconnect water line for dishwasher (equipment scheduled for disposal). Please direct bill account 133461 for all labor costs. Must be completed by Monday, April 27, 2015. Please contact Krista Mitchell at 577-9028 with any questions or concerns.,,,,,,,,,,,,,, DB/4-21-15 ,,,,,,,,,,,,,,			
	4/24/2015	Labor	\$165.00
	4/24/2015	Labor	\$165.00
<b>FO-314745 144684 721Y4 0 Yi, Zhengping</b>	<b>Finished</b>		<b>\$55.00</b>
Rm. 3146 (Zhengping Yi)- the 3-drawer Knoll file cabinet key number K158 is broke off in lock. Please extract key and supply extra key to replace it. Please contact Sonya Scott prior to entering room. My room is 2602. Just-do-it. Bus. Please contact Mgr. Kathleen Blumberg for approval. Dorothy Carter 04/20/2015 15:27 - Added account index 144684 to TMA. Dorothy Carter 04/20/2015 15:11 - Received approval from Kathleen Blumberg, Director of Business Affairs to charge account index 144684 via e-mail dated 4/20/15. Dorothy Carter 04/09/2015 09:39 - Please have your Business Manager e-mail ad4634@wayne.edu with the account index number to charge for this service since you are requesting it as a "Just Do It" request. Thank you, Dorothy Carter 4/8/15 lps: Chng to Est for Main			
	4/28/2015	Labor	\$55.00
<b>FO-314750 227980 721Y4 0 Fitness Center</b>	<b>Finished</b>		<b>\$350.63</b>
Main Floor - Electrical Outlet behind Elliptical #88 - Electrical outlet is used to power TV that is mounted on elliptical. Outlet is not working and need repaired to restore machine to full service. 4/20/15 lps: Chng to Est for Main			
	4/25/2015	Labor	\$123.75
	4/25/2015	Labor	\$123.75
	4/25/2015	Labor	\$103.13
<b>FO-315327 133461 721Y4 0 Medicine - Equipment Repairs</b>	<b>Finished</b>		<b>\$330.00</b>
Rooms 4333 and 4244 - Please have University electricians disconnect electrical connection to dishwashers located in rooms 4333 and 4244. All labor charges can be direct billed to index 133461. Please contact Krista Mitchell at 577-9028 with any questions or concerns. Please note: Must be done by Monday, April 27, 2015.			
	4/24/2015	Labor	\$165.00
	4/24/2015	Labor	\$165.00
<b>FO-315422 133461 721Y4 0 Medicine - Equipment Repairs</b>	<b>Finished</b>		<b>\$577.50</b>
Disconnect gas/vacuum lines from biological safety cabinets located in rooms 2133, 2144 and 3141 Elliman. Direct bill work to account 1-33461. Needs to be completed as soon as possible so equipment can be removed. ,,,,,,,,,,,,,,			
	4/24/2015	Labor	\$288.75
	4/24/2015	Labor	\$288.75

**FO-315424 144125|721Y4|0 ICR MED MBG**

**Finished**

**\$55.00**

Core Change  
New Space Assignment  
Key #: Key - 65709  
Key Holder ID: David Wissbrun  
Qty: 1 core 8 keys

action: Room # not available in drop-down list for "area." This is for ROOM 3274.2 which has a core in it that matches our main lab cores - i.e. all general access keys fit this room. We would like a unique core to replace the current, and 8 key copies for the new core. Thanks

Account #: 146689

Dorothy Carter 04/22/2015 16:21 - Approval received via e-mail dated 4/21/15 from Larry Klain to charge account index 144125.

4/28/2015 Labor \$55.00

**FO-315480 771972|721Y4|0 Campus Glass Breakage**

**Created**

**\$82.50**

Insurance - Police Report # W15-1130025 Please R/R Broken window in room 304, third floor freer house.

4/24/2015 Labor \$82.50

**FO-315735 168227|721Y4|0 Univ. Special Events & Services**

**Created**

**\$165.00**

I need the two windows removed from the lower left corner set of doors (standing outside looking at the doors) on the north east side of Matthaei by end of day tomorrow for generator cabling to come into the building. Use index 168227 to charge expenses to. These are the two windows that are usually removed for December commencements. They can bereplace after 2 pm this Friday.

4/29/2015 Labor \$82.50

4/29/2015 Labor \$82.50

**FO-315853 227601|721Y4|0 PARKING & TRANSPORTATION**

**Finished**

**\$385.00**

The male restroom at PS1 is backed up. We would like to have it cleared,,,,,,,,,

Thanks  
Jack

4/30/2015 Labor \$55.00

4/30/2015 Labor \$192.50

4/30/2015 Labor \$137.50

**163952|781|0 Reimbursable Trades**

**\$21,167.70**

**FO-281125 771821|721Y4|0 Scott Hall Maint Elec Dist Syst**

**Created**

**\$737.28**

To cover the cost for WSU Electricians for electrical preventative maintenance work at Scott Hall. "NTE \$20,000.00"

Plant Fund Account - Project Manager Fee - Scott Hall Maintenance Distribution Systems.

contact: Dave Kuffner  
desired\_date: 10/1/13  
funding\_source: Deferred maintenance  
funding\_year: 2013  
preferred\_billing\_method: To Be Determined  
project\_description: Perform predictive and proactive testing of the electrical distribution system at Scott Hall.  
project\_name: Preventative Maintenance Electrical Distribution Systems  
02/20/2013 16:23 BRAZ - Appropriations request sent; project through Colburn's group; please use this request for PM-fee FO.

4/25/2015 Labor \$737.28

**FO-293594 771633|721Y4|0 Lighting Retrofit Design Various BI**

**Finished**

**\$20,430.42**

To cover the cost of the Lighting retrofit crew to move from FAB to Purdy Kresge. Looking to create FO for Purdy Kresge to track expenditure. "NTE \$150,000.00"

3/30/2015 Labor \$491.52

3/30/2015 Labor \$540.64

3/30/2015 Labor \$25.34

3/31/2015 Labor \$92.16

3/31/2015 Labor \$540.64

3/31/2015 Labor \$25.34

4/1/2015 Labor \$540.64

4/1/2015 Labor \$25.34

4/2/2015 Labor \$491.52

4/2/2015 Labor \$540.64

4/2/2015 Labor \$25.34

4/3/2015 Labor \$491.52

4/3/2015 Labor \$540.64

4/3/2015 Labor \$25.34

4/6/2015 Labor \$491.52

4/6/2015 Labor \$540.64

4/6/2015	Labor	\$25.34
4/7/2015	Labor	\$491.52
4/7/2015	Labor	\$540.64
4/7/2015	Labor	\$25.34
4/8/2015	Labor	\$491.52
4/8/2015	Labor	\$540.64
4/8/2015	Labor	\$25.34
4/9/2015	Labor	\$491.52
4/9/2015	Labor	\$540.64
4/9/2015	Labor	\$25.34
4/10/2015	Labor	\$491.52
4/10/2015	Labor	\$540.64
4/10/2015	Labor	\$25.34
4/11/2015	Labor	\$737.28
4/13/2015	Labor	\$540.64
4/13/2015	Labor	\$25.34
4/13/2015	Labor	\$491.52
4/14/2015	Labor	\$25.34
4/14/2015	Labor	\$540.64
4/14/2015	Labor	\$491.52
4/15/2015	Labor	\$25.34
4/15/2015	Labor	\$540.64
4/15/2015	Labor	\$491.52
4/16/2015	Labor	\$25.34
4/16/2015	Labor	\$540.64
4/16/2015	Labor	\$491.52
4/17/2015	Labor	\$25.34
4/17/2015	Labor	\$540.64
4/17/2015	Labor	\$491.52
4/20/2015	Labor	\$540.64
4/20/2015	Labor	\$25.34
4/20/2015	Labor	\$491.52
4/21/2015	Labor	\$540.64
4/21/2015	Labor	\$25.34
4/21/2015	Labor	\$491.52
4/22/2015	Labor	\$540.64
4/22/2015	Labor	\$25.34
4/22/2015	Labor	\$491.52
4/23/2015	Labor	\$540.64
4/23/2015	Labor	\$25.34
4/23/2015	Labor	\$491.52
4/24/2015	Labor	\$491.52

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**163961|781|0 Engineering Revenue**
**\$2,720.24**

**FO-308776 228167|721Y4|0 CHATSWORTH TOWERS AND ANNEX Created**  
Purchase Mod motor from Cochrane supply M9184D1021 manufacturer Honeywell

**\$2,240.82**

2/24/2015	Other	\$1,092.86
2/24/2015	Other	\$1,084.74
2/24/2015	Other	\$63.22

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**FO-310036 135691|721Y4|0 Learning Resource Center Created**  
Brehob to rebuild lab air compressor for Cohn. To be charged to dept.

**\$195.27**

4/24/2015	Other	\$195.27
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**FO-310990 227601|721Y4|0 PARKING & TRANSPORTATION Finished**

**\$256.65**

Parking Structure #8 Office. Please have someone take a look at our air conditioning unit inside the office, it is blowing uneven air through the ventilation system. This work order has been submitted with the knowledge of Jon Frederick and Brian Niswonger.

4/15/2015	Labor	\$23.59
4/15/2015	Labor	\$25.90
4/17/2015	Labor	\$207.16

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**FO-312951 227601|721Y4|0 PARKING & TRANSPORTATION Created**  
PS#3 Electrician Monthly ROUTINE CHECK for 4/1 THRU 4/30/15

**\$27.50**

4/6/2015	Labor	\$27.50
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<b>163991 781 0 Elevators Reimbursable</b>				<b>(\$561.52)</b>	
<b>FO-298251</b>	<b>228156 721Y4 0</b>	<b>DEROY APARTMENTS</b>	<b>Created</b>		<b>(\$727.94)</b>
STANDING WORK ORDER FOR FY15 - FOR MONTHLY MAINTNENACE ELEVATORS SERVICES.				4/8/2015	Other (\$727.94)
<b>FO-306785</b>	<b>228200 721Y4 0</b>	<b>NORTH HALL MAINTENANCE</b>	<b>Created</b>		<b>\$166.42</b>
RIGHT ELEVATOR IS STUCK ON THE 5TH FLOOR DOORS ARE OPENING AND CLOSING. SCHINDLER ELEVATOR REFERENCE #46546526.				4/2/2015	Other \$166.42
<b>164112 781 0 D&amp;CS Reimb</b>				<b>\$131,349.78</b>	
<b>DS-10222</b>	<b>771170 721Y4 0</b>	<b>PRB-MINOR REPAIRS/UPKEEP OF FAC.</b>	<b>Not Finished</b>		<b>\$93.34</b>
D.S. FEES - PRB - MINOR REPAIRS/UPKEEP OF FACILITY.				4/29/2015	Other \$93.34
<b>FO-110399</b>	<b>772827 721Y4 0</b>	<b>AMERICAN BEAUTY IRON BLDG DEMOLI</b>	<b>Open to Shops</b>		<b>\$18,527.99</b>
REPLACES WORK ORDER #829061-R - PLANT FUND ACCOUNT - PROJECT MANAGER FEE - AMERICAN BEAUTY IRON BLDG DEMOLITION.				4/29/2015	Other \$18,527.99
<b>FO-135364</b>	<b>771449 721Y4 0</b>	<b>CAMPUS ADA BARRIER REMOVAL</b>	<b>Submitted to Design &amp; Const to schedule</b>		<b>\$280.02</b>
PLANT FUND ACCOUNT - PROJECT MANAGER FEE - CAMPUS ADA BARRIER REMOVAL.				4/29/2015	Other \$280.02
<b>FO-165952</b>	<b>771580 721Y4 0</b>	<b>Elect.Serv.Upgrade&amp;Backup Generator</b>	<b>Awaiting Project Manager Assignment</b>		<b>\$233.35</b>
Plant Fund Account - Project Manager Fee - University Service Building - Electrical Service Upgrade and Backup Generator.				4/29/2015	Other \$233.35
<b>FO-172138</b>	<b>771609 721Y4 0</b>	<b>Multi Bldg.Comprehensive Asbestos Ip</b>	<b>Awaiting Project Manager Assignment</b>		<b>\$466.70</b>
Plant Fund Account - Project Manager Fee - Multi Building Comprehensive Asbestos Inspection.				4/29/2015	Other \$466.70
<b>FO-177934</b>	<b>771636 721Y4 0</b>	<b>Physics Laboratory Ren.-2nd&amp;3rd Fl.</b>	<b>Submitted to Design Services to schedule</b>		<b>\$186.68</b>
Plant Fund Account - Project Manager Fee - Physics Laboratory Renovations - 2nd and 3rd floor.atype: Lump_Sumpreferred_billing_method: To Be Determinedproject_description: Planning request for project number to go along with established plant fund account 7-71636. project_name: Physics Laboratory Renovations Second and Third Floor				4/29/2015	Other \$186.68
<b>FO-195489</b>	<b>771675 721Y4 0</b>	<b>Chatsworth Fire Alarm Panel</b>	<b>Work in progress</b>		<b>\$1,866.80</b>
Plant Fund Account - Project Manager Fee - Chatsworth Fire Alarm Panel.atype: Estimate_Requiredcontact: Dixon Kirklandcontact_email: ak2608@wayne.educontact_ph: 7-6641desired_completion_date: 06/30/2011funding_source: 228187funding_year: 2011preferred_billing_method: Directproject_description: Chats worth apartments has a antiquated fire control panel, which must be undated to today's standards. Discovered during our last fire system (12/10) test. This unit continuously blew fuses. At this time, the panel is operation. In looking for a new panel, we would like the capabilities to expand the fire system as our budget allows over a period of time.project_name: Fire Control Panel				4/29/2015	Other \$1,866.80
<b>FO-205831</b>	<b>771701 721Y4 0</b>	<b>Trumble Streetscape Enhancements</b>	<b>Submitted to Design Services to schedule</b>		<b>\$886.73</b>
Plant Fund Account - Project Manager Fee - Trumble Streetscap Enhancements.atype: Just_Do_Itfunding_source: PFA TBDproject_description: For project number only. Randy, Chris would be a good PM for this, but if you want someone else to work with Tapan, that's fine. This is a \$1.4M project with most of the funding coming from MDOT and HFHS.project_name: Trumble Streetscape Enhancements01/30/2012 12:26 SMY - To Randy to assign to PM. (Might be Chris Schollenberger) sy				4/29/2015	Other \$886.73
<b>FO-217047</b>	<b>771735 721Y4 0</b>	<b>Science Hall Standby Generator</b>			<b>\$1,820.13</b>
Plant Fund Account - Science Hall Standby Generator Study				4/29/2015	Other \$1,820.13
<b>FO-224043</b>	<b>771768 721Y4 0</b>	<b>Student Center Building Renovations</b>	<b>Created</b>		<b>\$14,421.03</b>
Plant Fund Account - Project Manager Fee - Student Center Building Renovations					
contact: same contact_email: same contact_ph: same desired_date: 2014 funding_source: tbd funding_year: tbd has_this_been_submitted_before: ON preferred_billing_method: To Be Determined project_description: specify, investigate and begin selecting a designer for the complete renovation of the SCB project_name: SCB renovation 03/07/2012 08:19 SPEC - Major Capital requiring planning. 06/29/12 D. Brazen and C. Azar met with T. Michael to receive and kick off RFP process. 7/2/12 C. Azar sent RFP Master Grid to Purchasing requesting assignment to Buyer				4/29/2015	Other \$14,421.03

<b>FO-233483</b>	<b>771799 721Y4 0</b>	<b>Fountain Court Design</b>	<b>Created</b>	<b>\$1,073.41</b>
Plant Fund Account - Project Manager Fee - Fountain Court Design				
contact: Kent Bolt contact_email: ab3637@wayne.edu funding_year: 2012 project_description: This is for project number only. Renovation of Fountain Court at the intersection of Williams and Gullen Malls. project_name: Fountain Court Renovation 8-13-12 EROO - Project number requested and appropriations request for \$25000 processed. 10/31/2012 16:50 BRAZ - Plant fund established.				
			4/29/2015	Other \$1,073.41
<b>FO-238600</b>	<b>771803 721Y4 0</b>	<b>Freer House Deferred Maintenance</b>	<b>Created</b>	<b>\$1,026.74</b>
Plant Fund Account - Project Manager Fee - Freer House Deferred Maintenance project.				
desired_date: tbd funding_source: tbd funding_year: 2013 preferred_billing_method: To Be Determined project_description: For Project Number Only project_name: Freer Maintenance 2013 12/04/2012 11:48 BRAZ - Request for project number; customer-funded appropriations request sent.				
			4/29/2015	Other \$933.40
			4/29/2015	Other \$93.34
<b>FO-242321</b>	<b>771813 721Y4 0</b>	<b>Advances Tech Edu Center (A-Tec)</b>	<b>Created</b>	<b>\$420.03</b>
Plant Fund Account - Project Manager Fee - Advanced Technology Education Center (A-TEC)				
atype: Just_Do_It funding_source: TBD funding_year: 2011 project_description: This is for a project number only. This project will renovate or construct the above named Center project_name: 556 Advanced Technology Education Center 09/29/2011 09:38 CCH2 - Converted to Major Capital Project Request - SY; 11/29/2012 17:22 BRAZ - Keep this number; funding will be requested in the near future.				
			4/29/2015	Other \$420.03
<b>FO-247372</b>	<b>771836 721Y4 0</b>	<b>SCB Passenger Elevator Renovation</b>	<b>Created</b>	<b>\$373.36</b>
Plant Fund Account - Project Manager Fee - Student Center Passenger Elevator Renovation.				
contact: same contact_email: same contact_ph: same desired_date: 06/28/2013 funding_source: tbd funding_year: 2013 preferred_billing_method: To Be Determined project_description: please spec, and estimate a project to renovate and upgrade both SCB passenger elevators, estimate should be in two phases, one for each car. we should bring on an elevator consultant ( A3C?) to inspect and determine the best course of action to optimize the operation of these cars into the foreseeable future. project_name: passenger elevator renovation 01/31/2013 11:02 BRAZ - Request in queue for Planning; need a proposal from consultant and a plant fund established. 1/31/2013 13:01 CAZA - Received project assignment for planning. 2/22/2013 2:24 CAZA - received info on scope from customer and Maintenance. Have A/E ready to propose, setting up scope meeting for week of 2/25/2013. 3/4/2013 4:44 CAZA received consultant proposal. 3/6/2013 5:02 CAZA responded to customer with estimate to initiate project. 3/11/2013 2:02 CAZA met with Estimating to transition project folder. 3/14/2013 3:32 CAZA Folder return to Estimating queue. 03/28/2013 16:39 BRAZ - Changed to Plant Fund Requested; processing Appropriations Request.				
			4/29/2015	Other \$373.36
<b>FO-251991</b>	<b>771849 721Y4 0</b>	<b>AAB HR Reorganization Renovation</b>	<b>Project is under construction</b>	<b>\$373.36</b>
Plant Fund Account - Project Manager Fee - AAB HR Reorganization Renovation.				
contact: Kimberly Elms contact_email: aa4934@wayne.edu contact_ph: 313-577-2129 funding_year: 2013 preferred_billing_method: To Be Determined project_description: The purpose of this request is to move employees in S/C/D's to new location and renovate space within the existing HR Division.  Please cancel Request #229681 as the details of that request will roll into this new request. project_name: HR Transformation Project 03/01/2013 18:24 BRAZ - This request to replace 229681; in active planning. 03/28/2013 17:42 BRAZ - Appropriations request submmitted, PTS #1799.				

**FO-253595 163311|721Y4|0 Bus Oper Leasing & Retail Services Created \$1,120.08**

To cover the cost for Robert Jacob, Project Manager, to charge PM fees, for Parking Structure 8 (Midtown Grill) Customer Charge Index (Revised to Account Index #163311. "NTE \$1,000.00"

4/29/2015 Other \$1,120.08

**FO-254078 771860|721Y4|0 DeRoy Apartments Green Space Not Completed \$280.02**

Plant Fund Account - Project Manager Fee - DeRoy Apartments - Green Space.

contact: Dixon Kirkland

contact\_email: ak2608@wayne.edu

contact\_ph: 7-2116

desired\_date: 07/31/2013

funding\_year: 2013

preferred\_billing\_method: Direct

project\_description: DeRoy's playground is to be removed and made into additional green

space. Usable play items are to be moved to UT, which will also need a upgrade. The fence around DeRoy is

to stored for later use by Housing. Project start/end date May 1st, 2013 - July 31st 2013. We need an estimate.

project\_name: DeRoy Green space

10/17/2012 17:06 BRAZ - Request in queue for estimate.

10/26/2012 17:04 TMIL - After site visit today as well as add'l questions for D.Kirkland, this request will require planning. Status was changed today from estimating queue to planning queue & assigned to C.Azar.

11/5/2012 16:00 CAZA - Met on site at UT with Dixon and Tonya to develop scope and priorities. In active planning.

11/8/2012 12:10 CAZA - Planning complete. Turn over to Estimating.

11/15/2012 16:30 TMIL - After reviewing project request with Christa and Deb, it was determined that this request should be in Major Capital project request type.

01/18/2013 16:02 TMIL - This estimate was completed and sent to the customer. Valued at \$30,550.

03/12/2013 3:51 SMY 30 Day Notice sent via web email.

04/02/2013 17:25 TMIL - Spoke to Dixon and he informed me that they will be proceeding with this project, but will be scaling down the SOW. He will keep me posted.

04/11/13 1:11 SMY 60 Day Reminder Notice; web email sent to customer.

5/10/13 3:00 SMY - 90 Day Reminder Notice; web email sent to customer.

05/15/2013 11:05 BRAZ - Received authorization from S.Primas using index 228156; need an appropriations request.

05/15/2013 12:48 CAZA - Sent Appropriations Request to BRAZ for processing; returned folder.

05/23/2013 17:09 BRAZ - Appropriations request sent; PTS record 1819.

4/29/2015 Other \$280.02

**FO-254439 771857|721Y4|0 Community Arts Art Gallery Lights Created \$280.02**

Plant Fund Account - Project Manager Fee - Community Arts Art Department Gallery Lighting

project\_description: This is a request for a project number only. This project will develop scope for project under FY13 Deferred Maintenance.

project\_name: Art Department Gallery Lighting and Electrical Upgrades

03/01/2013 18:15 BRAZ - Request for project number only; use as FO-PM-fee when a plant fund is requested.

04/25/2013 09:36 CAZA - received customer (CFPCA) direction on preferred specialty consultant. Will contact to develop scope/proposal.

05/20/2013 11:20 BRAZ - Appropriations request submitted.

4/29/2015 Other \$280.02

**FO-257603 771871|721Y4|0 5447 Woodward Renov Social Work Created \$3,313.57**

Plant Fund Account - Project Manager Fee - 5447 Woodward Renov Social Work

desired\_date: 10-1-2013

funding\_source: tbd

funding\_year: 2013

preferred\_billing\_method: To Be Determined

project\_description: This is for project number only

project\_name: 5447 Woodward, Relocation of the School of Social Work

04/23/2013 13:24 BRAZ - Request for project number only. Update TMA when plant fund is requested.

05/21/2013 16:14 BRAZ - Appropriations request submitted.

4/29/2015 Other \$3,313.57

**FO-261419 771874|721Y4|0 Park.Intercoms/Cameras/Cmmnd Ctr. Created \$560.04**

Plant Fund Account - Project Manager Fee - Parking Entrance Intercoms/Cameras & Command Center.

desired\_date: 12/20/2013

funding\_source: 227601

funding\_year: 2013

preferred\_billing\_method: Direct

project\_description: Installation of intercom/camera systems at entrances to all parking structures and surface lots. Project scope will also include design and construction of a command center, likely at Parking Structure 8, to control the new intercom/camera systems.

project\_name: Parking Entrance Intercoms/Cameras & Command Center

08/06/2013 18:37 BRAZ - Appropriations request submitted.

**FO-261450 771881|721Y4|0 Bioengg Bldg Power Quality Proj Created \$700.05**

Plant Fund Account - Project Manager Fee - Power Quality Study.

desired\_date: 10/31/2013

funding\_source: TBD

funding\_year: FY13

preferred\_billing\_method: To Be Determined

project\_description: This is a study to determine the emergency power requirements for a back-up generator and/or UPS system(partial or full loads) at the Bioengineering Building.

project\_name: Power Quality Study

05/31/2013 14:39 BRAZ - Appropriations request submitted.

4/29/2015 Other \$700.05

**FO-261774 227185|721Y4|0 SCB Food Service Created \$1,026.74**

To cover Robert Jacobs, Project Manager,fees for services provided at Student Center Bldg, Basement Retail Space (TBD) from Sept. - Oct.

04.01.15 - Request to change charge index per email dated 03.19.15 from Derek Donnellon . BLS

4/29/2015 Other \$1,026.74

**FO-261779 227960|721Y4|0 Food Service Created (\$2,317.96)**

To cover Robert Jacobs, Project Manager,fees for services provided at The Towers - Dunkin Donuts expansion.

4/9/2015 Other (\$608.55)

4/9/2015 Other (\$374.63)

4/9/2015 Other (\$949.11)

4/9/2015 Other (\$385.67)

**FO-263127 771815|721Y4|0 Cooling Towers Upgrade Project Created \$933.40**

Replaces FO-241210 - Plant Fund Account - Project Manager Fee - Cooling Towers Upgrade Project.

contact: Deb Brazen

contact\_email: deb.brazen@wayne.edu

contact\_ph: 577-7658

desired\_date: 9/6/13

funding\_source: Deferred Maintenance

funding\_year: 2013

preferred\_billing\_method: To Be Determined

project\_description: Upgrade of existing campus cooling towers - 2013

project\_name: Cooling Tower Upgrades 2013

01/14/2013 12:00 BRAZ - Request for project number; appropriations request submitted.

4/29/2015 Other \$933.40

**FO-263321 773006|721Y4|0 FIBER CONSTRUCTION Created \$93.34**

desired\_date: day after tomorrow

funding\_source: C&amp;IT

funding\_year: 13

preferred\_billing\_method: Direct

project\_description: This is for project number only. THis project will replace the substandard cabling in Science Hall

project\_name: Science Hall Substandard Cabling Project

09/18/2013 16:58 BRAZ - Submitted for project number only; assigned to Carter.

9/30/13 11:11 djc: Approved account received from Gerald Nechan to charge account index 773006 via e-mail dated 9/19/13.

4/29/2015 Other \$93.34

**FO-263412 771872|721Y4|0 Old Main Ren Rms 205/215 Geo/Plntrm Created \$1,120.08**

Plant Fund Account - Project Manager Fee - Geology and Planetarium Renovation.

funding\_year: 2013

project\_description: Renovation of Room 0205 to house the Geology collection for display and Room 0215 for Planetarium group instruction.

project\_name: Geology and Planetarium Renovation

04/08/2013 23:13 BRAZ - Request in queue for Planning.

04/09/13 08:39 AFLI - Planning effort has been started. Proposed plans under review.

04/17/2013 11:45 AFLI - Project transitioned to Estimating Queue.

05/05/2013 19:35 TMIL -This estimate has been completed and sent to the customer. Valued at \$57,260. Estimate was broken down by Room 0205

\$43,905 and Room 0215 \$14,165.

05/14/2013 11:30 TMIL - I spoke to Ratna and she informed me that they are going to hold-off on Room 0215 and proceed to seek funding for Room 0205

and they will also submit another project request for add'l SOW for Room 0215. I informed Ashley.

06/3/2013 13:30 TMIL - The REVISED estimate has been completed and sent to the customer. Valued at \$42,120. Room 0205-\$34,345 and Room 0215 \$7,775.

07/18/2013 17:55 BRAZ - Received authorization from K.Mason; preparing appropriations request.

07/23/2013 17:22 BRAZ - Appropriations request submitted.

4/29/2015 Other \$1,120.08

<b>FO-265736</b>	<b>771895 721Y4 0</b>	<b>AAB Ext Masonry Sill Restoration</b>	<b>Created</b>	<b>\$746.72</b>
Plant Fund Account - Project Manager Fee - AAB Exterior Masonry Sill Restoration.				
funding_year: FY14 project_description: This is a request for a project number only. The scope includes work defined by FY14 Deferred Maintenance planning. project_name: A/AB- Exterior Masonry Sill Restoration FY2014 09/27/2013 16:12 BRAZ - Appropriations request submitted; TMA 1866.				
			4/29/2015 Other	\$746.72
<b>FO-266174</b>	<b>771907 721Y4 0</b>	<b>Educ Bldg 1st Flr Classroom Upgrade</b>	<b>Created</b>	<b>\$373.36</b>
Plant Fund Account - Project Manager Fee - Education Classroom Upgrades - 1st Floor				
funding_year: FY14 project_description: This is a request for a project number only. The scope includes work defined by FY14 Deferred Maintenance planning. project_name: Education Classroom Upgrades - 1st Floor 09/26/2013 14:56 BRAZ - Appropriations request submitted; PTS sheet 1863.				
			4/29/2015 Other	\$373.36
<b>FO-268193</b>	<b>771911 721Y4 0</b>	<b>Biological Science Green House Renv</b>	<b>Created</b>	<b>\$3,593.59</b>
funding_source: Bond Issue project_description: Request for project number ONLY project_name: Bond Issue Renovations 10/02/2013 18:09 BRAZ - Request in Planning. 10/17/2013 10:19 BRAZ - Appropriations request submitted.				
			4/29/2015 Other	\$3,593.59
<b>FO-268279</b>	<b>771917 721Y4 0</b>	<b>Campus Chiller Renewal</b>	<b>Created</b>	<b>\$93.34</b>
contact: Omar Alhyari contact_email: omar.alhyari@wayne.edu contact_ph: 7-8983 desired_date: 4/1/14 funding_source: Def Main funding_year: FY14 preferred_billing_method: To Be Determined project_description: This is for a project number only. This project will renew a number of chillers across campus project_name: Chiller Renewal 11/05/2013 12:04 BRAZ - Appropriations request submitted. PTS #1883.				
			4/29/2015 Other	\$93.34
<b>FO-268564</b>	<b>771892 721Y4 0</b>	<b>Community Arts - Security Upgrades</b>	<b>Created</b>	<b>\$653.38</b>
funding_year: FY14 project_description: This is a request for a project number only. The scope includes work defined by FY14 Deferred Maintenance planning. project_name: Community Arts - Security Upgrades 09/27/2013 16:56 BRAZ - Appropriations request submitted; PTS 1869.				
			4/29/2015 Other	\$653.38
<b>FO-268602</b>	<b>771889 721Y4 0</b>	<b>Physics Bldg. Fire Alarm Rpl.</b>	<b>Created</b>	<b>\$280.02</b>
funding_year: FY14 project_description: This is a request for a project number only. The scope includes work defined by FY14 Deferred Maintenance planning. project_name: Physics - Fire Alarm Replacement 09/27/2013 16:21 BRAZ - Appropriations request submitted; PTS 1867.				
			4/29/2015 Other	\$280.02
<b>FO-269209</b>	<b>771906 721Y4 0</b>	<b>Freezer Protection Devices</b>	<b>Created</b>	<b>\$186.68</b>
contact: Tom Edwards contact_email: fb1795@wayne.edu desired_date: ASAP funding_source: investment income funding_year: FY14 preferred_billing_method: Direct project_description: This is for a project number only. This project will provide electrical protection for the freezers for research. project_name: Campus Freezer Protection Devices 10/28/2013 14:54 BRAZ - Request for project number only. 12/04/2013 11:35 BRAZ - Funded by Rick Nork on October 22, 2013. Appropriations request submitted. PTS #1877.				
			4/29/2015 Other	\$186.68

**FO-274279 771926|721Y4|0 Undergrad Lib Honors College Renov Project is under construction \$46.67**

contact: Stuart May  
 contact\_email: ab1508@wayne.edu  
 contact\_ph: 313 993-4026  
 desired\_date: 07/31/2013  
 funding\_source: 140296  
 funding\_year: 2013  
 preferred\_billing\_method: To Be Determined  
 project\_description: Divide one huge office into two office spaces, possibly one office and a conference room.  
 project\_name: Nancy's Office Space  
 06/12/2013 18:08 BRAZ - Request in queue for Planning.  
 08/26/2013 11:03 CPAD - Planning completed. In queue for estimate.  
 10/14/2013 17:05 TMIL - This estimate has been complete and sent to the customer. Valued at \$29,600.  
 11/14/13 1:35 SMY - 30 Day Reminder Notice; web email sent to customer.  
 12/17/13 10:19 SMY - 60 Day Reminder Notice; web email sent to customer.  
 12/19/2013 17:47 BRAZ - Requests 242473 and 242474 combined under this request number. Appropriations request submitted. PTS #1897.

4/29/2015 Other \$46.67

**FO-274281 771919|721Y4|0 Parking Structure 1 - Maintenance & Created \$933.40**

contact: Robert Jacobs  
 contact\_email: ep4336@wayne.edu  
 contact\_ph: 313-577-0298  
 desired\_date: 10/24/2014  
 funding\_source: Parking Department  
 funding\_year: 2014  
 preferred\_billing\_method: To Be Determined  
 project\_description: 2014 Deferred Maintenance & Improvements work shall include deep overlay floor repairs at west end of roof level, and strip patch floor repairs at several intermediate levels in the west areas of structure. Work shall include traffic coatings, crack repairs, joint sealant installations and miscellaneous concrete column and ceiling repairs.  
 project\_name: Parking Structure 1 - 2014 Deferred Maintenance & Improvements  
 11/18/2013 16:08 BRAZ - Per Rob Jacobs, this project should proceed. Awaiting index validation.  
 01/02/2013 10:49 BRAZ - Appropriations request submitted, and approved on 12/12/13.

4/29/2015 Other \$933.40

**FO-275851 771933|721Y4|0 Campus Wide Facilities Cndtn Assess Created \$4,433.65**

Plant Fund Account - Project Manager Fee - Campus Wide Facilities Condition Assessment.

project\_description: This is a request for project number only. Scope includes developing facility assessments, CRV's and Deferred Maintenance backlog record.

project\_name: Campus Wide Facilities Assessment  
 12/23/2013 10:18 BRAZ - Appropriations request submitted. PTS #1898.  
 2/17/14 13:41 djc: PFA 771933 added to TMA.

4/29/2015 Other \$4,433.65

**FO-275855 771930|721Y4|0 Law Classroom Building Renovation Created \$163.35**

Plant Fund Account - Project Manager Fee - Law Classroom Building Renovation.

preferred\_billing\_method: To Be Determined  
 project\_description: Please estimate the cost of removing all existing furniture (besides the teacher table in front), putting in new furniture, carpet, and paint. Please estimate the cost of upgrading the technology (smart white boards) in each room. Please estimate the cost for upgrading the light fixtures and adding additional white boards to the front/sides of the rooms. The law classroom building contains five lecture halls total (1515, 1525, 1535, 1545, and 1550). Please estimate the cost of modernizing fixtures, etc, in the bathrooms in the law classroom building (three total, two women's and one men's).

project\_name: Law Classroom maintenance remodel  
 02/15/2013 10:46 BRAZ - Met with Beth regarding this project. In Active Planning. Will coordinate a designer; this requires State BFS review.  
 11/11/2013 09:36 BRAZ - Appropriations request submitted. PTS #1884.  
 2/17/14 14:17 djc: PFA 771930 entered into TMA.

4/29/2015 Other \$163.35

**FO-275859 771929|721Y4|0 Sci Hall 3rd Flr Ren Food/Nutrition Created \$2,613.52**

Plant Fund Account - Project Manager Fee - Science Hall Third Floor Renovation for Food & Nutrition Science.

funding\_source: Bond Issue  
 funding\_year: 2014  
 project\_description: Request for Project Number for Bond Issue funded renovations of Science Hall for Food & Nutritional Science Renovations

project\_name: Science Hall - Third Floor Renovation for Nutrition and Food Science  
 11/01/2013 14:44 AFLI - Interviews scheduled with Pls for 11/6-11/7 to review existing space and needs.  
 11/05/2013 16:06 BRAZ - Request for project number only; bond project. Project name modified: Science Hall - Third Floor Renovation for Nutrition and Food Science  
 11/14/2013 15:30 BRAZ - Appropriations request submitted. PTS# 1887.  
 2/27/14 14:45 djc: PFA 771929 added to TMA.

4/29/2015 Other \$2,613.52

**FO-279007 771937|721Y4|0 Engg. Bldg, Electrical Upgrade****Project is under construction****\$2,426.84**

funding\_year: FY14, FY15  
project\_description: Provide a new standby generator.  
(Project number only)

project\_name: Engineering Standby Generator  
01/10/2014 15:42 BRAZ - Submitted for project number only.

4/29/2015 Other \$2,426.84

**FO-279193 771944|721Y4|0 DeRoy Apts. Connectivity****Created****\$140.01**

contact: same  
contact\_email: same  
contact\_ph: same  
desired\_date: 09/30/2014  
funding\_source: capital  
funding\_year: 2014  
preferred\_billing\_method: To Be Determined  
project\_description: Specify, remove and replace all outdated inter/intranet wiring with cat 6 wiring to all apartments to provide enhanced and reliable computer connectivity for all residents. additionally test and determine if all coax television wiring is suitable for continued use and replace if necessary.  
project\_name: Building # 134 DeRoy Connectivity Project  
12/13/2013 12:26 BRAZ - Request in queue for Planning.  
12/13/2013 09:33 CAZA - Contacted customer for budget and schedule.  
12/19/2013 09:05 CAZA - Contacted C&IT to discuss next steps.  
12/20/2013 14:44 CAZA - Sent TSR for Project Estimate and planning.  
01/09/2014 14:30 CAZA - Called C&IT to schedule next steps. Meeting tentatively scheduled for 1/17 waiting for customer response (currently out of office).  
01/24/2014 13:48 CAZA - met with C&IT and customer on 1/17/2014. Initial funding will be established. Walk through will be set up wot review existin  
gComm Closets.  
02/20/2014 19:15 BRAZ - Appropriations request submitted. PTS #1913

4/29/2015 Other \$140.01

**FO-279235 771938|721Y4|0 Pharmacy Bldg. Electrical Upgrade****Created****\$326.69**

desired\_date: 11/22/2013  
funding\_year: FY2013  
preferred\_billing\_method: To Be Determined  
project\_description: The electrical service reliability upgrade  
includes freezer protection,  
Uninterruptable Power Supply (UPS) and  
Generator  
project\_name: Pharmacy Building- Electrical Services Reliability Upgrade  
11/20/2013 16:56 BRAZ - Request for project number only.  
11/26/2013 10:47 BRAZ - PTS # 1891. Appropriations request submitted.

4/29/2015 Other \$326.69

**FO-279243 771940|721Y4|0 Physics Bldg. Electrical Upgrade****Project is under construction****\$2,286.83**

funding\_year: FY14, FY15  
project\_description: Provide a new standby generator  
project\_name: Physics Standby Generator  
01/10/2014 15:40 BRAZ - Submitted for project number only.

4/29/2015 Other \$2,286.83

**FO-279248 771941|721Y4|0 Community Arts Bldg. Loading Dock****Created****\$93.34**

project\_description: Request for PROJECT NUMBER ONLY. This project will renovate the access, receiving area and loading dock equipment between  
Schaver, Alumni and Community Arts. This is a Deferred Maintenance project.  
project\_name: Loading Dock Renovation  
02/06/2014 21:25 BRAZ - Request for project number only.  
02/21/2014 19:07 BRAZ - Appropriatons request submitted. PTS #1912.

4/29/2015 Other \$93.34

**FO-279251 771943|721Y4|0 SCB - Sixth Floor Renovation****Created****\$280.02**

project\_description: This is a request for a project number only. The scope includes renovation of the 6th floor of Student Center Building including Hillel,  
Student Veterans Resource Center and new finishes and fire suppression for the remainder of the floor in Testing Services and common areas.  
project\_name: SCB 6th Floor Renovation  
11/05/2013 16:05 BRAZ - For project number only.  
11/14/2014 11:30 BRAZ - Appropriations request submitted. PTS #1886.

4/29/2015 Other \$280.02

**FO-279264 771947|721Y4|0 110 E. Warren KCI Relocation Planni****Created****\$4,200.30**

funding\_year: 2014  
project\_description: Planning effort to assess researchers currently located in 110 E. Warren.  
project\_name: KCI - Relocation Planning  
03/05/2014 14:25 BRAZ - Appropriations request submitted. PTS #1916.

4/29/2015 Other \$4,200.30

**FO-279739 163311|721Y4|0 Bus Oper Leasing & Retail Services****Created****\$700.05**

To cover the cost for Robert Jacob, Project Manager, to charge PM fees, for Atchinson Hall (Al-Basha & Salad 101) New Project Customer Account Index  
163311 "NTE \$1,000.00"

**FO-281887 771950|721Y4|0 St. Andrews HVAC Retrofit Created \$186.68**

contact: samecontact\_email: samecontact\_ph: samedesired\_date: 09/01/2014funding\_source: tbd\_funding\_year: 2014preferred\_billing\_method: To Be Determinedproject\_description: investigate, specify, design, bid and modify building HVAC system to provide comfortable environment year around. system needs additional ducted supply at south and center of building. system currently uses 100% outside air, and needs a make up/ return system introduced, to capture already conditioned air, reducing load on McQuay unit. Investigate McQuay unit for remaining useful life and load capabilities. Investigate installation of ceiling fans to reduce air column stratification. Investigate added make up/return ducts at south end of building. Install controls compatible with WSU standards to allow hvac unit to maintain proper temps, and provide easy adjustment of desired temps. project\_name: St. Andrews HVAC retrofit03/14/2014 16:59 BRAZ - Request in queue for Planning.3/20/14 9:44 EROO - In active planning. Index requested for Plant Fund.04/02/2014 16:14 BRAZ - Received authorization via D.Wells using index 773027 - Equip. Fac. Non General Fund Operations. Appropriations request submitted; PTS #1924.

4/29/2015 Other \$186.68

**FO-281893 771951|721Y4|0 Towers 9th Floor Comm Director Apt. Created \$1,960.14**

desired\_date: ASAPfunding\_source: TBDfunding\_year: FY13has\_this\_been\_submitted\_before: ONpreferred\_billing\_method: To Be Determinedproject\_description: Evaluate room 338 (4-person dorm) for possible conversion into Community Director apartment. Tonya & Claudia

have already discussed with Gerry.project\_name: 3rd Floor CD Apartment09/03/2013 23:41 BRAZ - Request in active Planning.01/16/2014 10:40 CPAD - Request has been planned and priced through JOC. Transitioned to Estimation today for customer letter.01/17/2014 15:44 TMIL - This estimate letter has been completed and sent to the customer. It includes the JOC estimate amount and the associated fees amounting to \$93,915.02/19/2014 2:23 SMY - 30 Day Reminder Notice; web email sent to customer.03/05/2014 14:04 BRAZ - Appropriations request submitted. PTS #1915.

4/29/2015 Other \$1,960.14

**FO-282818 771953|721Y4|0 Hudson Webber Bldg. Elec. Reliability Project is under construction \$513.37**

contact: Bill McVea  
contact\_email: fd9315@wayne.edu  
contact\_ph: 313-577-3038  
desired\_date: 11/30/2015  
funding\_source: TBD  
funding\_year: 2013-2014  
preferred\_billing\_method: To Be Determined  
project\_description: Electrical Reliability Upgrade - Add UPS system to Hudson Webber Building to protect critical research equipment and essential loads.  
project\_name: Hudson Webber UPS Electrical Reliability Upgrade  
04/12/2014 BRAZ - Submitted appropriations request for \$50,000. PTS #1925.

4/29/2015 Other \$513.37

**FO-283043 771957|721Y4|0 UGL Student Lounge Update Project is under construction \$70.01**

desired\_date: 08/29/2014  
funding\_source: n/a  
funding\_year: 13/14  
preferred\_billing\_method: IRB  
project\_description: Student Senate has requested an increase in the available seating, tables and/or individual options for the Student Lounge area in Adamany Library.  
project\_name: Student Lounge Update  
11/20/2013 17:19 BRAZ - Request in queue for Planning.  
12/18/2013 13:33 CPAD - Met with customer on 12/4; request is in active planning.  
03/04/2014 9:42 CPAD - Planning completed; in estimate queue.  
04/23/2014 14:14 TMIL - This estimate has been completed and sent to the customer. Valued at \$42,050.  
4/25/2014 13:48 ssea-appropriations request submitted, PTS#1932

4/29/2015 Other \$70.01

**FO-283136 771955|721Y4|0 Engg Bldg EDC Mech & Elect Sys Upgr Created \$466.70**

funding\_year: 2014project\_description: Request for project number only, scope of work based on PBA open items studyproject\_name: EDC Mechanical and Electrical systems upgrade03/14/2014 16:45 BRAZ - Appropriations request submitted; this is PTS#1919.

4/29/2015 Other \$466.70

**FO-283919 771959|721Y4|0 Scott Hall Electrical Created \$1,446.77**

contact: Bill McVea  
contact\_email: fd9315@wayne.edu  
contact\_ph: 313-577-3038  
desired\_date: 11/30/2015  
funding\_source: TBD  
funding\_year: 2013-2014  
preferred\_billing\_method: To Be Determined  
project\_description: Electrical Reliability Upgrade - Add UPS system to Scott Hall to protect critical research equipment and essential loads.  
project\_name: Scott Hall UPS Electrical Reliability Upgrade  
04/12/2014 09:46 BRAZ - Appropriations request submitted for \$50,000 for design. PTS #1930.

4/29/2015 Other \$1,446.77



<b>FO-283924 771960 721Y4 0 CS Mott Center Electrical</b>	<b>Project is under construction</b>		<b>\$1,446.77</b>
contact: Bill McVea contact_email: fd9315@wayne.edu contact_ph: 313-577-3038 desired_date: 11/30/2015 funding_source: TBD funding_year: 2013-2014 preferred_billing_method: To Be Determined project_description: Electrical Reliability Upgrade - Add UPS system to CS Mott to protect critical research equipment and essential loads. project_name: CS Mott UPS Electrical Reliability Upgrade 04/12/2014 09:42 BRAZ - Appropriations request submitted for \$50,000 for design. PTS #1929.			
		4/29/2015 Other	\$1,446.77
<b>FO-283928 771961 721Y4 0 Biological Science Electrical</b>	<b>Project is under construction</b>		<b>\$1,540.11</b>
contact: Bill McVea contact_email: fd9315@wayne.edu contact_ph: 313-577-3038 desired_date: 11/30/2015 funding_source: TBD funding_year: 2013-2014 preferred_billing_method: To Be Determined project_description: Electrical Reliability Upgrade - Add UPS system to Biological Science building to protect critical research equipment and essential loads. project_name: Biological Science UPS Electrical Reliability Upgrade 04/12/2014 09:32 BRAZ - Appropriations request for \$50,000 for design submitted. PTS#1927.			
		4/29/2015 Other	\$1,540.11
<b>FO-283929 771962 721Y4 0 Chemistry Building Electrical</b>	<b>Project is under construction</b>		<b>\$1,633.45</b>
contact: Bill McVea contact_email: fd9315@wayne.edu contact_ph: 313-577-3038 desired_date: 11/30/2015 funding_source: TBD funding_year: 2013-2014 preferred_billing_method: To Be Determined project_description: Electrical Reliability Upgrade - Add UPS system to Chemistry Building to protect critical research equipment and essential loads. project_name: Chemistry UPS Electrical Reliability Upgrade 04/12/2014 BRAZ - Submitted appropriations request for \$50,000. PTS #1926.			
		4/29/2015 Other	\$1,633.45
<b>FO-285416 176397 721Y4 0 Podgorski, Izabela Pharmacology ICR</b>	<b>Completed</b>		<b>(\$1,215.00)</b>
Project Name: Relocate Fire Alarm in room 6111 Scott Project Description: Please relocate the Firm Alarm device in room 6111 Scott Hall as Dr. Izabela Podgorski wanted to install a Hood on this side of the wall. Please see Dr. Podgorski to know the exact location (7-0514) Requested Start Date: - Requested End Date: 05/19/2014 Funding Year: 2014 Preferred Billing Method: Direct  Account: 176397 (11E783) 06B9U 100% Account: 'Just do it'Project Justification: Requested Authorized Design Services Building:612 05/20/2014 10:52 BRAZ - Requested as a JDI but requires planning and coordination with Kemp. Index is not in the system. Had a phone conversation with Chacko re: next steps. 5/22/14 09:33 djc: Account index 176397 has been added to TMA.			
		4/1/2015 Labor	(\$135.00)
		4/1/2015 Labor	(\$90.00)
		4/1/2015 Labor	(\$135.00)
		4/1/2015 Labor	(\$135.00)
		4/1/2015 Labor	(\$90.00)
		4/1/2015 Labor	(\$135.00)
		4/1/2015 Labor	(\$90.00)
		4/1/2015 Labor	(\$90.00)
		4/1/2015 Labor	(\$90.00)
		4/1/2015 Labor	(\$67.50)
		4/1/2015 Labor	(\$90.00)
		4/1/2015 Labor	(\$67.50)

**FO-285596 771973|721Y4|0 Law Library Lightwell Infill HVAC****Created****\$186.68**

contact: Randy Paquette  
contact\_email: ao0825@wayne.edu  
contact\_ph: 7-0256  
desired\_date: June 1, 2014  
funding\_source: to be determined  
funding\_year: 2014  
preferred\_billing\_method: To Be Determined  
project\_description: Develop solution to inadequate heating and cooling at the lightwell (courtyard) infill completed approximately 9 years ago.  
project\_name: Light well infill HVAC improvements  
02/11/2014 18:55 BRAZ - Reviewed scope with J.Sears. Please locate original drawings if possible.  
02/13/2014 16:13 AFLI - Kidest and I have moved project to active Planning. Contacting customer to review scope.  
02/21/04 11:38 KALB - Contacted multiple skylight companies to investigate replacing glass with low-E & best U-factor.  
03/13/14 9:43 KALB - On 3-6-14 various options were presented to R. Paquette & L. Fodor by the Planning team. Recommendation is continue the investigation and to retain a consultant to provide an air balance report. I have initiated an Appropriation Request for \$25K on 3-12-14.  
03/20/2014 15:28 BRAZ - Appropriations request submitted. PTS #1920.

4/29/2015 Other \$186.68

**FO-286946 176474|721Y4|0 Luca, Francesca****Completed****(\$292.50)**

contact: Omar Davis  
contact\_email: odavis@med.wayne.edu  
contact\_ph: 313-577-1811  
desired\_date: asap  
funding\_source: 176474  
funding\_year: 2014  
preferred\_billing\_method: Direct  
project\_description: We would like 3 to 5 lab shelves (slate) hung on the wall of room 3329.20. We are in possession of the shelves and brackets already, we just need someone to put them up.  
project\_name: Hang Shelves  
06/04/2014 10:41 BRAZ - Request in queue for Estimate; please verify the structural capacity of the wall.  
06/05/2014 17:25 BRAZ - Received authorization to proceed as JDI using index listed from D.Wissbrun. index not in the system.

4/1/2015	Labor	(\$135.00)
4/1/2015	Labor	(\$22.50)
4/1/2015	Labor	(\$90.00)
4/1/2015	Labor	(\$45.00)

**FO-287609 771975|721Y4|0 Engg. Bldg. Research Lab Upgrade****Created****\$3,103.56**

desired\_date: 12-1-14  
funding\_year: 2014  
preferred\_billing\_method: Direct  
project\_description: Renovation, general upgrade and/or relocation of equipment in approximately 8 labs and/or offices within the Engineering building to accommodate Greg Auner and also faculty from the College of Engineering.  
project\_name: Engineering Research Laboratory Upgrades (2nd and 3rd Floors)  
06/03/2014 16:30 BRAZ - Appropriations request submitted for \$1M. PTS#1943.

4/29/2015 Other \$3,103.56

**FO-288846 771976|721Y4|0 Engg. Bldg. Materials Sci. & Nano****Created****\$1,493.44**

funding\_year: 2014  
project\_description: Submitted for project number.  
project\_name: Materials Science & Nanoengineering Lab  
03/20/2014 11:08 BRAZ - Request for project number only.  
04/02/2014 16:03 BRAZ - Appropriations request submitted. PTS #1923.

4/29/2015 Other \$1,493.44

**FO-288847 771977|721Y4|0 Engg Bldg. Renovation Room 3355****Created****\$93.34**

contact: Caisheng Wang  
contact\_email: cwang@wayne.edu  
contact\_ph: 3135778074  
desired\_date: 05/06/2014  
funding\_source: College of Engineering  
funding\_year: 2014  
preferred\_billing\_method: To Be Determined  
project\_description: Remove old furniture, renovate finishes, install new furniture, work space for graduate students and visiting scholars  
project\_name: Rm 3355 Renovation  
01/29/2014 12:24 BRAZ - Request in active Planning; Randy Paquette had initial interview with customer.  
01/29/2014 09:15 AFLI - Met with customer to review scope. Working on sketch and narrative for customer approval and estimation.  
02/05/2014 13:48 AFLI - Customer approved plan. Planning complete. Transitioned to Estimating queue.  
02/12/2014 17:34 TMIL - This estimate has been completed and sent to the customer. Valued at \$163,715  
02/19/2014 2:29 SMY - 30 Day Reminder Notice; web email sent to customer.  
04/14/2014 12:31 TMIL - This estimate has been REVISED and sent to the customer. Now valued at \$123,985.  
04/22/2014 14:51 TMIL - Spoke to Andrew and he wanted the contact info changed to him on this project request. Changed telephone # and email, but could not change name.  
04/22/2014 14:52 TMIL - I will open another project request for the additional SOW to install these cubicles.  
05/29/2014 17:49 BRAZ - Revised estimated scope to request PFA for \$75,000. CoE will send index. Folder is back with Ashley.  
06/11/2014 Searcy - Appropriations request submitted. This is PTS #1946

**FO-289574 771981|721Y4|0 UGL Carpet Replacement Project is under construction \$233.35**

contact: Leo  
 contact\_email: ac9207@wayne.edu  
 contact\_ph: 7-5648  
 desired\_date: 08/2017  
 funding\_source: undetermined  
 funding\_year: 14/15 & 15/16?  
 preferred\_billing\_method: Direct  
 project\_description: We need an idea of what it would cost to disconnected and then reconnect library tables and study carrels in order to replace the carpeting in the public spaces.  
 project\_name: Recarpet Adamany Library  
 03/12/2014 11:57 BRAZ - Request in queue for Planning.  
 03/13/2014 11:53 CPAD - Contacted customer 3/12; in active planning.  
 04/16/2014 10:57 CPAD - working on last planning details; expect to transition to Estimation by 4/17.  
 05/01/2014 15:06 CPAD - planning completed; in estimate queue.  
 05/07/2014 18:54 BRAZ - In active estimation.  
 05/29/2014 14:53 BRAZ - All outstanding questions answered. Estimate send to customer valued at \$628,619.  
 06/11/2014 Searcy - Appropriations request submitted. This is PTS#1948

4/29/2015 Other \$233.35

**FO-289576 771983|721Y4|0 Mazurek Commons Flooring Replacemen Created \$186.68**

contact: Ron Spalding/Tamara Taylorcontact\_email: rspaldin@med.wayne.edu/taylor@med.wayne.educontact\_ph: 7-9526/7-1412desired\_date: Pendingfunding\_source: Estimate funding\_year: 2014preferred\_billing\_method: To Be Determinedproject\_description: Replace all carpeting: 3rd floor of Mazurek main hallways, bridge, and 2nd floor connector hallway to Scott Hall. To be replaced with marmoleum. Please see Ron Spalding for details.project\_name: Carpet Replacement - Mazurek02/06/2014 21:38 BRAZ - Request in queue for Planning.02/07/2014 08:32 AFLI - Request in active Planning. Contact made with customer to discuss scope.02/21/2014 17:40 AFLI - Meeting scheduled with flooring rep for 02/27/2014 to discuss alternate flooring material.03/06/2014 18:52 AFLI - Project planning completed. Request transitioned to Estimating queue.03/21/2014 18:27 BRAZ - Estimate sent to customer valued at \$81,975.04/18/2014 2:50 SMY - 30 Day Reminder Notice; web email sent to customer.5/21/2014 4:12 SMY - 60 Day Reminder Notice; web email sent to customer.06/11/2014 Searcy - Appropriations request submitted. This is PTS#1947.

4/29/2015 Other \$186.68

**FO-289599 771986|721Y4|0 Elliman Bldg. Electrical Rel. Upgra Created \$2,800.20**

project\_description: Provide a new standby generator.(Project number only)project\_name: Elliman Electrical Reliability Upgrade01/14/2014 13:51 BRAZ - Request for project number only.

4/29/2015 Other \$2,800.20

**FO-289617 771990|721Y4|0 Life Science Bldg. Reno - Suite 125 Created \$3,943.62**

contact: Thomas Killioncontact\_email: thomas.killion@wayne.educontact\_ph: 7-5657funding\_year: 2014project\_description: R-FaST project for new Anthropology recruit, Dr. Lesnik. Renovate Lab 125 and associated support spaces.project\_name: R-FaST: Dr. Lesnik Lab 12502/28/2014 13:53 BRAZ - met with Anthropology to review Life Science space. Request in active planning.03/21/2014 16:13 BRAZ - Actively estimating project.03/21/2014 17:50 BRAZ - Estimate sent valued at \$97,180.06/26/2014 17:34 BRAZ - Appropriations request submitted valued at \$97,180. PTS #1952.

4/29/2015 Other \$3,943.62

**FO-293846 771994|721Y4|0 FAB Roof Top Air Conditioning Units Created \$466.70**

project\_description: This is a request for a Project Number only. The scope includes replacement of existing rooftop Mammoth units, and associated roof repair.project\_name: FAB HVAC Rooftop Replacement07/17/2014 14:29 BRAZ - Submitted for project number only.07/23/2014 - Searcy. Appropriations request submitted. This is PTS #1960.

4/29/2015 Other \$466.70

**FO-293848 771996|721Y4|0 Pharmacy Bldg. EACPHS Team Based Le Created \$1,260.09**

desired\_date: 07/31/2014  
 funding\_source: 136411  
 funding\_year: 2014  
 preferred\_billing\_method: To Be Determined  
 project\_description: Recode room 4545 from endowed research lab to instructional. Outfit room as a team-based learning facility where tables and chairs will be on casters. More electrical and data ports are needed and an upgrade to wireless internet. Walls will have flat screens.  
 project\_name: Room 4545 Technology Upgrade  
 05/07/2014 18:05 BRAZ - Request in queue for Planning. Pharmacy is classified Classroom and requires BFS review.  
 05/20/2014 17:42 AFLI - Request was combined with #250063. Meeting scheduled to review scope with customer on 5/22/2014. EROO will be Planner on this project.  
 5/28/14 EROO - Request requires contracting of Professional Services - Plant Fund Level.  
 06/11/2014 13:10 BRAZ - Requires a plant fund for a design professional.  
 06/17/2014 22:27 BRAZ - Spoke with Daisy; A/E request letter in development.  
 06/23/2014 18:07 BRAZ - Estimate sent to customer requesting a plant fund.  
 7/21/2014 2:52 SMY - 30 Day Reminder Notice; web email sent to customer.  
 07/23/2014 Searcy - Appropriations request submitted. This is PTS #1958.

4/29/2015 Other \$1,260.09

<b>FO-293851</b>	<b>771999 721Y4 0</b>	<b>Atchison Hall Patio</b>	<b>Created</b>	<b>\$93.34</b>
contact: Derek Donnelloncontact_email: ds1464@wayne.educontact_ph: 7-0075desired_date: July 2014funding_source: 163311funding_year: 2014preferred_billing_method: Directproject_description: Per previous discussions with Erinn Rooks, design and install outdoor patio seating area outside Little Asia Mart and the other first floor retail tenants in Atchison Hall.project_name: Atchison Hall Retail Patio05/07/2014 10:43 BRAZ - Request in queue for Planning - Furniture.05/07/14 13:02 EROO - In active planning05/30/14 11:20 EROO - Met with Requestor on site to scope the project request. This request will need to be reviewed at the June Space Committee Meeting before it can be processed forward. Requestor has been notified.07/18/14 11:32 EROO - Space Committee approval given to proceed with contracting design consulting services to redevelop this exterior space. Awaiting departmental funding.8/12/14 11:27 EROO - PFA in creation. Awaiting proposal for design services from Mannik Smith08/12/2014 13:15 Searcy - Appropriations request submitted. This is PTS #1963.				
	4/29/2015	Other		\$93.34
<b>FO-294658</b>	<b>772000 721Y4 0</b>	<b>Cohn Fire Alarm System Upgrade</b>	<b>Created</b>	<b>\$933.40</b>
project_description: This request is for a Project Number only. The scope includes replacing the Fire Alarm system with code compliant system. Noted as ORM's priority replacement recommendation. project_name: Cohn Fire Alarm System Upgrade 06/23/2014 15:59 BRAZ - Request for Project Number only. 07/01/2014 Searcy - Appropriations request submitted. This is PTS #1955.				
	4/29/2015	Other		\$933.40
<b>FO-294660</b>	<b>772002 721Y4 0</b>	<b>Life Science Exterior Wall Sys Stab</b>	<b>Created</b>	<b>\$280.02</b>
project_description: This is a request for a project number only. Scope is to stabilize the first floor north wall. Deferred Maintenance priority  FY14.project_name: Life Science Exterior Wall System Stabilization08/07/2014 15:45 BRAZ - Requested for project number only.08/11/2014 Searcy - Appropriations Request submitted. This is PTS#1962.				
	4/29/2015	Other		\$280.02
<b>FO-299343</b>	<b>772005 721Y4 0</b>	<b>Prentis Bldg. Façade Repairs</b>	<b>Created</b>	<b>\$326.69</b>
funding_source: Deferred Maintenancefunding_year: 2014project_description: For Project Number Onlyproject_name: Prentis Building Facade RepairsDeb Brazen 10/07/2014 17:04 - Appropriations request submitted for design only, \$50,000. PTS #1968.Brazen 09/04/2014 15:41 - Submitted for project number only. Please advise when PFA is requested.				
	4/29/2015	Other		\$326.69
<b>FO-299345</b>	<b>772007 721Y4 0</b>	<b>DeRoy Apartment Water Infiltration</b>	<b>Created</b>	<b>\$466.70</b>
contact: samecontact_email: samecontact_ph: samedesired_date: ??funding_source: fbfunding_year: 2015preferred_billing_method: To Be Determinedproject_description: investigate cause of and engineer a solution to the long standing water problem in this building. Water comes directly thru the walls effecting all residents.project_name: DeRoy Water InfiltrationSherry Searcy 10/03/2014 08:44 -Appropriations request submitted. This is PTS #1966Christa Azar 09/26/2014 15:07 -received funding info from customer - generating Appropriations Request. Chirsta Azar 09/24/2014 13:23 - Met with Customer on 9/19. This is a major capital project. Will follow up with customer on expected funding approval to initiate Appropriations Request for Design Services for investigation and evaluation. Chirsta Azar 09/15/2014 17:08 -received project request and contacted customer. Scope review meeting set for 9/16/14. Brazen 09/15/2014 15:01 - Request in queue for Planning.				
	4/29/2015	Other		\$466.70
<b>FO-299346</b>	<b>772009 721Y4 0</b>	<b>Scott Hall Replacement</b>	<b>Created</b>	<b>\$980.07</b>
funding_source: Deferred Maint Reservefunding_year: FY15project_description: This is a request for a PROJECT NUMBER only. The scope includes replacement of roof at Scott Hall Penthouse Roof. This is a FY15 Priority Projectproject_name: Scott Hall Roof ReplacementDeb Brazen 10/08/2014 10:48 - Appr Req submitted, PTS #1973. Brazen 09/26/2014 09:15 - Submitted for project number only.				
	4/29/2015	Other		\$980.07
<b>FO-300928</b>	<b>772011 721Y4 0</b>	<b>Pharmacy Bldg. Room 2500 Updates</b>	<b>Created</b>	<b>\$2,053.48</b>
desired_date: 11/28/2014funding_year: 2015preferred_billing_method: To Be Determinedproject_description: We would like to install carpet in room 2500; preferably the tiled carpet.project_name: Room 2500 Carpet05/20/2014 10:44 BRAZ - Request in queue for Estimate.06/11/2014 13:04 BRAZ - Estimator performed site visit 5/22. This request will only be for 2500; a Planner is needed for possible reconfiguration of room. Reconsider flooring options/ clean-ability. Assigned planner Rooks.6/16/14 9:28 EROO - In active Planning. Meeting with Requestor at 3:15 today.6/17/14 11:27 EROO - In Q for estimation.6/24/14 15:03 EROO - Jeff from LTK to review existing conditions and report back on what can be done to repair/replace the floor electrical boxes. Please proceed with estimate as narrated as it covers the most expensive possibility.07/15/2014 18:02 BRAZ - Changed to Brazen for estimator. Reviewed contents and began estimate.07/17/2014 18:14 BRAZ - Estimate sent to customer valued at \$60,285.8/20/2014 2:21 SMY - 30 Day Reminder Notice; web email sent to customer.09/17/2014 09:08 BRAZ - Received authorization from K.Blumberg, need an appropriations request written.10/14/2014 16:30 - Appropriations request submitted. This is PTS #1975 10/15/2014 16:30				
	4/29/2015	Other		\$2,053.48
<b>FO-300930</b>	<b>772012 721Y4 0</b>	<b>Bio Sci Bldg Brummelte Lab Renov</b>	<b>Created</b>	<b>\$1,026.74</b>
project_description: HOT...quote is needed asap.Remove slug tanks to make room for portable fume hood. Room needs to be cleaned, painted and standard wet lab counters installed, and possibly additional electrical outletsRoom is located at 5131 Biological Science bld.project_name: Brummelte renovation06/05/2014 12:49 BRAZ - Request in queue for Planning (possible R-FaST?).06/05/2014 08:28 AFLI - Contact made with customer to review scope and determine if R-FaST.06/06/2014 13:58 AFLI - Researcher is out of the country for a couple weeks. Cannot meet until she is back. Will follow up.06/16/2014 13:57 AFLI - Still no word from researcher or GA regarding meeting to review scope.06/18/2014 10:33 AFLI - Confirming meeting with researcher on 06/20/2014 to review scope.07/18/2014 11:27 AFLI - Planning complete. Request transitioned to Estimating queue.08/08/2014 16:55 BRAZ - Reviewing write-up.08/08/2014 17:04 BRAZ - Estimate sent for \$46,510.09/18/2014 9:23 SMY - 30 Day Reminder Notice; web email sent to customer.10/24/2014 17:50 BRAZ - Appropriations request sent for \$25,000; PTS #1985.				
	4/29/2015	Other		\$1,026.74

<b>FO-300931</b>	<b>772013 721Y4 0</b>	<b>Chatsworth Apartment Entry Steps</b>	<b>Created</b>	<b>\$186.68</b>
contact: samecontact_email: samecontact_ph: samedesired_date: asapfunding_source: capitalfunding_year: 2014preferred_billing_method: To Be Determinedproject_description: remove a section of the west wall in front of Chats, add a new sidewalk and stairs to provide direct access for residents to the commons, relocate minor power, sprinkler lines.project_name: Chatsworth sidewalk& stairsDeb Brazen 10/24/2014 17:43 - Appropriations request for \$53,505 submitted; PTS# 1984. Miller-Swift 10/03/2014 16:34 - This estimate has been completed and sent to the customer. Value at \$46,505.Miller-Swift 09/23/2014 12:40 - Rooks and I walked site today and discussed SOW.Rooks 09/15/2014 09:16 - in Q for estimation. Rooks 09/09/2014 13:52 - in active planning. Brazen 09/09/2014 09:04 - Request in queue for Planning.				
	4/29/2015	Other		\$186.68
<b>FO-300934</b>	<b>772014 721Y4 0</b>	<b>Mazurek Lobby Stairwell Security</b>	<b>Created</b>	<b>\$186.68</b>
contact: Amie Dozier or Ron Spaldingcontact_email: adozier@med.wayne.eduor rspaldin@med.wayne.educontact_ph: 577-1446desired_date: 07/18/2014funding_source: 133121funding_year: 2014preferred_billing_method: To Be Determinedproject_description: Supply quote to fix ongoing problem with stairwell alarm/lock in the lobby of Mazurek Medical Education Commons. Door needs to be secured but is left unlocked because the alarm is constantly going off. It has been "repaired" so many times that no one has the time to fix it anymore. The problem is that when someone swipes their card to unlock the door, they are not waiting for it to unlock and forcing the door to open/alarm - breaking the contact. The current arrangement is NOT working and has not since the building opened. It is not set up for the high volume of traffic that use this door. Please supply a solution with quote.project_name: Mazurek Lobby Stairwell07/03/2014 18:06 BRAZ - Request in queue for Planning.07/07/2014 11:01 KALB - Project request is in active planning07/08/2014 14:17 KALB - Site visit scheduled with customer for 7/10/2014.07/11/2014 15:26 KALB - Met on site with Customer, OneCard, and ESS. Waiting on proposals.07/31/2014 16:45 KALB - Project request is in queue for an estimate.08/11/2014 13:08 BRAZ - Reviewing estimate.08/11/2014 13:33 BRAZ - Estimate sent to customer valued at \$30,917.09/18/2014 9:47 SMY - 30 Day Reminder Notice; web email sent to customer.10/24/2014 17:17 BRAZ - Submitted Appropriations Request for \$30,917. PTS #1983.				
	4/29/2015	Other		\$186.68
<b>FO-304698</b>	<b>772015 721Y4 0</b>	<b>Matthaei Basketball Film Room Riser</b>	<b>Created</b>	<b>\$1,120.08</b>
contact: Jason Clark contact_email: jason.clark@wayne.edu contact_ph: 993-4349 desired_date: 10/10/2014 funding_source: Athletics funding_year: 2014 preferred_billing_method: Direct project_description: Design and Construct a riser system for the new basketball expansion film room. Drawings would need to be approved by State of Michigan and project could not commence until current scope of work has been completed project_name: BKB Film Rm Riser Design and Construction 08/04/2014 16:54 BRAZ - Request in queue for Planning. 08/05/14 10:59 EROO - In active planning. Project site currently being built. Design will require the completed built environment be field measured prior to design finalization. 8/12/14 11:25 EROO - Requested information again from French for design fees and Jason Clark for seating product information and preliminary design layout template. 8/19/14 11:47 EROO - Planning file in Q for an estimate. 08/26/2014 15:54 BRAZ - Reviewing folder. 08/28/2014 17:54 BRAZ - Estimate sent valued at \$23,275. 09/30/2014 9:08 SMY - 30 Day Reminder Notice; web email sent to customer. 10/22/2014 10:20 SMY - Request in queue for closing; web email sent to customer. 11/25/2014 08:57 BRAZ - Appropriations request submitted, PTS #1993.				
	4/29/2015	Other		\$1,120.08
<b>FO-306797</b>	<b>772019 721Y4 0</b>	<b>Thompson House Water Remediation/Re</b>	<b>Created</b>	<b>\$280.02</b>
desired_date: 05/29/2015funding_source: Deferred Maintenancefunding_year: 2015project_description: Remediate some basement rooms, repair as required. Address the flooding issues in the courtyard. A designer may be required.project_name: Thompson Home - Water Remediation and RepairBrazen 11/19/2014 11:53 -Appropriations Request submitted for \$75,000. PTS #1992.				
	4/29/2015	Other		\$280.02
<b>FO-306798</b>	<b>772025 721Y4 0</b>	<b>FY15 Parking Structure 5 Def Maint</b>	<b>Created</b>	<b>\$1,213.42</b>
contact: Rob Jacobcontact_email: ep4336@wayne.edcontact_ph: 7-0298desired_date: August 2015funding_source: Parkingfunding_year: FY15preferred_billing_method: To Be Determinedproject_description: This is for a project number only. This project will repair additional issues at the structure.project_name: 2015 Parking Structure 5 RenovationsBrazen 11/12/2014 18:23 - Project number only. Update when appropriations request is submitted.				
	4/29/2015	Other		\$1,213.42
<b>FO-306799</b>	<b>772024 721Y4 0</b>	<b>FY15 Parking Structure 2 Def Maint</b>	<b>Created</b>	<b>\$1,120.08</b>
contact: Rob Jacobcontact_email: ep4336@wayne.educontact_ph: 7-0298desired_date: end of Aug 2015funding_source: Parkingfunding_year: FY15preferred_billing_method: To Be Determinedproject_description: This is for a project number only. This is yet another phase of a multi-year project to renovate the structureproject_name: 2015 Parking Structure 2 RenovationsBrazen 11/12/2014 18:22 - Project number only. Update when appropriations request is submitted.				
	4/29/2015	Other		\$1,120.08
<b>FO-306800</b>	<b>772023 721Y4 0</b>	<b>FY15 Parking Structure 1 Def Maint</b>	<b>Created</b>	<b>\$653.38</b>
contact: Rob Jacobcontact_email: ep4336@wayne.educontact_ph: 7-0298desired_date: Fall 2015funding_source: Parkingfunding_year: FY15preferred_billing_method: To Be Determinedproject_description: This is for a project number only. This project is the next phase of a multi phase project to renovate the structureproject_name: 2015 Parking Structure 1 RenovationsBrazen 11/12/2014 18:22 - Project number only. Update when appropriations request is submitted.				
	4/29/2015	Other		\$653.38

<b>FO-306801</b>	<b>772026 721Y4 0</b>	<b>CSC Voice Transf/Telecom Elect Upgr</b>	<b>Created</b>	<b>\$1,353.43</b>
contact: David Fleigcontact_email: ah2354@wayne.educontact_ph: 313-577-0845desired_date: Ongoingfunding_source: TBDfunding_year: 2014preferred_billing_method: IRBproject_description: Voice Transformation 2014 is a campuswide voice over IP (VoIP) project impacting several buildings and customers. Due to the Power over Ethernet (PoE) required for VoIP, there is a need for improvements to AC power service in selected IT closets and facilities. We may need to improve HVAC and security systems to IT closets and facilities as well, Mechanicals and security may be handled as a separate project (TBD)project_name: Voice Transformation 2014 - Telecom ImprovementsDeb Brazen 12/17/2014 14:56 - AR submitted for \$15,000. PTS #1997. 03/31/2014 15:38 BRAZ - Request in queue for Planning; larger meeting to be scheduled.03/31/2014 16:50 KALB -Project request is in active planning.05/06/2014 15:51 KALB - Met with customers to begin the planning process and identification of the SOW.06/04/2014 8:49 KALB - No update until IT closets are cleaned.				
			4/29/2015 Other	\$1,353.43
<b>FO-308851</b>	<b>133121 721Y4 0</b>	<b>SOM - Facilities &amp; Support Service</b>	<b>Finished</b>	<b>\$20.52</b>
contact: David Barnett contact_email: d.barnet@med.wayne.edu contact_ph: 313.57.73233 desired_date: February 27, 2015 funding_source: Account # 133121 funding_year: 2014-15 preferred_billing_method: Direct project_description: Patch and paint walls above mail boxes on the second floor across from room 2301. project_name: Patch and paint wall s Deb Brazen 02/09/2015 15:34 - JDI; received authorization from D.Barnett per R.Gagnier to use index listed.				
			4/30/2015 Other	\$20.52
<b>FO-309037</b>	<b>124071 721Y4 0</b>	<b>Law School General Operating</b>	<b>Finished</b>	<b>\$83.68</b>
desired_date: 09/25/2014 project_description: Please hang three plaques in the Wayne Law Review suite #2209. See Beth Madigan for more specific placement location. project_name: Hang Wayne Law Review Plaques Deb Brazen 02/16/2015 09:26 - Missed the approval received in October. Per R.Gordon use 124071. Sandy Yarrington 11/20/2014 12:37 - No response; close after 11/26/14 10/22/2014 11:57 SMY – 30 Day Reminder Notice; web email sent to customer. Brazen 09/15/2014 11:53 - Appears to be JDI; web email sent to Beth and Rita to confirm.				
			4/3/2015 Other	\$83.68
<b>FO-309347</b>	<b>772027 721Y4 0</b>	<b>Scott Hall Res Lab &amp; Mech Sys Upgrd</b>	<b>Created</b>	<b>\$3,220.23</b>
funding_year: 2015project_description: Request for Project Number Only.project_name: Scott Hall Building Upgrades 2015Deb Brazen 01/05/2015 14:51 - Submitted appropriations request for \$1M. PTS #1998. Flintoff 11/12/2014 09:26 - Submitted for project number only. Request will be updated when Appropriations Request has been submitted.				
			4/29/2015 Other	\$3,220.23
<b>FO-309351</b>	<b>772003 721Y4 0</b>	<b>Purchase of 5510 Woodward Avenue</b>	<b>Created</b>	<b>\$2,776.87</b>
funding_year: 2015project_description: For Project Number Onlyproject_name: Hecker Hartman Alumni HouseDeb Brazen 12/01/2014 10:18 - Appropriations Request submitted for \$30,000. PTS #1994.				
			4/29/2015 Other	\$2,776.87
<b>FO-309559</b>	<b>165143 721Y4 0</b>	<b>Human Resources</b>	<b>Finished</b>	<b>\$75.00</b>
contact: Chelsea Henson contact_email: chenson@wayne.edu contact_ph: 313-577-6866 desired_date: 01/14/2015 funding_year: 2015 preferred_billing_method: To Be Determined project_description: Please hang a white board that is about a 3'x4'. Please ensure that it is bolted to the wall securely. Thank you. project_name: Hang Whiteboard Deb Brazen 02/19/2015 17:04 - Received authorization from K.Elms using index 165143. Sandy Yarrington 02/19/2015 15:34 - 30 Day Reminder Notice; web email sent to customer. Brazen 01/09/2015 13:57 - Appears to be JDI; web email sent to confirm.				
			4/3/2015 Other	\$75.00
<b>FO-310018</b>	<b>772029 721Y4 0</b>	<b>DeRoy Apartments Fire Suppression U</b>	<b>Created</b>	<b>\$560.04</b>
contact: samecontact_email: samecontact_ph: samedesired_date: fall 2015funding_source: TBDfunding_year: 2015preferred_billing_method: To Be Determinedproject_description: design, bid, contract, install upgraded fire sprinkler system @ DR apartment building. Include but not limited to, incoming water service if needed, fire pump, risers, and sprinklers in all apartment /areas to meet current fire codes. project_name: DeRoy fire sprinkler system upgradeBrazen 12/01/2014 11:45 - Appr Req sent for \$100,000. PTS #1995. Christa Azar 11/21/2014 10:50 -Forwarded Appropriations request on 11/19/14 for approval to establish PFA. Christa Azar 11/13/2014 11:42 -forwarded cost estimate to Gerry and requested funding source info to use to generate Appropriations Request. Christa Azar 10/28/2014 09:39 -contacted customer 10/24 via e-mail and 10/28 via phone. Discussed developing an estimate and coordination with other campus emergency power projects to support fire pump. Brazen 10/24/2014 11:27 - Request in queue for Planning.				
			4/29/2015 Other	\$560.04

**FO-310023 772032|721Y4|0 Engineering Bldg. Machine Shop Move Created \$2,520.18**

desired\_date: 12/31/2014funding\_year: 2015preferred\_billing\_method: To Be Determinedproject\_description: The Engineering Machine Shop needs to move over to the machine shop located in the basement of the Physics building no later than the end of December 2014. This will involve hiring professionals to disassemble specific machining equipment, moving it, and then reassembling the equipment on-site (with proper calibration/leveling of the equipment) around a very specific timetable since the Machine Shop needs to be operational as quickly as possible once the move begins.project\_name: Engineering Machine Shop MoveDeb Brazen 12/05/2014 17:18 - Received authorization from L.Trocchio using index 121411 to submit Appr Req for \$25,000. This project requires an RFP. R.Hoekstra and N.Crist assigned. PTS #1996. Miller-Swift 11/19/2014 18:13 - Nate performed a site visit on 11/14/2014.Deb Brazen 11/19/2014 12:33 - In queue for Estimate - Moves.

4/29/2015 Other \$2,520.18

**FO-310026 772033|721Y4|0 Scott Hall and Mazurek Commons Pain Created \$746.72**

contact: Ron Spaldingcontact\_email: ac0580@wayne.educontact\_ph: 313-577-9426desired\_date: 02/13/2015funding\_source: 133121funding\_year: 2015preferred\_billing\_method: To Be Determinedproject\_description: Estimate to paint the walls on the 3rd floor of the Mazurek building. Paint the same as current color.project\_name: Mazurek 3rd floor paintingSherry Searcy 02/05/2015 12:23 -Appropriations request submitted. This is PTS #2006 Miller-Swift 01/30/2015 13:57 - This estimate has been completed and sent to the customer. Valued 39,090.Miller-Swift 01/13/2015 14:29 - Called & left a message for Ron today to schedule a site visit.Deb Brazen 01/09/2015 13:53 - Left a message with Gagnier on 1/7 to see if this is JDI or estimate; assuming as Estimate. In queue for Miller-Swift.

4/29/2015 Other \$746.72

**FO-310165 772035|721Y4|0 Pharmacy Auditorium Screen Repair Created \$303.36**

desired\_date: 08/01/2015funding\_year: 2015has\_this\_been\_submitted\_before: ONpreferred\_billing\_method: To Be Determinedproject\_description: We need to replace the auditorium screen in room 0610. project\_name: New EACPHS Auditorium ScreenBrazen 01/23/2015 17:12 - Appr Req submitted; PTS 2004.Yarrington 12/18/2014 13:58 - 30 Day Reminder Notice; web email sent to customer. Miller-Swift 11/20/2014 16:11 - This estimate has been completed and sent to the customer. Valued at \$27,700.Erinn Rooks 11/10/2014 14:33 - Request is in Q for estimation Rooks 10/24/2014 11:27 -In active planning. Scoping the project on 10/30 with Daisy and Aaron. This is a classroom building. A designer and state of Michigan review is anticipated to be needed for this project. Brazen 10/24/2014 10:28 - in queue for Planning. Left msg with Daisy to see if we've done this estimate before.

4/29/2015 Other \$303.36

**FO-310168 772034|721Y4|0 ATEC Furniture Room 126 Created \$280.02**

contact: Artie Turnercontact\_email: ac8619@wayne.educontact\_ph: 577-6960 desired\_date: 03/02/2015funding\_source: TBDfunding\_year: FY15preferred\_billing\_method: To Be Determinedproject\_description: Provide furnishings for ATEC room 126. Formerly for AGD, this room should be flexible and outfitted for general instruction.project\_name: Furniture for ATEC Rm 126Sherry Searcy 01/28/2015 10:19 -Appropriations Request submitted. This is PTS#2005. Sandy Yarrington 01/16/2015 15:02 - 30 Day Reminder Notice; web email sent to customer. Brazen 12/19/2014 13:37 - Estimate sent valued at \$36,315. Azar 12/11/2014 12:19 -Contacted vendor from original furniture order on 12/4. Received quote on 12/8 and forwarded furnishing cut sheet to customer for confirmation. 12/11 Planning complete - returned to Deb. Christa Azar 12/01/2014 13:57 -contacted customer to get requirements. Tracked original furniture bids for specifications. Brazen 11/24/2014 17:13 - In active planning.

4/29/2015 Other \$280.02

**FO-311460 143091|721Y4|0 Electric/Computing Engg Admin Project is under construction \$190.00**

contact: Dories Ferris  
contact\_email: dories@wayne.edu  
contact\_ph: 313-577-3834  
desired\_date: ASAP  
funding\_source: 143091  
funding\_year: 2015  
preferred\_billing\_method: Direct  
project\_description: Need items labeled in Lab 3321 to be removed from lab and taken to junk yard drop off as trash.  
project\_name: 3321 Junk Yard Drop Off - JUST DO IT  
Brazen 03/16/2015 15:03 - Received authorization from L.Trocchio using index listed.  
Brazen 02/16/2015 08:59 - Requested as JDI. Web email sent to confirm.

3/18/2015 Labor \$190.00

**FO-311461 228300|721Y4|0 SOUTH HALL MAINTENANCE Completed \$95.00**

contact: Patrick Erne  
contact\_ph: 586-899-2159  
desired\_date: 03/06/2015  
funding\_source: 228200  
funding\_year: 2015  
preferred\_billing\_method: IRB  
project\_description: remove and old cooler to be trashed.  
project\_name: Removal  
Brazen 03/16/2015 15:29 - Received authorization from S.Primas using index 228300.  
Brazen 03/05/2015 17:47 - appears to be JDI; web email sent to confirm index.

4/6/2015 Labor \$95.00

**FO-311462 147771|721Y4|0 OFFICE OF SCHOLARSHIPS & FIN AID Completed \$190.00**

contact: Dawn Waltz  
contact\_email: dwaltz@wayne.edu  
contact\_ph: 577-1090  
desired\_date: 02/20/2015  
funding\_source: 147771  
funding\_year: 2015  
preferred\_billing\_method: Direct  
project\_description: Need a small office refrigerator removed and disposed of from Welcome Center, Office #327, 3rd floor. Refrigerator does not work.  
project\_name: Small Refrigerator Removal  
Brazen 03/16/2015 15:18 - Received authorization from A.Turner using index 147771.  
Brazen 02/13/2015 14:05 - Appears to be JDI; web email send to confirm.

**FO-311463 135511|721Y4|0 NURSING Finished \$143.84**

contact: Ruth Jensen  
 contact\_email: rjensen@wayne.edu  
 contact\_ph: 7-4104  
 desired\_date: 03/27/2015  
 funding\_year: 2015  
 preferred\_billing\_method: To Be Determined  
 project\_description: Patch and paint in rooms 102 and 112 Cohn prior to new Dean's arrival. Work needs to be done the week of March 23 - 27th, as new Dean arrives on March 30th.  
 project\_name: Painting Room 102 and 112 Cohn  
 Brazen 03/16/2015 15:16 - Received authorization from S.Clifton using index 135511.  
 Brazen 02/23/2015 10:36 - Spoke with Shelley; web email sent to confirm index.

4/30/2015 Other \$143.84

**FO-312715 133751|721Y4|0 IMMUNOLOGY/MICROBIOLOGY ADM.51 Completed \$665.00**

contact: Mel Clay  
 contact\_email: mclay@med.wayne.edu  
 contact\_ph: 577-1238  
 desired\_date: 3/18/2015  
 funding\_source: 133751  
 funding\_year: 2015  
 preferred\_billing\_method: IRB  
 project\_description: Move two upright freezers from 369 Lande. One will go to room 6247 Scott and one will go to room 7222 Scott Hall. Also move safety hood from 367 Lande to 6247 Scott. Move tabletop centrifuge from 367 Lande to room 6247 Scott Hall  
 project\_name: N/A  
 Brazen 03/27/2015 17:15 - received authorization from L.Klain. Using index listed.  
 Brazen 03/05/2015 17:54 - Appears to be JDI; web email sent to confirm index.

4/3/2015 Labor \$665.00

**FO-312722 133461|721Y4|0 Medicine - Equipment Repairs Project is under construction \$285.00**

contact: David Barnett  
 contact\_email: david.r.barnett  
 contact\_ph: 313.577.3233  
 desired\_date: March 30, 2015  
 funding\_year: 2014/15  
 preferred\_billing\_method: IRB  
 project\_description: Removal, disposal of obsolete, broken, nonfunctional research equipment from Lande, Elliman & Scott Hall to 1200 Holden to be disposal/crap, or reuse.  
 project\_name: SOM Research Equipment Moves and Disposal  
 Brazen 03/27/2015 16:50 - Received authorization from L.Klain using index 1-33461.  
 Yarrington 03/17/2015 14:01 - Request in queue for closing; web email sent to customer.  
 Yarrington 02/25/2015 14:59 - 30 Day Reminder Notice; web email sent to customer.  
 Miller-Swift 01/30/2015 16:20 - This estimate has been completed and sent to the estimate. Valued at \$42,400.  
 Brazen 01/26/2015 16:40 - In queue for Estimate - Miller-Swift and Crist.

4/9/2015 Labor \$285.00

**FO-313817 227970|721Y4|0 STANDING FUNDS FOR W.S.U. BOOKSTO Project is under construction \$325.00**

contact: Robert Hoekstra  
 contact\_email: fs4771@wayne.edu  
 contact\_ph: 3135776380  
 desired\_date: 04/30/2015  
 funding\_source: Building Reserve Fund  
 funding\_year: 2015  
 preferred\_billing\_method: Direct  
 project\_description: Replace collapsed dumpster screen wall at service drive behind Welcome Center  
 project\_name: Dumpster Screen Wall Replacement  
 Deb Brazen 04/07/2015 14:48 - Received authorization from E.Godwin using index 2-27970.  
 Brazen 04/03/2015 11:45 - JDI per Bill.

4/23/2015 Other \$325.00

**FO-313852 152811|721Y4|0 Shiffman Medical Library Admin Finished \$175.00**

contact: Yolanda Reader/Sandra Martin  
 contact\_email: af7735@wayne.edu/aa8801@wayne.edu  
 contact\_ph: 7-8587/7-6665  
 desired\_date: 04/17/2015  
 funding\_source: Shiffman account 152811  
 funding\_year: 14/15  
 preferred\_billing\_method: Direct  
 project\_description: There is a hole in the wall of 131 Shiffman Library. needs to be patched and painted. whole room may require painting to make sure it is all matching. properly reattach door stop that is in the room.  
 project\_name: just do it-Repair 131 wall and door stop  
 Brazen 04/07/2015 13:46 - Received authorization from R.Beatty using index 152811.  
 Brazen 04/06/2015 14:52 - Requested as JDI. Web email sent to customer to confirm index.



			4/14/2015	Other	\$92.50
			4/15/2015	Other	\$82.50
<b>FO-313931</b>	<b>163311 721Y4 0</b>	<b>Bus Oper Leasing &amp; Retail Services</b>	<b>Created</b>		<b>\$2,457.97</b>
To cover Robert Jacobs, Project Manager, fees for services provided at the SCB Retail Project (Chillbox)					
			4/9/2015	Other	\$2,317.96
			4/29/2015	Other	\$140.01
<b>FO-314066</b>	<b>772036 721Y4 0</b>	<b>Tom Adams Football Field Turf Repla</b>	<b>Created</b>		<b>\$1,633.45</b>
contact: Bill McVeacontact_email: fd9315@wayne.educontact_ph: 313-577-4360desired_date: 07/01/2015funding_source: TBDfunding_year: FY15preferred_billing_method: To Be Determinedproject_description: Replacement of artificial infilled grass surface at the Adams Football Field. Submitting for project number only.project_name: Football Field Turf ReplacementBrazen 03/13/2015 09:14 - Submitted for project number only.					
			4/29/2015	Other	\$1,633.45
<b>FO-314410</b>	<b>772037 721Y4 0</b>	<b>Physics Bldg Llope Lab Renovation</b>	<b>Created</b>		<b>\$93.34</b>
Sherry Searcy 04/07/2015 17:15 - Appropriations request submitted. This is PTS #2030. contact: William Llope or Kathryn Wrench contact_email: wjllope@wayne.edu; kwrench@wyane.edu contact_ph: 313-577-9805 desired_date: 01/31/2014 funding_source: start up funding funding_year: 2015 preferred_billing_method: To Be Determined project_description: Lab renovation quote for 19.1, 19.6, 17.017 - Dept of Energy project. Space clearing needed, assistance with erection of pre-fabricated filtration bubble for hydronic calorimeter project. Quote requested at this time. Need someone to do a walk-through Monday, January 22nd, if possible. project_name: Lab renovation quote for 19.1, 19.6, 17.017 - Dept of Energy project Dorothy Carter 04/15/2015 16:53 - Plant Fund 7-72037 added to TMA. Sandy Yarrington 03/17/2015 13:51 - Request in queue for closing; web email sent to customer. Sandy Yarrington 02/25/2015 14:51 - 30 Day Reminder Notice; web email sent to customer. Brazen 01/28/2015 17:20 - Changed to 'Major'; estimate sent valued at \$35,885. Brazen 01/28/2015 17:13 - Reviewing estimate. Flintoff 01/05/2015 11:08 - Per Kathryn Wrench, waiting for Researcher to specify space needs in order to clarify request scope. Flintoff 12/22/2014 09:50 - Request in active Planning. Confirming scope with customers. Brazen 12/19/2014 17:30 - In queue for Planning.					
			4/29/2015	Other	\$93.34
<b>FO-314644</b>	<b>772039 721Y4 0</b>	<b>McGregor AV Upgrades &amp; Renovation</b>	<b>Created</b>		<b>\$1,120.08</b>
contact: same contact_email: same contact_ph: same desired_date: August 15, 2015 funding_source: McG Foundation Grant plus bus. ops funds. funding_year: 2015 preferred_billing_method: To Be Determined project_description: Investigate , design, spec, & install new a/v equipment and digital reservation/signage equipment in McG, similar to that used in the SCB project. please contact me for more details. project_name: McGregor A/V ,digital signage enhancement Dorothy Carter 04/17/2015 16:59 - Account Index 772039 added to TMA. Sherry Searcy 03/27/2015 17:00 -Appropriations request submitted. This is PTS#2025 Christa Azar 02/05/2015 11:20 -Scope meeting held with customer. This will be a major planning project to upgrade conference function of Center. project will include AV and comprehensive building improvements. Funding will be established to retain consultants. Christa Azar 01/27/2015 11:23 -Discussed details of how SCB system operates with Andrea on 1/23. Meeting has been set with Customer to take place on February 5. Brazen 01/23/2015 16:31 - In queue for Planning; Tilson is out of the office Jan 26-30,2015.					
			4/29/2015	Other	\$1,120.08
<b>FO-315245</b>	<b>120031 721Y4 0</b>	<b>Business Administration</b>	<b>Project is under construction</b>		<b>\$300.00</b>
contact: Ferna Childs contact_email: eb9411@wayne.edu contact_ph: 313-577-4501 desired_date: 04/27/2015 project_description: Requesting an estimate on furniture move from Properties to Rm 230 Rands House. We would also like to disassemble and move some furniture from Rm. 230 Rands House to the School of Business Prentis Building.Also we would like 2 work stations dissembled and moved to Rm 230 Rands House. Please bring estimator and project manager when doing estimate. project_name: Furniture Move Brazen 04/20/2015 09:15 - received authorization from F.Childs using index 120031. Miller-Swift 04/02/2015 16:07 - This estimate has been completed and sent to the customer. Valued at \$1,400. Brazen 03/26/2015 15:09 - In queue for Estimate - Moves.					
			4/23/2015	Other	\$300.00

<b>FO-315246</b>	<b>120031 721Y4 0</b>	<b>Business Administration</b>	<b>Finished</b>	<b>\$600.00</b>
project_description: Rm. 306 needs carpet cleaning, new painting, and removal of wall shelves. Thank you.				
project_name: Meyer and Anna Prentis Bldg. Rm 306 Brazen 04/20/2015 09:16 - Received authorization from F.Chlds using index 120031. Miller-Swift 04/02/2015 15:27 - This estimate has been completed and sent to the customer. Valued at \$2,030. Brazen 03/26/2015 15:15 - In queue for Estimate.				
	4/23/2015	Other		\$600.00
<b>FO-315323</b>	<b>168223 721Y4 0</b>	<b>DEVELOPMENT CONSTITUENT RELATIO</b>	<b>Project is under construction</b>	<b>\$120.00</b>
contact_ph: 3135776828 desired_date: 07/01/2015 funding_year: 2014-15 project_description: Produce a plaque to be placed in the gaming area of the basement of the student center in memory of Erick Wujcik, whose family has made a donation in his name. Plaque to be unveiled with the reopening of the student center this summer. project_name: Gaming Area Plaque Deb Brazen 04/21/2015 11:40 - Received authorization from S.Progar using index 168223. Miller-Swift 03/12/2015 15:52 - This estimate has been completed and sent to the customer. Valued at \$1,220. Erinn Rooks 03/04/2015 09:12 - Met with Lisa on 3/3/15 to review project request and identify the installation site. Planning complete and the file is in q for estimation. Erinn Rooks 02/18/2015 09:19 - Meeting canceled by requestor and rescheduled for 3/3 at 2pm Rooks 02/11/2015 16:45 - Meeting scheduled 2/19. Brazen 02/10/2015 16:17 - In queue for Planning - Rooks.				
	4/23/2015	Other		\$120.00
<b>FO-315587</b>	<b>163721 721Y4 0</b>	<b>Business Services</b>	<b>Project is under construction</b>	<b>\$640.00</b>
contact: Bobby Smith contact_email: ae5056@wayne.edu contact_ph: 577-4428 desired_date: 2015 funding_source: 163721 funding_year: 2015 preferred_billing_method: Direct project_description: Deb per our conversation would like for a planner to review furniture request with Bobby Smith project_name: Furniture request Brazen 04/24/2015 18:17 - Received authorization from B.Smith using index 163721. Please assign to Claudia. Yarrington 03/17/2015 13:47 - Request in queue for closing; web email sent to customer. Yarrington 02/19/2015 14:39 - 30 Day Reminder Notice; web email sent to customer. Brazen 01/12/2015 11:09 - Estimate sent valued at \$12,900. Brazen 01/09/2015 13:49 - received costs from IE; developing estimate. Brazen 11/24/2014 09:54 - In active planning; meeting scheduled for Dec 1.				
	4/27/2015	Other		\$640.00
<b>FO-315812</b>	<b>772018 721Y4 0</b>	<b>Scott Hall Mechanical System Upgrad</b>	<b>Created</b>	<b>\$933.40</b>
Steven Pecic 10/23/2014 11:20 - Plant Fund Request Number ONLY: Scott Hall Mechanical Upgrades. Deferred Maintenance Budget: \$500,000.00Brazen 10/24/2014 11:36 - Ops project didn't require a PM-fee FO.BLS 04.28.15 - Project transferred to DCS, original request number was 257463.				
	4/29/2015	Other		\$933.40
<b>FO-315826</b>	<b>772017 721Y4 0</b>	<b>Elliman Repl Lab Central Vac Pump</b>	<b>Created</b>	<b>\$1,120.08</b>
Steven Pecic 10/23/2014 10:40 - Plant Fund Request Number ONLY: Elliman laboratory vacuum system pump requires replacement. Deferred Maintenance budget: \$70,000.00Brazen 10/24/2014 11:35 - Ops project didn't require a PM-fee FO.BLS 04.29.15 - Project transferred to DCS in which a FO for PM needs to be established. Original request number was 257449.				
	4/29/2015	Other		\$1,120.08
<b>FO-315828</b>	<b>163311 721Y4 0</b>	<b>Bus Oper Leasing &amp; Retail Services</b>	<b>Created</b>	<b>\$233.35</b>
contact: Robdesired_date: 8-30-15funding_source: Business Auxiliaryfunding_year: 2015preferred_billing_method: Directproject_description: This is for project number only. project_name: Towers Retail Mookies NoodlesBrazen 04/03/2015 11:15 - Number only.				
	4/29/2015	Other		\$233.35
<b>FO-315829</b>	<b>227970 721Y4 0</b>	<b>STANDING FUNDS FOR W.S.U. BOOKSTO</b>	<b>Created</b>	<b>\$93.34</b>
desired_date: 8/15/5funding_source: Business Auxiliaryfunding_year: 2015preferred_billing_method: Directproject_description: For project number onlyproject_name: Book Store lunch room renovationBrazen 04/03/2015 11:17 - Number Only.				
	4/29/2015	Other		\$93.34
<b>FO-315830</b>	<b>163311 721Y4 0</b>	<b>Bus Oper Leasing &amp; Retail Services</b>	<b>Created</b>	<b>\$606.71</b>
contact: Robert Jacobsccontact_email: ep4336@wayne.educontact_ph: 313-577-0298desired_date: 04/30/2015funding_source: Business Operations/ Auxiliary Servicesfunding_year: 2015preferred_billing_method: Directproject_description: Request for Project Number Only. Set up PTS Page for tracking PM Fee only.project_name: The Block at Cass Park (MCHT) Fire Alarm/ Electrical InspectionBrazen 04/20/2015 23:45 - Update when FO is created.				
	4/29/2015	Other		\$606.71

<b>FO-56213</b>	<b>771204 721Y4 0</b>	<b>O.M.-GRADUATE STUDIOS VENTILATION</b>	<b>Project on hold</b>				<b>\$746.72</b>
REQ. # 36074 - D.S. FEES - OLD MAIN: GRADUATE STUDIOS VENTILATION.							
					4/29/2015	Other	\$746.72
<b>FO-80382</b>	<b>771195 721Y4 0</b>	<b>LAW SCHOOL BUILDING PROJECT</b>	<b>Not Completed</b>				<b>\$466.70</b>
PLANT FUND ACCOUNT - PROJECT MANAGER FEE - LAW SCHOOL BUILDING PROJECT.							
REQ. # 35219 - CONCEPTUAL DESIGN SERVICES FOR THE NEW DAMON KEITH LAW SCHOOL CLASSROOM REPLACEMENT BUILDING.							
					4/29/2015	Other	\$466.70
<b>164141 781 0</b>	<b>Grounds Revenue</b>						<b>\$304.38</b>
<b>FO-310418</b>	<b>168081 721Y4 0</b>	<b>Commencement</b>	<b>Finished</b>				<b>\$71.43</b>
Request to pick up BOG Wardrobe Cabinet on Thursday, April 9, 2015 from Debra Harris in the Board of Governors Office (FAB 4231) and deliver to the Law School, Jury Room. Cabinet will need to be picked up from the Law School on the afternoon of April 10 and delivered back to the BOG Office. The index number for this request is #168081. Thank you.							
					4/9/2015	Labor	\$11.58
					4/9/2015	Labor	\$12.23
					4/10/2015	Labor	\$11.58
					4/10/2015	Labor	\$12.23
					4/13/2015	Labor	\$11.58
					4/13/2015	Labor	\$12.23
<b>FO-311214</b>	<b>146601 721Y4 0</b>	<b>VP Research Administration</b>	<b>Finished</b>				<b>\$24.46</b>
Please have 2 stand alone steal case desks moved from this office to our storage room in the basement. This move can be completed by grounds personnel. Dorothy Carter 03/11/2015 14:48 - Approval received via e-mail from Antonio Yancey 3/11/15 to charge account index 146601.							
					3/30/2015	Labor	\$12.23
					3/30/2015	Labor	\$12.23
<b>FO-311531</b>	<b>137191 721Y4 0</b>	<b>SOCIAL WORK</b>	<b>Finished</b>				<b>\$16.73</b>
contact: J Hill contact_email: ac0843@wayne.edu contact_ph: 7-4049 desired_date: 03/16/2015 funding_source: 137191 funding_year: 2015 preferred_billing_method: Direct project_description: I need grounds to hang a SSW banner ("March is Social Work Month") asap. On Wednesday, April 1, 2015 take the banner down. Please have Ray (7-4324) call Juanitta (7-4049). The banner (size: 5ft x 2ft) is located in room 105 (front desk) Thompson Home. Thank you.  (Please cancel request #263882) project_name: March SSW Banner Month Dorothy Carter 03/17/2015 11:42 - Approval and signature received via fax from Juanitta Hill to charge account index 137191							
					4/2/2015	Labor	\$12.23
					4/2/2015	Labor	\$4.50
<b>FO-311943</b>	<b>410378 721Y4 0</b>	<b>Knight Fdtn-GR 2014-49955 CitizenD</b>	<b>Finished</b>				<b>\$48.92</b>
contact: Pam William contact_email: plwilliam@wayne.edu contact_ph: 313-577-9346 desired_date: 03/23/2015 funding_source: 410378 funding_year: 2015 preferred_billing_method: Direct project_description: MONDAY, MARCH 23 - Pick up Desk and Chair from Property office - 1200 Hancock and deliver it to International Institute of Metro Detroit- 111 E. Kirby, Detroit, MI 48202. Leave the desk there and on THURSDAY, APRIL 23 pick up the desk and deliver it to our office - 5057 Woodward, Suite 2022 (2nd Floor) project_name: Desk for CitizenDetroit Project Dorothy Carter 03/20/2015 11:24 - Approval to charge account index 410378 received via e-mail from Kimberly Rize. Account index added to TMA. Dorothy Carter 03/20/2015 09:41 - Talked to Sabrina Stennis-Jefferson, who will have her Business Manager, Kimberly Rize e-mail me with the account index number to charge. Brazen 03/19/2015 15:01 - Customer requests this go to Grounds. Brazen 03/19/2015 14:48 - Appears to be JDI; web email sent to confirm.							
					3/23/2015	Labor	\$24.46
					3/23/2015	Labor	\$24.46

**FO-313440 137641|721Y4|0 GRADUATE SCHOOL DEANS OFFICE AD Finished \$95.22**

Move approximately 3 boxes of 40x60 poster boards (10 boards per box), 10 boxes of supplies and easels from 5057 Woodward Suite 6303 to McGregor Conference Room D on 4/7/15 at around 3p.m. Move same items from McGregor to 5057 Woodward Suite 6303 in the morning on 4/9/1.  
Myron Harper 04/01/2015 15:33 -Approval with received.  
Myron Harper 03/31/2015 10:53 -Estimate in the amount of \$222.24 e-mailed to the customer.  
Myron Harper 03/26/2015 16:20 -Request for estimate sent to Grounds.  
3/25/15 lps: Chng to Est for Main

4/7/2015	Labor	\$23.15
4/7/2015	Labor	\$24.46
4/9/2015	Labor	\$23.15
4/9/2015	Labor	\$24.46

**FO-314129 135511|721Y4|0 NURSING Finished \$47.62**

Pickup 29 boxes of used text books for recycling.  
Myron Harper 04/10/2015 14:46 -Estimate in the amount of \$111.12 e-mailed to the customer.  
Myron Harper 04/06/2015 14:10 -Request for estimate sent to Grounds.  
4/6/15 lps: Chng to Est for Main

4/14/2015	Labor	\$11.58
4/21/2015	Labor	\$11.58
4/21/2015	Labor	\$12.23
4/22/2015	Labor	\$12.23

**164351|781|0 Project Contractors \$8,064.36**

**FO-303463 152541|721Y4|0 LIBRARY OFFICE OF DEAN1 Completed \$1,109.34**

contact: Leo T.  
contact\_email: ac9207@wayne.edu  
contact\_ph: 7-5648  
desired\_date: unknown  
funding\_source: to be determined  
funding\_year: to be determined  
preferred\_billing\_method: To Be Determined  
project\_description: would like to explore possibility of converting room 1314 into a people with disabilities use room. example = change door? add visual alarm? meet ADA compliance.  
project\_name: room 1314  
Brazen 11/24/2014 14:40 - Received authorization from R.Beatty using index 152541.  
06/04/2014 10:47 BRAZ - Request in queue for Planning. Confirm if a candidate for ADA funds.  
06/06/2014 13:53 CAZA - contacted customer, received initial project parameters, set meeting date 9am 6/11/14.  
06/12/2014 16:40 CAZA - met with customer and visited site. Next meeting set for Monday, June 16 at request of customer prior to starting estimate.  
6/16/2014 16:45 CAZA - met with customer and revisited site for more program information.  
6/26/2014 15:29 CAZA - Completed Planning moved to Estimating Queue.  
07/08/2014 15:58 BRAZ - Estimate sent to customer.  
8/20/2014 2:37 SMY - 30 Day Reminder Notice; web email sent to customer.  
09/18/2014 10:54 SMY - Request in queue for closing; web email sent to customer.  
10/22/2014 10:22 SMY - No response; close after 10/30/2014.

4/10/2015	Other	\$1,109.34
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**FO-304305 176609|721Y4|0 Steinle, Jena Completed \$835.63**

contact: LaTonia Joiner  
contact\_email: ljoiner@med.wayne.edu  
contact\_ph: 577-0128  
desired\_date: 12/05/2014  
funding\_source: 143481  
funding\_year: 2015  
preferred\_billing\_method: To Be Determined  
project\_description: Painting of two labs (9312 & 9320) and possible replacement or repair of broken sink in 9320.  
project\_name: New Faculty Lab work - Steinle  
Dorothy Carter 12/08/2014 12:50 - Account Index 176609 has been added to TMA.  
Deb Brazen 12/05/2014 17:04 - Received authorization from L.Klain using index 176609. Index not in the system. This is R-FaST.  
Brazen 12/02/2014 17:00 - Revised estimate sent for \$16,860.  
Brazen 11/25/2014 15:40 - Reviewed estimate. Sent to customer valued at \$18,900.  
Flintoff 11/24/2014 17:06 - Met with customer to review. PI arrives in early Dec so Dept would like to move forward with identified scope, understanding that more may be added. Request transitioned to Est. queue.  
Flintoff 11/21/2014 10:36 - Request is in active Planning. Contact made with customer to review scope.  
Brazen 11/19/2014 17:30 - May be R-FaST. In queue for Planning.

3/30/2015	Other	\$835.63
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<b>FO-305626</b>	<b>144081 721Y4 0</b>	<b>Otolaryngology Administration</b>	<b>Completed</b>	<b>\$421.45</b>
contact: Jinsheng Zhang contact_email: jinzhang@med.wayne.edu contact_ph: 577-0066 desired_date: 12/02/2014 funding_source: 1-44081 funding_year: 2015 preferred_billing_method: IRB project_description: Removal of Gas Line and Water Faucet from counter  THIS IS TO BE "JUST DO IT" project_name: Room 262 Lande Cabinet Brazen 12/19/2014 11:18 - Received authorization from L.Klain using index listed. Brazen 12/09/2014 08:56 - Requested as JDI; authorizing account via web email.				
				1/31/2015 Other \$421.45
<b>FO-305675</b>	<b>143453 721Y4 0</b>	<b>ICR Faculty Share</b>	<b>Completed</b>	<b>\$214.20</b>
contact: Dr. Sokol Todi contact_email: stodi@med.wayne.edu contact_ph: 577-1173 desired_date: "Just do it" Project. funding_source: IDC# 143453 funding_year: 2015 preferred_billing_method: Direct project_description: Please disconnect a gas line from a biosafety hood on 3rd floor, Scott Hall (this is located in the Pharmacology Area South west side), 540 E. Canfield, Detroit, MI 48201.. project_name: Disconnect a gas line Dorothy Carter 12/19/2014 16:26 - Account Index 143453 has been added to TMA. Brazen 12/19/2014 09:40 -Received authorization from C.George using index 143453; index not in system. Yarrington 12/18/2014 15:31 - No response; close after 12/22/14 Sandy Yarrington 11/20/2014 12:25 - 30 Day Reminder Notice; web email sent to customer. Brazen 10/03/2014 16:30 - Requested as JDI; web email sent to confirm index.				
				2/18/2015 Other \$214.20
<b>FO-308883</b>	<b>133121 721Y4 0</b>	<b>SOM - Facilities &amp; Support Service</b>	<b>Completed</b>	<b>\$910.42</b>
contact: David Barnett contact_email: d.barnet@med.wayne.edu contact_ph: 313.57.73233 desired_date: February 27, 2015 funding_source: Account # 133121 funding_year: 2014-15 preferred_billing_method: Direct project_description: Patch and paint walls above mail boxes on the second floor across from room 2301. project_name: Patch and paint wall s Deb Brazen 02/09/2015 15:34 - JDI; received authorization from D.Barnett per R.Gagnier to use index listed.				
				4/10/2015 Other \$910.42
<b>FO-309564</b>	<b>124071 721Y4 0</b>	<b>Law School General Operating</b>	<b>Completed</b>	<b>\$323.66</b>
desired_date: 09/25/2014 project_description: Please hang three plaques in the Wayne Law Review suite #2209. See Beth Madigan for more specific placement location. project_name: Hang Wayne Law Review Plaques Deb Brazen 02/16/2015 09:26 - Missed the approval received in October. Per R.Gordon use 124071. Sandy Yarrington 11/20/2014 12:37 - No response; close after 11/26/14 10/22/2014 11:57 SMY – 30 Day Reminder Notice; web email sent to customer. Brazen 09/15/2014 11:53 - Appears to be JDI; web email sent to Beth and Rita to confirm.				
				3/27/2015 Other \$323.66
<b>FO-309584</b>	<b>165143 721Y4 0</b>	<b>Human Resources</b>	<b>Completed</b>	<b>\$71.93</b>
contact: Chelsea Henson contact_email: chenson@wayne.edu contact_ph: 313-577-6866 desired_date: 01/14/2015 funding_year: 2015 preferred_billing_method: To Be Determined project_description: Please hang a white board that is about a 3'x4'. Please ensure that it is bolted to the wall securely. Thank you. project_name: Hang Whiteboard Deb Brazen 02/19/2015 17:04 - Received authorization from K.Elms using index 165143. Sandy Yarrington 02/19/2015 15:34 - 30 Day Reminder Notice; web email sent to customer. Brazen 01/09/2015 13:57 - Appears to be JDI; web email sent to confirm.				
				3/27/2015 Other \$71.93

<b>FO-310964</b>	<b>220001 721Y4 0</b>	<b>Business Administration Devel Fund</b>	<b>Completed</b>	<b>\$1,294.46</b>
contact: Ferna Childs contact_email: eb9411 contact_ph: 3135774501 project_description: We would like an estimate on installing a waterline from the sink to the coffee machine in our kitchen. project_name: Water Line Estimate Brazen 03/05/2015 16:47 - Received authorization from K.Rize using index 220001; index not in the system. Yarrington 02/19/2015 14:59 - 30 Day Reminder Notice; web email sent to customer. Miller-Swift 01/15/2015 16:16 - This estimate has been completed and sent to the customer. Valued at 1,100. Miller-Swift 01/13/2015 12:40 - Met with Ferna 1/12/15 and performed a site visit. Brazen 01/06/2015 15:32 - In queue for estimate.				
			3/30/2015 Other	\$1,294.46
<b>FO-311491</b>	<b>135511 721Y4 0</b>	<b>NURSING</b>	<b>Completed</b>	<b>\$1,526.81</b>
contact: Ruth Jensen contact_email: rjensen@wayne.edu contact_ph: 7-4104 desired_date: 03/27/2015 funding_year: 2015 preferred_billing_method: To Be Determined project_description: Patch and paint in rooms 102 and 112 Cohn prior to new Dean's arrival. Work needs to be done the week of March 23 - 27th, as new Dean arrives on March 30th. project_name: Painting Room 102 and 112 Cohn Brazen 03/16/2015 15:16 - Received authorization from S.Clifton using index 135511. Brazen 02/23/2015 10:36 - Spoke with Shelley; web email sent to confirm index.				
			4/10/2015 Other	\$1,526.81
<b>FO-311699</b>	<b>228300 721Y4 0</b>	<b>SOUTH HALL MAINTENANCE</b>	<b>Completed</b>	<b>\$106.00</b>
contact: Patrick Erne contact_ph: 586-899-2159 desired_date: 03/06/2015 funding_source: 228200 funding_year: 2015 preferred_billing_method: IRB project_description: remove and old cooler to be trashed. project_name: Removal Brazen 03/16/2015 15:29 - Received authorization from S.Primas using index 228300. Brazen 03/05/2015 17:47 - appears to be JDI; web email sent to confirm index.				
			3/26/2015 Other	\$106.00
<b>FO-312763</b>	<b>133751 721Y4 0</b>	<b>IMMUNOLOGY/MICROBIOLOGY ADM.51</b>	<b>Completed</b>	<b>\$339.21</b>
contact: Mel Clay contact_email: mclay@med.wayne.edu contact_ph: 577-1238 desired_date: 3/17/2015 funding_source: 133751 funding_year: 2015 preferred_billing_method: IRB project_description: Cap gas line on hood located in room 6247 Scott. Hood is non functional and will be replaced by one located in Lande project_name: N/A Brazen 03/27/2015 17:12 - Received authorization from L.Klain. Using index listed. Brazen 03/05/2015 17:49 - Appears to be JDI; web email sent to confirm index.				
			4/1/2015 Other	\$339.21
<b>FO-312877</b>	<b>133751 721Y4 0</b>	<b>IMMUNOLOGY/MICROBIOLOGY ADM.51</b>	<b>Completed</b>	<b>\$911.25</b>
contact: Mel Clay contact_email: mclay@med.wayne.edu contact_ph: 577-1238 desired_date: 3/18/2015 funding_source: 133751 funding_year: 2015 preferred_billing_method: IRB project_description: Move two upright freezers from 369 Lande. One will go to room 6247 Scott and one will go to room 7222 Scott Hall. Also move safety hood from 367 Lande to 6247 Scott. Move tabletop centrifuge from 367 Lande to room 6247 Scott Hall project_name: N/A Brazen 03/27/2015 17:15 - received authorization from L.Klain. Using index listed. Brazen 03/05/2015 17:54 - Appears to be JDI; web email sent to confirm index.				
			4/2/2015 Other	\$911.25
<b>Report Total:</b>				<b>\$224,731.29</b>