

Unposted Charges

163721|781|0 Business Services Rev

(\$90.00)

FO-272612 128271|721Y4|0 Educ Outreach Credit Programs-Admin Completed

(\$90.00)

contact: Artie Turner

contact_email: ac8619@wayne.edu

contact_ph: 577-6960

desired_date: 12/06/2013

funding_source: 128271

funding_year: 2014

preferred_billing_method: Direct

project_description: Educational Outreach has been given permission to setup the Transfer Center in room 1150 in the DAUGL. We would like the room painted and the blinds repaired/replaced in this room. If your area is responsible for directional signage we would like to have this work done at the same time.

project_name: Transfer Center in DAUGL

11/08/2013 15:09 BRAZ - Request in queue for Planning.

11/26/2013 14:47 CPAD - Meeting with customer on 11/12/13; request in queue for Estimate.

12/11/2013 14:39 BRAZ - Received authorization from A.Turner using index listed, 128271.

5/15/2015 Labor (\$90.00)

163781|781|0 Custodial Revenue

\$139.90

FO-281125 771821|721Y4|0 Scott Hall Maint Elec Dist Syst Created

\$139.90

To cover the cost for WSU Electricians for electrical preventative maintenance work at Scott Hall. "NTE \$20,000.00"

Plant Fund Account - Project Manager Fee - Scott Hall Maintenance Distribution Systems.

contact: Dave Kuffner

desired_date: 10/1/13

funding_source: Deferred maintenance

funding_year: 2013

preferred_billing_method: To Be Determined

project_description: Perform predictive and proactive testing of the electrical distribution system at Scott Hall.

project_name: Preventative Maintenance Electrical Distribution Systems

02/20/2013 16:23 BRAZ - Appropriations request sent; project through Colburn's group; please use this request for PM-fee FO.

5/15/2015 Labor \$139.90

163943|781|0 Keys & Cores Revenue

\$1,347.50

FO-309076 122521|721Y4|0 MATTHAEI PUBLIC SERVICE Finished

\$137.50

Install a CO 100 Schlage Key Pad on the new Volleyball Team Room Door. This will be a Just Do It project. Please use Account 122521 for cost. Please see Mike Pines for specs. Thank you. Bob Ostrowski/Dorothy Carter 02/16/2015 16:21 - Approval received via e-mail dated 2-16-15 to charge account index 122521. Dorothy Carter 02/16/2015 15:03 - Please have your Business Manager e-mail ad4634@wayne.edu to approve account index 122521 for the cost. Thank you, Dorothy Carter

5/6/2015 Labor \$137.50

FO-315968 771907|721Y4|0 Educ Bldg 1st Flr Classroom Upgrade Finished

\$55.00

Core Change/Damaged Key #: Classroom Key Holder ID: Building Qty: 1 action: Please swap core in common door between classroom 189/149.remove existing core and insert it in a new cylinder.Account #: 771907

5/5/2015 Labor \$55.00

FO-316802 122371|721Y4|0 HPE Asst Deans Office Admin Finished

\$82.50

Core Change

New Space Assignment

Key #: X series

Key Holder ID: Bob Ostrowski

Qty: 1 core change & 8 keys

action: Please change the core to a security type lock currently NOT being used in any other department

Dorothy Carter 05/07/2015 13:33 - E-mail dated 5-6-15 received from Daniel Cooper to approve the account index number 122371.

Dorothy Carter 05/07/2015 10:12 - E-mail dated 5/6/15 received from Daniel Cooper to approve charges to account index 122371.

Dorothy Carter 04/30/2015 09:26 - Per phone call and e-mail from Bob Ostrowski, this request was put in on behalf of Education and Daniel Cooper is the Director, Business Affairs for Education. Mr. Cooper, please e-mail ad4634@wayne.edu to identify and approve the account index number you want to charge for this service. Thank you, Dorothy Carter

Dorothy Carter 04/22/2015 16:12 - Second Request - Please have your Business Manager e-mail ad4634@wayne.edu to identify and approve the account index number to charge for this service. Thank you, Dorothy Carter

Carter 04/17/2015 12:19 - Please have your Business Manager e-mail ad4634@wayne.edu to identify and approve the account index number to charge for this service. Thank you, Dorothy Carter

5/15/2015 Labor \$82.50

FO-317299 771342|721Y4|0 Bio Medical Res Bldg Detail Design Created \$990.00

Core Change
New Space Assignment
Key #: Varies
Key Holder ID: Building Occupants
Qty: 205 @ \$100.00 each is \$20,500.00

action: 205 new cores for the IBio project, building 211.
Account #: 771342

5/23/2015	Labor	\$660.00
5/28/2015	Labor	\$330.00

FO-317328 121681|721Y4|0 CHEM/MTLS SCIENCE ENGG ADMIN Finished \$82.50

contact: Karen Wilson
contact_email: karen@eng.wayne.edu
contact_ph: 7-9910
desired_date: 04/23/2015
funding_source: 1-21681
funding_year: 2015
preferred_billing_method: Direct
project_description: Faculty member is leaving and we need to have room 2545 re-cored asap. We also will need a total of (6) six keys. Please let me know asap if this cannot be done this week. Chemical Engineering General Fund 1-21681 will pay for the cost. Thank you.
project_name: Core for 2545
Dorothy Carter 05/15/2015 16:03 - Approval e-mail dated 5/15/15 from Lara Trocchio to charge account index 121681.
Dorothy Carter 05/15/2015 15:06 - Second Request - Please have your Business Manager e-mail ad4634@wayne.edu to approve the account index number you have identified, 121681 to charge for this service. Thank you, Dorothy Carter
Dorothy Carter 04/22/2015 10:02 - Please have your Business Manager e-mail ad4634@wayne.edu to approve the account index number you have identified, 121681 to charge for this service. Thank you, Dorothy Carter

5/19/2015	Labor	\$82.50
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163951|721L wCarpenter Supplies and Material \$8,838.88

FO-292391 228300|721Y4|0 SOUTH HALL MAINTENANCE Completed \$390.00

On the second floor of the main stairwell (one that starts in the lobby) the door is missing the small pain of glass.

5/31/2015	Other	\$390.00
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FO-294497 771972|721Y4|0 Campus Glass Breakage Completed \$2,788.00

Purdy Library 1st Floor - Teaching Commons Area

Windows with stress cracks in the following rooms

Reported to Public Safety: Case/Report #W14-2450044
Room 150 - center pane
Room 161 - two bottom panes
Room 162 - lower left and right panes
Room 166 - upper left pane

Also reported to Public Safety, Case/Report# W14-2390029
Room 167 - lower pane

Please see Richard at the Check out desk if additional information is needed.

Thank you.
9/2/14 lps: Chng to Est for Main

5/31/2015	Other	\$2,788.00
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FO-317299 771342|721Y4|0 Bio Medical Res Bldg Detail Design Created \$5,636.28

Core Change
New Space Assignment
Key #: Varies
Key Holder ID: Building Occupants
Qty: 205 @ \$100.00 each is \$20,500.00

action: 205 new cores for the IBio project, building 211.
Account #: 771342

5/22/2015	Part	\$1,151.88
5/22/2015	Part	\$4,484.40

FO-317392 227601|721Y4|0 PARKING & TRANSPORTATION Created \$24.60

PS#1: replace met stair tread per conversation with
Doug O'Brien.

5/27/2015	Part	\$19.03
5/27/2015	Part	\$5.57

163951|721L wElectrical Supplies and Material**\$5,782.59****FO-100191 227601|721Y4|0 PARKING & TRANSPORTATION****Finished****\$2,118.67**

Repair omega controller at lot 31.

5/22/2015	Part	\$1,204.63
5/22/2015	Part	\$303.52
5/22/2015	Part	\$610.52

FO-293594 771633|721Y4|0 Lighting Retrofit Design Various BI**Finished****\$117.02**

To cover the cost of the Lighting retrofit crew to move from FAB to Purdy Kresge. Looking to create FO for Purdy Kresge to track expenditure. "NTE \$150,000.00"

5/6/2015	Part	\$46.28
5/6/2015	Part	\$32.32
5/6/2015	Part	\$38.42

FO-296600 227601|721Y4|0 PARKING & TRANSPORTATION**Completed****\$756.00**

ROUTINE CHECK 9/29 THRU 10/3/14

5/31/2015	Other	\$756.00
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FO-312956 227601|721Y4|0 PARKING & TRANSPORTATION**Finished****\$17.66**

Campus Monthly ROUTINE CHECK for 4/1 THRU 4/30/15

5/26/2015	Part	\$1.41
5/28/2015	Part	\$3.43
5/28/2015	Part	\$9.51
5/28/2015	Part	\$3.31

FO-314393 227601|721Y4|0 PARKING & TRANSPORTATION**Finished****\$4.85**To Eugene. PS4 North Roll up is in need of re piping and rewiring.
4/15/15 lps: Chng to Est for Main

5/5/2015	Part	\$4.85
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FO-316026 227601|721Y4|0 PARKING & TRANSPORTATION**Created****\$475.29**

PS#1 Electrician Monthly ROUTINE CHECK for 5/1 thru 5/31/15

5/5/2015	Part	\$96.96
5/5/2015	Part	\$373.60
5/5/2015	Part	\$4.73

FO-316027 227601|721Y4|0 PARKING & TRANSPORTATION**Created****\$2,037.53**

PS#2 Electrician Monthly ROUTINE CHECK for 5/1 thru 5/31/15

5/18/2015	Part	\$872.64
5/18/2015	Part	\$1.37
5/27/2015	Part	\$1,163.52

FO-317091 227149|721Y4|0 SCB MAINTENANCE**Finished****\$255.57**There are 4 old magnetic ballasts in the housing
suite that need to be replaced. Each unit is indicated
with a blue note on the cover. Please bill 227149.

Dorothy Carter 05/12/2015 16:28 - Approval e-mail dated 5/12/15 received from Shelia Primas to charge account index 227149.

5/12/15 lps: Chng to Est for Main

5/26/2015	Part	\$98.37
5/26/2015	Part	\$40.24
5/26/2015	Part	\$116.96

163951|721L wPlumbing/Pipe Supply&Material**\$26.72****FO-100191 227601|721Y4|0 PARKING & TRANSPORTATION****Finished****\$26.72**

Repair omega controller at lot 31.

5/19/2015	Part	\$13.03
5/19/2015	Part	\$13.69

163951|721L wPaint/Plasterer Supply & Material**\$128.52**

contact: Ian Studders

contact_email: ian.studders@wayne.edu

contact_ph: 3133300113

desired_date: 05/08/2015

funding_source: 163311

funding_year: 2015

preferred_billing_method: Direct

project_description: Paint the tunnel connecting the north side of the

Towers to the south side of the Towers. Please

forward to David Kuffner and Doug O'brien for

additional details. FP&M shall purchase all

materials, and use the provided cut sheets and

designs to execute the project.

project_name: Towers Tunnel Project

Dorothy Carter 05/15/2015 09:02 - Approval e-mail dated 5/14/15 to charge account index 163311 received from Donna Wells.

Myron Harper 05/14/2015 10:05 -Estimate in the amount of \$5,983.70 e-mailed to the customer.

Dorothy Carter 04/28/2015 14:07 - Sent folder to Maintenance Trades for an estimate.

5/22/2015 Part \$43.07

5/22/2015 Part \$11.80

5/22/2015 Part \$56.92

5/22/2015 Part \$16.73

163951|721Y Fac Oper - Main Trades**(\$889.00)****FO-282392 163951|721Y4|0 Fac Oper - Main Trades****Completed****(\$889.00)**

Insurance - P.R. #W14-1080156 dated 4/18/14 - Please repair cracked glass on entrance door #080-04 South @ Matthaei.

5/18/2015 Other (\$889.00)

163951|781|0 Maintenance Trades Revnue**\$55,161.58****FO-254225 772827|721Y4|0 AMERICAN BEAUTY IRON BLDG DEMOLI Created****\$110.00**

To cover for a billable work order for reimbursement of Donald Bear's time for MBRB plumbing inspections. The TMA work order will also keep track of any time charges recorded,,,,,,,,,,,,,DB/6-24-13,,,,,,,,,,,,,DUE : On completion of dutys

5/5/2015 Labor \$55.00

5/5/2015 Labor \$55.00

FO-264318 164351|781|0 Project Contractors**Completed****\$1,320.00**

Room 242 in the Welcome Center needs painting.

8/14/13 16:20 djc: Estimate folder sent to Mario Sanchez to estimate job. Finished 12/23/2013LT

8/23/13 16:57 djc: E-mailed customed cost estimate in the amount of \$832.50

10/11/13 16:07 djc: IRB #1474817 in the amount of \$832.50 received. PAINT REQUESTED. TAH

12/21/2013 Labor \$660.00

12/21/2013 Labor \$660.00

FO-264321 164351|781|0 Project Contractors**Completed****\$330.00**

desired_date: 09/30/2013

preferred_billing_method: IRB

project_description: Homecoming Banner to be hung on

the flagpoles on Gullen Mall, just

outside (west) of the Fountain Court

area. Doug O'Brien will be picking up

the banner from the Dean of Students

Office on 9/25/13 and the banner will

hang from 9/30-10/7. Please note:

This request is not for the Student

Center, but there is no option for the

Gullen Mall Location

project_name: Homecoming Banner

9/24/13 13:58 djc: Sent folder to Mario Sanchez to estimate. Doug O. did talked to Devon Sterk. Please estimate quickly, work is needed for Monday, September 30, 2013.

9/30/13 16:57 djc: Estimate in the amount of \$330.00 e-mailed to customer.

IRB #1479588 in the amount of \$330.00 received. Finished 10/14/2013LT

9/30/2013 Labor \$110.00

9/30/2013 Labor \$110.00

10/7/2013 Labor \$55.00

10/7/2013 Labor \$55.00

To cover the cost for WSU Electricians for electrical preventative maintenance work at Scott Hall. "NTE \$20,000.00"

Plant Fund Account - Project Manager Fee - Scott Hall Maintenance Distribution Systems.

contact: Dave Kuffner

desired_date: 10/1/13

funding_source: Deferred maintenance

funding_year: 2013

preferred_billing_method: To Be Determined

project_description: Perform predictive and proactive testing of the electrical distribution system at Scott Hall.

project_name: Preventative Maintenance Electrical Distribution Systems

02/20/2013 16:23 BRAZ - Appropriations request sent; project through Colburn's group; please use this request for PM-fee FO.

5/2/2015	Labor	\$660.00
5/4/2015	Labor	\$55.00
5/12/2015	Labor	\$55.00
5/15/2015	Labor	\$330.00
5/16/2015	Labor	\$660.00
5/16/2015	Labor	\$660.00
5/16/2015	Labor	\$660.00
5/16/2015	Labor	\$660.00
5/16/2015	Labor	\$660.00
5/16/2015	Labor	\$660.00
5/19/2015	Labor	\$55.00

FO-287230 771972|721Y4|0 Campus Glass Breakage**Completed****\$869.00**

Insurance - Police Report #W14-06069804 - Please replace broken window pane in room 109.1. Also repair broken window pane in room 205.2.

POL REP #1406069804

6/3/14 lps: Wtng on pol rep

6/13/14 lps: Left message on voice mail to return my call. Andrea called back w/Pol Rep

6/13/14 lps: Chng to Est for Main

5/31/2015	Other	\$869.00
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FO-289183 771972|721Y4|0 Campus Glass Breakage**Completed****\$1,583.00**

Two (2) Broken windows on exterior of Law School Bldg.

They are located on the south side of the Law Building (area between Law & Law Library) near the connecting walkway for Law School & Law Library.

5/31/2015	Other	\$1,583.00
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FO-290761 137461|721Y4|0 MORTUARY SCIENCE ADMINISTRATION**Finished****\$330.00**

Missing blinds in the follow locations Please replace:

1 blind in room 123

4th floor hall Replace 2 blinds at terrace window

Room 422 Replace 12 blinds

Replace 30 blinds in rear hallway student study area

3/4/14 lps: Chng from IServ To Est For Main

3/5/14 11:20 djc: Sent folder to David Kuffner to have estimated.

6/6/14 9:46 tlj: Estimate in the amount of \$515.00 e-mailed to customer

07/24/14 16:42 djc: E-mail approval received dated 06/27/14.

5/11/2015	Labor	\$110.00
5/12/2015	Labor	\$220.00

FO-293473 771972|721Y4|0 Campus Glass Breakage**Finished****\$1,792.00**

Insurance - Police Report # W14-2410023 Broken window on 1st floor north elevation due to high winds and rain.

Needs to be boarded up immediately.

5/31/2015	Other	\$1,792.00
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FO-293594 771633|721Y4|0 Lighting Retrofit Design Various BI**Finished****\$440.00**

To cover the cost of the Lighting retrofit crew to move from FAB to Purdy Kresge. Looking to create FO for Purdy Kresge to track expenditure. "NTE \$150,000.00"

5/1/2015	Labor	\$440.00
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FO-295469 771972|721Y4|0 Campus Glass Breakage**Completed****\$554.00**

Cracked glass in 475 Manoogian

Police report #W-142590039

5/31/2015	Other	\$554.00
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FO-297082 771972|721Y4|0 Campus Glass Breakage**Completed****\$661.00**

Insurance - Police Report #W14-2750025 - NW esit door - window is completely broken... - Request immediately assistance...Thank You.

Bob Ostrowski

5/31/2015	Other	\$661.00
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FO-297683	227601 721Y4 0	PARKING & TRANSPORTATION	Created	\$3,495.00
PS#4 Please clean and fix clogged drain on the first floor in the VIP area. John Towle from the FP&M Plumbing shop is aware of the conditions there.				
			5/7/2015 Other	\$3,495.00
FO-298538	133121 721Y4 0	SOM - Facilities & Support Service	Finished	\$55.00
Standing work order for carpenter shop for small jobs at School of Medicine buildings. Time period is FY 2015, October 1, 2014 - September 30, 2015. Charge account index 133121. Authorized signatures are Robert Gagnier, Krista Mitchell, Sheryl MacGillis. Replaces work order FO-264532				
			5/1/2015 Labor	\$55.00
FO-301047	771620 721Y4 0	Linsell House Roof Replacement	Finished	\$98.69
To cover the cost to Install weather edger trim around door to attic, at 2nd Second Floor. Recent installed Ridge and Eve Venting added for Roof replacement would add to heat loss within this attic space. Other recommendations by WSU Carpenter shop as appropriate are to be included. "NTE \$600.00"				
			5/13/2015 Other	\$19.19
			5/13/2015 Other	\$59.50
			5/13/2015 Other	\$20.00
FO-304949	771892 721Y4 0	Community Arts - Security Upgrades	Created	\$135.00
To cover the cost for EKS to provide air monitoring for the Art Building job being done on FO-304947				
			5/6/2015 Other	\$135.00
FO-308698	120585 721Y4 0	EDUC BUILDING REPAIRS & ALTERATION	Finished	(\$10.00)
Core Change New Space Assignment Key #: 11JF415 Key Holder ID: Donna Carroll Qty: 4				
action: This is a special request for a grant project, that requires restricted access due to sensitive data that will be locked in the office. Timeframe for completion of project is Friday, February 18, 2015. Please contact Donna Carroll (577-8116) with questions. Account #: 120585				
			5/1/2015 Other	(\$10.00)
FO-308719	227149 721Y4 0	SCB MAINTENANCE	Finished	\$40.69
Mens Restroom urinal flush valve leaks when flushed. index 227149 ,,,,,,				
			5/26/2015 Part	\$34.23
			5/26/2015 Part	\$6.46
FO-309917	160001 721Y4 0	VP FOR FINANCE&FACILITIES MGMT	Finished	(\$10.00)
Core Change Lost / Stolen Key #: 17277/11LA10/21 Key Holder ID: Kimberly Elms Qty: 3				
action: Replace Core due to lost key. Please rush this request, as it is the main conference room for the Finance and Business Operations Vice President's Office. Account #: 160001				
			5/1/2015 Other	(\$10.00)
FO-310054	227970 721Y4 0	STANDING FUNDS FOR W.S.U. BOOKSTO	Finished	\$110.00
hang ELEVATOR directional sign on 1st floor from suspended ceiling track, see Emily or Jodi for location index # 227970 2/25/15 lps: Chng to Est for Main				
			5/26/2015 Labor	\$55.00
			5/26/2015 Labor	\$55.00

FO-310639 227601|721Y4|0 PARKING & TRANSPORTATION**Created****\$1,485.00**

To cover the cost for the Carpenters to build a scaffold for this job.

Parking Structure #8- ***Emergency Priority
Need***3rd Level drain pipe has burst and water
is pouring into the stairwell. Water is freezing up
and causing ice in stairwell. Immediate assistance
needed. bpn

Dorothy Carter 03/04/2015 09:48 - Per John Towle, this work order will need the Carpenters for Scaffold, Electricians for Heat Trace and Vendor; Bondi
Insulation for proposal to Insulate the pipe.

5/16/2015	Labor	\$165.00
5/16/2015	Labor	\$660.00
5/16/2015	Labor	\$660.00

FO-310641 227601|721Y4|0 PARKING & TRANSPORTATION**Finished****\$1,095.28**

To cover the cost for the Electricians to do the Heat Trace on this job.

Parking Structure #8- ***Emergency Priority
Need***3rd Level drain pipe has burst and water
is pouring into the stairwell. Water is freezing up
and causing ice in stairwell. Immediate assistance
needed. bpn

Dorothy Carter 03/04/2015 09:48 - Per John Towle, this work order will need the Carpenters for Scaffold, Electricians for Heat Trace and Vendor; Bondi
Insulation for proposal to Insulate the pipe.

5/2/2015	Labor	\$165.00
5/2/2015	Labor	\$82.50
5/2/2015	Labor	\$110.00
5/2/2015	Labor	\$165.00
5/5/2015	Other	\$395.00
5/7/2015	Other	\$177.78

FO-310699 228167|721Y4|0 CHATSWORTH TOWERS AND ANNEX**Finished****\$598.00**

Roof leak above 901 in Chatsworth.

5/7/2015	Other	\$598.00
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FO-310939 445183|721Y4|0 CONFUCIUS INSTITUTE**Completed****(\$55.00)**

Need to have a 3x5 bulletin board put up
Myron Harper 02/24/2015 14:07 -Estimate in the amount of \$55.00 e-mailed to customer.
Myron Harper 02/23/2015 16:27 -Request for estimate sent to Maintenance Trades.
2/23/15 lps: Chng to Est for Main

5/8/2015	Other	(\$55.00)
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FO-311741 228400|721Y4|0 THE TOWERS**Created****\$1,702.00**

Please purchase/install/test new batteries for Emergency generator sets per the quote from Wolverine Power. Inform Larry Cook & Dave Kuffner .
index # 228400.

5/13/2015	Other	\$1,702.00
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FO-311986 227601|721Y4|0 PARKING & TRANSPORTATION**Finished****\$236.61**

(**) PO REQ DK 5-8-15

Parking Structure 1- Water fountain in office is
leaking and needs repair,,,,,

5/6/2015	Labor	\$82.50
5/21/2015	Other	\$99.11
5/27/2015	Labor	\$55.00

FO-312459 143841|721Y4|0 Neurosurgery Administration**Finished****(\$10.00)**

Core Change
New Space Assignment
Key #: Neurosurgery series
Key Holder ID: Alana Conti, 313-576-3311
Qty: 1 (core); 7 (keys)

action: This request is to be picked
up by the School of Medicine
courier.

Account #: 143841

Tonya Jones 03/16/2015 10:28 - email sent to Larry Klain (ac6056) requesting authorization to use index.

5/1/2015	Other	(\$10.00)
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FO-312956 227601|721Y4|0 PARKING & TRANSPORTATION**Finished****\$9.88**

Campus Monthly ROUTINE CHECK for 4/1 THRU 4/30/15

				5/28/2015	Part	\$9.88
FO-313391	227601 721Y4 0	PARKING & TRANSPORTATION	Finished	\$330.00		
Attention Douge. There is a bent meter pole at lot 58. We would like for it to be repaired.						
Thanks Jack						
				5/16/2015	Labor	\$206.25
				5/16/2015	Labor	\$123.75
FO-313925	128271 721Y4 0	Educ Outreach Credit Programs-Admin	Finished	\$330.00		
The laminate is pulling away from the kitchen cabinet and countertop. We are located at 5057 Woodward, Third floor, Suite 3101, Educational Outreach.Dorothy Carter 04/09/2015 10:01 - Approval received from Arthurine Turner to charge account index 128271 for this service. Myron Harper 03/19/2015 14:37 -Estimate in the amount of \$330.00 e-mailed to the customer. Myron Harper 02/24/2015 15:43 -Request for estimate sent to Maintenance Trade.						
				5/16/2015	Labor	\$330.00
FO-314148	227601 721Y4 0	PARKING & TRANSPORTATION	Finished	\$578.40		
Attention Doug: The roll up gate at PS1 gate 5 is in need of repairs.						
Thanks Jack						
				5/7/2015	Other	\$578.40
FO-314393	227601 721Y4 0	PARKING & TRANSPORTATION	Finished	\$1,897.50		
To Eugene. PS4 North Roll up is in need of re piping and rewiring. 4/15/15 lps: Chng to Est for Main						
				5/2/2015	Labor	\$495.00
				5/2/2015	Labor	\$330.00
				5/2/2015	Labor	\$82.50
				5/2/2015	Labor	\$495.00
				5/2/2015	Labor	\$495.00
FO-314452	227601 721Y4 0	PARKING & TRANSPORTATION	Finished	\$206.25		
To Doug. At PS5 the elevator on the left hand side is in need of repairs. A portion of the panel from the ceiling has fallen off.						
Jack						
				5/16/2015	Labor	\$123.75
				5/16/2015	Labor	\$82.50
FO-314471	228400 721Y4 0	THE TOWERS	Finished	\$330.00		
lights out over menu board, may be ballast, JUST DO IT asap please index # 228400						
				5/9/2015	Labor	\$165.00
				5/9/2015	Labor	\$165.00
FO-314748	227601 721Y4 0	PARKING & TRANSPORTATION	Finished	\$928.00		
Attention Doug: PS1 entrance 4 Roll up gate needs repairs.						
Jack						
				5/13/2015	Other	\$928.00
FO-314749	227601 721Y4 0	PARKING & TRANSPORTATION	Finished	\$88.00		
Attention Doug: Roll up gate at PS5 AW side not going up or down. Has power but not functioning. Please look into.						
Jack						
				5/13/2015	Other	\$88.00
FO-315424	144125 721Y4 0	ICR MED MBG	Finished	\$45.00		
Core Change New Space Assignment Key #: Key - 65709 Key Holder ID: David Wissbrun Qty: 1 core 8 keys						
action: Room # not available in drop-down list for "area." This is for ROOM 3274.2 which has a core in it that matches our main lab cores - i.e. all general access keys fit this room. We would like a unique core to replace the current, and 8 key copies for the new core. Thanks Account #: 146689 Dorothy Carter 04/22/2015 16:21 - Approval received via e-mail dated 4/21/15 from Larry Klain to charge account index 144125.						
				5/8/2015	Other	\$45.00

FO-315735 168227|721Y4|0 Univ. Special Events & Services Finished \$110.00

I need the two windows removed from the lower left corner set of doors (standing outside looking at the doors) on the north east side of Matthaei by end of day tomorrow for generator cabling to come into the building. Use index 168227 to charge expenses to. These are the two windows that are usually removed for December commencements. They can bereplace after 2 pm this Friday.

5/4/2015	Labor	\$55.00
5/4/2015	Labor	\$55.00

FO-315857 146609|721Y4|0 Research Compliance Administration Created \$302.50

Remove & replace DPS Cylinders to opreate on university's key system - 5 cores to be keyed alike. Put on a patented key way. Cut 3 keys total. Please

give to Mike Pines.Dorothy Carter 04/29/2015 10:15 - Received approval from Antonio Yancey via e-mail dated 4/28/15 to charge account index 146609.

Dorothy Carter 04/27/2015 12:04 - Second Request - Please identify and approve the account index number you want to charge for this service. Thank you, Dorothy Carter Dorothy Carter 04/24/2015 12:12 - This appears to be a "Just Do It" request. Please have your Business Affairs Officer to e-mail ad4634@wayne.edu to identify and approve the account index number to charge for this service. Thank you, Dorothy Carter

5/1/2015	Labor	\$302.50
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FO-315901 771855|721Y4|0 Mazurek/Scott Hall Generator Study Finished \$660.00

To cover the cost for Maintenance Electricians and Utilities Instrumentation Service to disable the undervoltage sensor on the main breaker along with the secondary ones at Mazurek. This is recommended as a result of the Generator Interface Study. Team Leader will meet the Electricians from Utilities, and allow them entry to Primary room @ Mazurek, open breaker feeding Mazurek from Scott Hall so utilities can work on breakers, and close when job is done. "NTE \$4,642.00"

5/9/2015	Labor	\$412.50
5/9/2015	Labor	\$247.50

FO-315937 228184|721Y4|0 UNIVERSITY TOWERS - REIMBUR.REPAI Finished \$82.50

Trash room door is not locking. Please send a locksmith.

5/1/2015	Labor	\$82.50
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FO-316005 771871|721Y4|0 5447 Woodward Renov Social Work Finished \$50.78

To cover the cost to remove fire extinguishers from 5447 Woodward. They have all been placed in the entry vestibule. Handyman to remove 27 fire extinguishers. "NTE \$110.00"

5/7/2015	Labor	\$50.78
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FO-316026 227601|721Y4|0 PARKING & TRANSPORTATION Created \$1,265.00

PS#1 Electrician Monthly ROUTINE CHECK for 5/1 thru 5/31/15

5/1/2015	Labor	\$55.00
5/4/2015	Labor	\$110.00
5/5/2015	Labor	\$55.00
5/6/2015	Labor	\$110.00
5/7/2015	Labor	\$82.50
5/8/2015	Labor	\$27.50
5/11/2015	Labor	\$82.50
5/12/2015	Labor	\$82.50
5/13/2015	Labor	\$110.00
5/15/2015	Labor	\$55.00
5/18/2015	Labor	\$82.50
5/19/2015	Labor	\$27.50
5/20/2015	Labor	\$55.00
5/21/2015	Labor	\$27.50
5/26/2015	Labor	\$55.00
5/27/2015	Labor	\$110.00
5/28/2015	Labor	\$82.50
5/29/2015	Labor	\$55.00

FO-316027 227601|721Y4|0 PARKING & TRANSPORTATION Created \$1,540.00

PS#2 Electrician Monthly ROUTINE CHECK for 5/1 thru 5/31/15

5/1/2015	Labor	\$82.50
5/4/2015	Labor	\$55.00
5/5/2015	Labor	\$27.50
5/6/2015	Labor	\$55.00
5/7/2015	Labor	\$27.50
5/8/2015	Labor	\$165.00
5/11/2015	Labor	\$27.50
5/12/2015	Labor	\$82.50
5/13/2015	Labor	\$55.00
5/15/2015	Labor	\$82.50
5/18/2015	Labor	\$110.00

5/19/2015	Labor	\$137.50
5/20/2015	Labor	\$137.50
5/21/2015	Labor	\$55.00
5/26/2015	Labor	\$165.00
5/27/2015	Labor	\$110.00
5/28/2015	Labor	\$110.00
5/29/2015	Labor	\$55.00

FO-316029 227601|721Y4|0 PARKING & TRANSPORTATION
 PS#3 Electrician Monthly ROUTINE CHECK for 5/1 thru 5/31/15

Created

\$550.00

5/1/2015	Labor	\$27.50
5/4/2015	Labor	\$27.50
5/5/2015	Labor	\$55.00
5/6/2015	Labor	\$27.50
5/7/2015	Labor	\$27.50
5/8/2015	Labor	\$27.50
5/11/2015	Labor	\$27.50
5/12/2015	Labor	\$27.50
5/13/2015	Labor	\$27.50
5/15/2015	Labor	\$27.50
5/18/2015	Labor	\$27.50
5/19/2015	Labor	\$27.50
5/20/2015	Labor	\$27.50
5/21/2015	Labor	\$27.50
5/26/2015	Labor	\$27.50
5/27/2015	Labor	\$55.00
5/28/2015	Labor	\$27.50
5/29/2015	Labor	\$27.50

FO-316030 227601|721Y4|0 PARKING & TRANSPORTATION
 PS#4 Electrician Monthly ROUTINE CHECK for 5/1 thru 5/31/15

Created

\$1,182.50

5/1/2015	Labor	\$110.00
5/4/2015	Labor	\$82.50
5/5/2015	Labor	\$82.50
5/6/2015	Labor	\$55.00
5/7/2015	Labor	\$82.50
5/8/2015	Labor	\$55.00
5/11/2015	Labor	\$110.00
5/12/2015	Labor	\$27.50
5/13/2015	Labor	\$82.50
5/15/2015	Labor	\$110.00
5/18/2015	Labor	\$55.00
5/19/2015	Labor	\$82.50
5/20/2015	Labor	\$27.50
5/21/2015	Labor	\$27.50
5/26/2015	Labor	\$55.00
5/27/2015	Labor	\$27.50
5/28/2015	Labor	\$27.50
5/29/2015	Labor	\$82.50

FO-316032 227601|721Y4|0 PARKING & TRANSPORTATION
 PS#5 Electrician Monthly ROUTINE CHECK for 5/1 thru 5/31/15

Created

\$962.50

5/1/2015	Labor	\$55.00
5/4/2015	Labor	\$27.50
5/5/2015	Labor	\$82.50
5/6/2015	Labor	\$27.50
5/7/2015	Labor	\$137.50
5/8/2015	Labor	\$27.50
5/11/2015	Labor	\$55.00
5/12/2015	Labor	\$82.50
5/13/2015	Labor	\$27.50
5/15/2015	Labor	\$27.50
5/18/2015	Labor	\$27.50

5/19/2015	Labor	\$55.00
5/20/2015	Labor	\$55.00
5/21/2015	Labor	\$27.50
5/26/2015	Labor	\$27.50
5/27/2015	Labor	\$27.50
5/28/2015	Labor	\$82.50
5/29/2015	Labor	\$110.00

FO-316033 227601|721Y4|0 PARKING & TRANSPORTATION
 PS#6 Electrician Monthly ROUTINE CHECK for 5/1 thru 5/31/15

Created

\$715.00

5/1/2015	Labor	\$27.50
5/4/2015	Labor	\$27.50
5/5/2015	Labor	\$27.50
5/6/2015	Labor	\$55.00
5/7/2015	Labor	\$27.50
5/8/2015	Labor	\$27.50
5/11/2015	Labor	\$27.50
5/12/2015	Labor	\$27.50
5/13/2015	Labor	\$27.50
5/15/2015	Labor	\$55.00
5/18/2015	Labor	\$27.50
5/19/2015	Labor	\$27.50
5/20/2015	Labor	\$27.50
5/21/2015	Labor	\$137.50
5/26/2015	Labor	\$27.50
5/27/2015	Labor	\$55.00
5/28/2015	Labor	\$27.50
5/29/2015	Labor	\$55.00

FO-316035 227601|721Y4|0 PARKING & TRANSPORTATION
 Various Lots Electrician Monthly ROUTINE CHECK for 5/1 thru 5/31/15

Created

\$2,750.00

5/1/2015	Labor	\$82.50
5/4/2015	Labor	\$110.00
5/5/2015	Labor	\$110.00
5/6/2015	Labor	\$110.00
5/7/2015	Labor	\$55.00
5/8/2015	Labor	\$110.00
5/11/2015	Labor	\$110.00
5/12/2015	Labor	\$110.00
5/13/2015	Labor	\$110.00
5/15/2015	Labor	\$82.50
5/18/2015	Labor	\$110.00
5/19/2015	Labor	\$82.50
5/20/2015	Labor	\$55.00
5/20/2015	Labor	\$110.00
5/21/2015	Labor	\$137.50
5/23/2015	Labor	\$495.00
5/23/2015	Labor	\$495.00
5/26/2015	Labor	\$82.50
5/27/2015	Labor	\$55.00
5/28/2015	Labor	\$82.50
5/29/2015	Labor	\$55.00

FO-316623 133121|721Y4|0 SOM - Facilities & Support Service
 Reset and set clocks in Cafeteria and first, second and basement nd corridors.
 Completed 5-18-2015 SRP

Finished

\$110.00

5/18/2015	Labor	\$55.00
5/18/2015	Labor	\$55.00

FO-316808 163091|721Y4|0 Business+Auxiliaries
 (**) PO REQ TH 5-22-15

Created

\$137.50

Need plumbers to repair roof sump.....GS/5-11-15

5/11/2015	Labor	\$55.00
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			5/19/2015	Labor	\$82.50
FO-316852	227601 721Y4 0	PARKING & TRANSPORTATION	Created		\$2,035.00
Request to have water turned on at all parking structures.					
			5/13/2015	Labor	\$330.00
			5/13/2015	Labor	\$330.00
			5/13/2015	Labor	\$330.00
			5/14/2015	Labor	\$330.00
			5/14/2015	Labor	\$330.00
			5/14/2015	Labor	\$330.00
			5/19/2015	Labor	\$27.50
			5/19/2015	Labor	\$27.50
FO-316988	771972 721Y4 0	Campus Glass Breakage	Finished		\$165.00
Insurance - Public Safety report #W15-05109804 - Please R/R front entry outer glass shattered. Need clean up and replacement of broken glass.					
			5/11/2015	Labor	\$82.50
			5/11/2015	Labor	\$82.50
FO-317060	135511 721Y4 0	NURSING	Project is under construction		\$1,320.00
contact: Shelley Clifton contact_email: shelley.clifton@wayne.edu contact_ph: 7-4086 desired_date: 05/29/2015 funding_source: TBD funding_year: 2015 preferred_billing_method: Direct project_description: Upgrade the evac building signage in the Cohn Building project_name: Cohn - Building Evac Signage Upgrade Brazen 03/27/2015 17:22 - Received authorization from S.Clifton using index 135511. Alan has the signs. Sandy Yarrington 03/17/2015 13:37 - 30 Day Reminder Notice; web email sent to customer. Brazen 02/10/2015 11:20 - Estimate sent valued at \$3,750. Brazen 02/03/2015 10:22 - Alan has the info; estimate in development. SiKora 05/12/2015 - Please Scrape/Patch/Paint (9) Specified Locations. Photos Provided.					
			5/16/2015	Labor	\$660.00
			5/16/2015	Labor	\$660.00
FO-317091	227149 721Y4 0	SCB MAINTENANCE	Finished		\$330.00
There are 4 old magnetic ballasts in the housing suite that need to be replaced. Each unit is indicated with a blue note on the cover. Please bill 227149. Dorothy Carter 05/12/2015 16:28 - Approval e-mail dated 5/12/15 received from Shelia Primas to charge account index 227149. 5/12/15 lps: Chng to Est for Main					
			5/23/2015	Labor	\$165.00
			5/23/2015	Labor	\$165.00
FO-317092	227149 721Y4 0	SCB MAINTENANCE	Finished		\$55.00
The black frame around one the window in the last study room in the Student Veterans Area is loose and falling. The room (687) is an office suite on the 6th floor of the Student Center Building just off the elevator. Please call Patrick of the Student Vets at 577-4753 for access or any other details.					
			5/19/2015	Labor	\$27.50
			5/19/2015	Labor	\$27.50
FO-317222	772053 721Y4 0	State Hall Restroom Renovations	Created		\$110.00
contact_email: aa9028@wayne.edu contact_ph: 577-0311 desired_date: 08/21/2015 funding_source: Deferred Maintenance funding_year: 2015 project_description: Demolish the 9 existing floor urinals in third floor men's restroom. Install new wall mount urinals with automatic flush valves. Install new wall tile. Install new floor drain. project_name: Mens Third Floor Restroom Urinal Renovation Brazen 05/06/2015 18:30 - Number only..... GS/5-18-15					
			5/20/2015	Labor	\$110.00
FO-317233	771937 721Y4 0	Engg. Bldg, Electrical Upgrade	Created		\$275.00
Authorize Electrical Shop shift premium for (5am - 7am) to assist with Engineering Electrical Shutdown request. Anticipate multiple dates for coordination, 1st date is 5/12/15, others shall need to be determined. "NTE \$1,000.00"					
			5/12/2015	Labor	\$110.00
			5/12/2015	Labor	\$165.00
FO-317253	228400 721Y4 0	THE TOWERS	Finished		\$110.00
The door that separates Towers lobby and Towers Café will not lock please send out a locksmith. Dorothy Carter 05/14/2015 15:12 - Per conversation with Patrick Armstrong, this can wait until tomorrow morning.					

FO-317272 163311|721Y4|0 Bus Oper Leasing & Retail Services Created \$3,300.00

contact: Ian Studders
 contact_email: ian.studders@wayne.edu
 contact_ph: 3133300113
 desired_date: 05/08/2015
 funding_source: 163311
 funding_year: 2015
 preferred_billing_method: Direct
 project_description: Paint the tunnel connecting the north side of the Towers to the south side of the Towers. Please forward to David Kuffner and Doug O'brien for additional details. FP&M shall purchase all materials, and use the provided cut sheets and designs to execute the project.
 project_name: Towers Tunnel Project
 Dorothy Carter 05/15/2015 09:02 - Approval e-mail dated 5/14/15 to charge account index 163311 received from Donna Wells.
 Myron Harper 05/14/2015 10:05 - Estimate in the amount of \$5,983.70 e-mailed to the customer.
 Dorothy Carter 04/28/2015 14:07 - Sent folder to Maintenance Trades for an estimate.

5/22/2015	Labor	\$330.00
5/22/2015	Labor	\$330.00
5/22/2015	Labor	\$330.00
5/22/2015	Labor	\$330.00
5/23/2015	Labor	\$660.00
5/23/2015	Labor	\$660.00
5/23/2015	Labor	\$660.00

FO-317298 227601|721Y4|0 PARKING & TRANSPORTATION Finished \$165.00

Issue with air conditioning unit in the retail space (La Pita). Tenant reports that air conditioning unit is not functioning properly. Please check this immediately and update Ian with findings (313-330-0113). Dorothy Carter 05/15/2015 11:54 - E-mail received dated 5/15/15 with approval from Ian Studders to charge account index 227601. Dorothy Carter 05/12/2015 11:39 - Dorothy Carter - Please have your Business Manager e-mail ad4634@wayne.edu to identify and approve the account index number to charge this service to. Thank you, Dorothy Carter

5/19/2015	Labor	\$165.00
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FO-317299 771342|721Y4|0 Bio Medical Res Bldg Detail Design Created \$577.50

Core Change
 New Space Assignment
 Key #: Varies
 Key Holder ID: Building Occupants
 Qty: 205 @ \$100.00 each is \$20,500.00

action: 205 new cores for the IBio project, building 211.
 Account #: 771342

5/23/2015	Labor	\$577.50
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FO-317304 227601|721Y4|0 PARKING & TRANSPORTATION Created \$2,310.00

Request to have drains cleaned in various structures by PowerVac:
 PS1- 1st floor: handicapped parking area
 PS2- 1st floor: staff side, 5th floor: 4/6 area, 4th floor: 4/6 area & 5/7 area,
 PS3- Rooftop: East side
 PS4- Mechanical Room
 PS6- 1st Floor: all drains
 PS8- 3rd floor: all drains ,,,,,,

5/20/2015	Labor	\$82.50
5/20/2015	Labor	\$82.50
5/20/2015	Labor	\$82.50
5/27/2015	Labor	\$82.50
5/27/2015	Labor	\$825.00
5/27/2015	Labor	\$330.00
5/28/2015	Labor	\$165.00
5/28/2015	Labor	\$330.00
5/28/2015	Labor	\$330.00

FO-317307 227601|721Y4|0 PARKING & TRANSPORTATION Created \$1,512.50

Please Test, Inspect, and Repair water backflow devices in Parking Structure 1, 2, 4, 5, 6, 8. ,,,,,,,,,,
 Complete testing, record data, and install valve tag.

5/19/2015	Labor	\$220.00
5/19/2015	Labor	\$220.00

			5/19/2015	Labor	\$330.00
			5/20/2015	Labor	\$247.50
			5/20/2015	Labor	\$247.50
			5/20/2015	Labor	\$247.50
FO-317392	227601 721Y4 0	PARKING & TRANSPORTATION	Created		\$1,320.00
PS#1: replace met stair tread per conversation with Doug O'Brien.					
			5/23/2015	Labor	\$660.00
			5/23/2015	Labor	\$660.00
FO-317401	772038 721Y4 0	Campus Chiller Water Softener	Created		\$165.00
Fitters to install cooling tower softeners per Eldon. Funded by PFA 772038. JH/5-19-15					
			5/19/2015	Labor	\$55.00
			5/19/2015	Labor	\$55.00
			5/29/2015	Labor	\$55.00
FO-317403	772038 721Y4 0	Campus Chiller Water Softener	Created		\$220.00
Fitters to install cooling tower softeners per Eldon. Funded by PFA 772038. JH/5-19-15					
			5/22/2015	Labor	\$110.00
			5/29/2015	Labor	\$110.00
FO-317405	772038 721Y4 0	Campus Chiller Water Softener	Finished		\$275.00
Laborer to move new softener from stockroom to UGL. See engineer for location of delivery.					
			5/19/2015	Labor	\$275.00
FO-317662	140121 721Y4 0	Off of the VP for Acad Affrs & Prvt	Finished		\$55.00
Just Do It Project Cabinet drawer needs adjustment or leveled. Drawers keep opening Dorothy Carter 05/19/2015 08:53 - E-mail dated 05/15/15 from Celeste Lezuch received to approve request to be charged to account index 140121					
			5/19/2015	Labor	\$55.00
FO-317666	227601 721Y4 0	PARKING & TRANSPORTATION	Created		\$247.50
elect. repair or replace timer for the parking lot lights contactor. Please set to energize at 9:30 P.M. and stop at 6:30 A.M. priority medium Dorothy Carter 05/19/2015 09:02 - E-mail dated 05/15/15 from Jon Frederick to approve charges to 227601 for this service. Dorothy Carter 05/15/2015 16:18 - Second Request, Please approve this request for service that our FP&M Engineer is requesting. E-mail ad4634@wayne.edu with the approval. Thank you, Dorothy Carter					
			5/23/2015	Labor	\$123.75
			5/23/2015	Labor	\$123.75
FO-317672	227980 721Y4 0	Fitness Center	Not Finished		\$247.50
Boiler needs to be turned off for summer and switch over to the electric hot water heater.....					
			5/27/2015	Labor	\$82.50
			5/27/2015	Labor	\$55.00
			5/28/2015	Labor	\$55.00
			5/28/2015	Labor	\$55.00
FO-317682	228400 721Y4 0	THE TOWERS	Finished		\$55.00
Keys are locked inside storage room. Requesting locksmith. Please see Cindy at front desk of Towers.					
			5/19/2015	Labor	\$55.00
FO-317690	127981 721Y4 0	Dean Fine, Perf & Comm Arts Adminn	Finished		\$220.00
Requested electricians to turn off power to music modules for removal Dorothy Carter 05/19/2015 11:00 - E-mail received from Joan Ferguson to charge account index 127981. Dorothy Carter 05/14/2015 15:41 - Janine, per our phone conversation, this work is already done. I spoke to Eugene Owen, he indicated that the actual cost is \$220.00. Please have your Business Manager e-mail ad4634@wayne.edu to identify and approve the account index number to charge for this service. Thank you, Dorothy Carter					
			5/13/2015	Labor	\$110.00
			5/13/2015	Labor	\$110.00
FO-317696	143721 721Y4 0	Pathology Dept. Administration	Finished		\$495.00
Disconnect and remove water faucet from the tissue culture room. Room # 9256 Scott Hall. Dorothy Carter 05/19/2015 11:25 - Approval received to charge account index 143721 from Brenda Batts. Myron Harper 04/15/2015 14:06 - Estimate in the amount of \$660.00 e-mailed to the customer. Myron Harper 03/26/2015 16:16 - Request for an estimate sent to Trades.					
			5/28/2015	Labor	\$165.00
			5/28/2015	Labor	\$330.00

FO-317717 127981|721Y4|0 Dean Fine, Perf & Comm Arts Adminn Finished \$440.00

Need carpenters to assemble desks and files for rooms 2327 and 2329. Need to be done the week of May 25-29th. For access to rooms contact Janine Dunlop at 7-5206.Dorothy Carter 05/19/2015 13:54 - E-mail approval dated 05/19/15 received from Joan Ferguson to charge account index 127981.

Dorothy Carter 05/19/2015 10:56 - This request appears to be a "Just Do It". Please have your Business Manager e-mail ad4634@wayne.edu to approve and identify the account index number to charge for this service. Thank you, Dorothy Carter 5/19/15 lps: Chng to Est for Main

5/28/2015	Labor	\$220.00
5/28/2015	Labor	\$220.00

FO-317742 228184|721Y4|0 UNIVERSITY TOWERS - REIMBUR.REPAI Finished \$82.50

Key is stuck in door lock. Please send a locksmithDorothy Carter 05/19/2015 15:16 - Per e-mail from Patrick Armstrong, overtime is authorized.

5/19/2015	Labor	\$82.50
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FO-317749 227149|721Y4|0 SCB MAINTENANCE Finished \$742.50

Two Ballasts are out. Please replace ballasts. Bill to 227149.

Dorothy Carter 05/19/2015 16:39 - E-mail approval received from Shelia Primas dated 05/19/15.
5/19/15 lps: Chng to Est for Main

5/23/2015	Labor	\$371.25
5/23/2015	Labor	\$371.25

FO-317770 227980|721Y4|0 Fitness Center Finished \$330.00

PS8- The glass door in the Southwest stairwell on the rooftop needs to have the tension bar adjusted. The door slams very hard when it is not fully opened and could cause the glass to break if not addressed quickly.

5/20/2015	Labor	\$110.00
5/21/2015	Labor	\$220.00

FO-317805 227980|721Y4|0 Fitness Center Finished \$137.50

Main Floor - Women's Restroom - When flushing the middle stall toilet, the toilet just backs up instead of flushing. Stall is closed and shut down currently. We can close full restroom at any time to have the work done.,,,,.

5/27/2015	Labor	\$82.50
5/27/2015	Labor	\$55.00

FO-317926 227980|721Y4|0 Fitness Center Not Finished \$137.50

*FOUNTAIN NOW AJUSTED FOR USE / REPLACEMENT PART ON ORDER JWT 5-28-15

Lower Level Weight Room - Short Drinking Fountain - Continually running on full blast. Will not shut off at all. Need fixed as soon as possible. Thank you.,,,,,.

5/27/2015	Labor	\$82.50
5/27/2015	Labor	\$55.00

FO-318091 227980|721Y4|0 Fitness Center Finished \$495.00

To cover the cost for the Electrician to assist in switching to domestic water electric hot water heater for the summer season on this request.

Boiler needs to be turned off for summer and switch over to the electric hot water heater.,,,,,.

5/27/2015	Labor	\$247.50
5/27/2015	Labor	\$247.50

163952|781|0 Reimbursable Trades \$22,603.32

FO-293594 771633|721Y4|0 Lighting Retrofit Design Various BI Finished \$7,685.20

To cover the cost of the Lighting retrofit crew to move from FAB to Purdy Kresge. Looking to create FO for Purdy Kresge to track expenditure. "NTE \$150,000.00"

5/1/2015	Labor	\$491.52
5/1/2015	Labor	\$25.34
5/1/2015	Labor	\$540.64
5/4/2015	Labor	\$491.52
5/4/2015	Labor	\$540.64
5/4/2015	Labor	\$16.90
5/4/2015	Labor	\$491.52
5/5/2015	Labor	\$540.64
5/5/2015	Labor	\$16.90
5/5/2015	Labor	\$491.52
5/6/2015	Labor	\$491.52
5/6/2015	Labor	\$540.64
5/6/2015	Labor	\$16.90

5/6/2015	Labor	\$491.52
5/7/2015	Labor	\$430.08
5/7/2015	Labor	\$540.64
5/7/2015	Labor	\$16.90
5/7/2015	Labor	\$460.80
5/8/2015	Labor	\$491.52
5/8/2015	Labor	\$540.64
5/8/2015	Labor	\$16.90

FO-316884	771633 721Y4 0	Lighting Retrofit Design Various BI	Created	\$14,918.12
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To cover the cost to be incurred at Physics for lighting retrofits. "NTE \$150,000"

5/11/2015	Labor	\$540.64
5/11/2015	Labor	\$25.34
5/11/2015	Labor	\$491.52
5/11/2015	Labor	\$491.52
5/12/2015	Labor	\$540.64
5/12/2015	Labor	\$25.34
5/12/2015	Labor	\$491.52
5/12/2015	Labor	\$491.52
5/13/2015	Labor	\$540.64
5/13/2015	Labor	\$25.34
5/13/2015	Labor	\$491.52
5/13/2015	Labor	\$491.52
5/14/2015	Labor	\$491.52
5/14/2015	Labor	\$491.52
5/15/2015	Labor	\$491.52
5/15/2015	Labor	\$491.52
5/16/2015	Labor	\$491.52
5/18/2015	Labor	\$540.64
5/18/2015	Labor	\$16.90
5/18/2015	Labor	\$491.52
5/18/2015	Labor	\$491.52
5/19/2015	Labor	\$540.64
5/19/2015	Labor	\$16.90
5/19/2015	Labor	\$307.20
5/20/2015	Labor	\$540.64
5/20/2015	Labor	\$16.90
5/20/2015	Labor	\$245.76
5/20/2015	Labor	\$491.52
5/21/2015	Labor	\$540.64
5/21/2015	Labor	\$540.64
5/21/2015	Labor	\$16.90
5/21/2015	Labor	\$491.52
5/21/2015	Labor	\$491.52
5/21/2015	Labor	\$491.52
5/21/2015	Labor	\$491.52
5/22/2015	Labor	\$16.90
5/22/2015	Labor	\$540.64
5/22/2015	Labor	\$491.52
5/22/2015	Labor	\$491.52

163961 721L	wEngineering Supplies and Material	\$1,879.61
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FO-297771	227149 721Y4 0	SCB MAINTENANCE	Created	\$191.15
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FO Number for Year-Long Chemicals to treat chilled water loop. FY 2015.

5/13/2015	Part	\$191.15
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FO-297773	227149 721Y4 0	SCB MAINTENANCE	Created	\$1,665.80
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FO Number for Year-Long Chemicals to treat cooling tower FY 2015.

5/13/2015	Part	\$947.78
5/13/2015	Part	\$450.26
5/13/2015	Part	\$267.76

FO-316503 135511|721Y4|0 NURSING**Finished****\$22.66**

contact: Ruth Jensen

contact_email: rjensen@wayne.edu

contact_ph: 7-4104

desired_date: 05/22/2015

funding_year: 2015

preferred_billing_method: To Be Determined

project_description: Patch and paint rooms 238 and 266 Cohn. Prefer Gary Miller of Spectrum to do the job. The week of May 18 - 22 would be ideal, as many faculty have left the building for the Summer.

project_name: Patch & Paint 238/266

Brazen 05/01/2015 13:35 - Received authorization from S.Clifton using index 135511.

5/5/2015 Part \$22.66

163961|781|0 Engineering Revenue**\$1,363.95****FO-310036 135691|721Y4|0 Learning Resource Center****Created****\$1,363.95**

Brehob to rebuild lab air compressor for Cohn. To be charged to dept.

5/15/2015 Other \$1,333.00

5/15/2015 Other \$30.95

164112|781|0 D&CS Reimb**\$6,577.85****FO-264311 142847|721Y4|0 Lawes, Gavin****Finished****(\$780.00)**

contact: Alan Sebastian

contact_ph: ae7223@wayne.edu

desired_date: ASAP

project_description: Electrical disconnect box is needed in room 384 to connect to a helium compressor. This will be exactly like the electrical box that was installed in room 038 (in fact, if it is easiest, the box from 038 could be moved to room 384 if this can be done in a few hours). Because LTK Electrical did the work in room 038, it would be easiest if they could also handle installing the new service in 384.

project_name: Electrical Service Helium Compressor 384

09/30/2013 11:06 BRAZ - Request in queue for Research Planning.

10/04/2013 10:46 BRAZ - Changed to JDI; awaiting confirmation of account from Joe K.

10/04/2013 17:38 BRAZ - Received authorization to use index 142847; index is not in the system.

10/10/13 16:27 djc: Account Index 142847 has been added to TMA.

3/24/2015 Labor (\$390.00)

3/24/2015 Labor (\$130.00)

5/18/2015 Labor (\$260.00)

FO-266771 146601|721Y4|0 VP Research Administration**Finished****(\$155.00)**

contact: Theresa Y. Hill

contact_email: en8432@wayne.edu

contact_ph: 313 577 0556

desired_date: 10/30/2013

funding_source: 146601

funding_year: 2014

preferred_billing_method: Direct

project_description: We need the following electrical work done in Conference Room A due to the installation of 1 Sharp 70" LED LCD Flat Panel TV-LC-70LE650U and 2 Samsung 40" LED LCD Flat Panel TV-ME40C in Conference Room A on the 6th floor of 5057 Woodward (Maccabees) Rm 6202.

The dual box needs to be changed to a quad. We will need dual outlets installed for each monitor that we have. We will need a total of 3 outlets installed. I would need a 72 hour notice as to when the installation of the electrical work will be scheduled.

I will need to schedule Innovative Communications (The vendor) to be present during installation as well reschedule all meetings to be held in the conference room. Please contact Theresa Hill directly at 7-0556 prior to having the electricians arriving to do the work.

project_name: Conference Room A

10/28/2013 11:34 BRAZ - Appears to be JDI; web email sent to customer.

11/07/2013 10:58 BRAZ - Received authorization from A.Yancey using index 146601.

5/18/2015 Labor (\$90.00)

5/18/2015 Labor (\$65.00)

FO-272410 136351|721Y4|0 PHARMACEUTICAL SCIENCE ADMIN.**Finished****(\$97.50)**

desired_date: 01/03/2014

funding_year: 2014

preferred_billing_method: To Be Determined

project_description: New furniture to be installed in room 3145 needs electrician to make the hardwire connections for the infeeds and the data group to run the cabling through the panels

project_name: Room 3145

12/13/2013 12:39 BRAZ - Appears to be JDI; web email sent to confirm.

12/19/2013 15:00 BRAZ - Received authorization from K.Blumberg using index 136351.

5/18/2015 Labor (\$97.50)

FO-272612 128271|721Y4|0 Educ Outreach Credit Programs-Admin Completed**(\$492.50)**

contact: Artie Turner
 contact_email: ac8619@wayne.edu
 contact_ph: 577-6960
 desired_date: 12/06/2013
 funding_source: 128271
 funding_year: 2014

preferred_billing_method: Direct

project_description: Educational Outreach has been given permission to setup the Transfer Center in room 1150 in the DAUGL. We would like the room painted and the blinds repaired/replaced in this room. If your area is responsible for directional signage we would like to have this work done at the same time.

project_name: Transfer Center in DAUGL

11/08/2013 15:09 BRAZ - Request in queue for Planning.

11/26/2013 14:47 CPAD - Meeting with customer on 11/12/13; request in queue for Estimate.

12/11/2013 14:39 BRAZ - Received authorization from A.Turner using index listed, 128271.

5/15/2015	Labor	(\$65.00)
5/15/2015	Labor	(\$135.00)
5/15/2015	Labor	(\$90.00)
5/15/2015	Labor	(\$135.00)
5/15/2015	Labor	(\$67.50)

FO-287622 147771|721Y4|0 OFFICE OF SCHOLARSHIPS & FIN AID Finished**(\$640.00)**

contact: Dawn Waltz
 contact_email: dwaltz@wayne.edu
 contact_ph: 577-1090
 desired_date: 07/03/2014
 funding_source: 147771
 funding_year: 2014

preferred_billing_method: Direct

project_description: Convert existing office room into a lunch/break room for all staff located on the third floor of Welcome Center. Remove all furniture (cubicle style furniture) and take to Property Office. Patch and add new paint to walls include door frame and shampoo existing carpet. Provide and install one new sign to match existing signage, to read "Lunch/Break Room #301".

project_name: Lunch/Break Room, 3rd Floor, #301

05/01/2014 17:52 BRAZ - Request in queue for Planning.

05/01/2014 18:00 EROO - In active planning

05/07/2014 16:02 EROO - In Q for estimation

05/29/2014 15:02 TMIL - This estimate has been completed and sent to the customer. Valued at \$9,810.

06/16/2014 13:12 BRAZ - Received authorization from A.Turner using index 147771. Per G.Garfield this includes flooring material.

05.18.15 - Refund of \$77.50 being issued to customer, the amount was already taken during the 09.30.14 closure. BLS

3/31/2015	Labor	(\$135.00)
3/31/2015	Labor	(\$90.00)
3/31/2015	Labor	(\$67.50)
3/31/2015	Labor	(\$45.00)
3/31/2015	Labor	(\$67.50)
3/31/2015	Labor	(\$90.00)
3/31/2015	Labor	(\$67.50)
5/18/2015	Other	(\$77.50)

FO-305272 147771|721Y4|0 OFFICE OF SCHOLARSHIPS & FIN AID Finished**\$75.00**

contact: Gabriela Garfield
 contact_email: gabriela@wayne.edu
 contact_ph: 7-3049
 desired_date: 01/17/2014
 funding_source: 147771
 funding_year: 2015

preferred_billing_method: Direct

project_description: Need to have the cables/lines placed behind wall from TV that has already been hung on the wall, outlet needs covered as well. Conference Room, #302, 3rd floor.

project_name: Conference Room Cables

Brazen 01/05/2015 14:59 - Received authorization from A.Turner using index 147771.

Brazen 12/23/2014 09:30 - Appears to be JDI; web email sent to confirm.

5/29/2015	Other	\$75.00
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FO-305875 133121|721Y4|0 SOM - Facilities & Support Service Finished**\$313.76**

desired_date: 02/01/2015
 funding_source: 133121
 funding_year: 2015

preferred_billing_method: Direct

project_description: Just do it on account 133121. Please laminate or identify a way to cover roughly 2000 (seriously) screw holes from award plaques which were removed.

project_name: Laminate awards board Scott Hall lobby

Brazen 01/12/2015 10:51 - Spoke to Bob; he emailed pictures. Need to cover/replace existing. Approved using account listed.

FO-306523 165102|721Y4|0 Office AVP for Human Resources Completed \$95.00

contact: Kimberly Elms
 contact_email: aa49345@wayne.edu
 contact_ph: 7-2129
 desired_date: 1/23/15
 funding_source: 165102
 funding_year: 2015
 preferred_billing_method: Direct
 project_description: Just Do It request to assemble 1 temporary cubicle using existing cubicle parts from A/AB until permanent cubicle is delivered and installed for the new position.
 project_name: HR Region A temporary cubicle set-up for new position
 Deb Brazen 01/20/2015 09:54 - Received authorization per K.Elms using index listed.

4/29/2015 Labor \$95.00

FO-308848 133121|721Y4|0 SOM - Facilities & Support Service Finished \$6.59

contact: David Barnett
 contact_email: d.barnet@med.wayne.edu
 contact_ph: 313.577.3233
 desired_date: February 27, 2015
 funding_source: Account # 133121
 funding_year: 2014-15
 preferred_billing_method: Direct
 project_description: In men's locker room (room 114)-Patch and paint men's shower.
 project_name: Patch and Paint Shower - Men's Locker Room
 Deb Brazen 02/09/2015 15:35 - JDI; received authorization from D.Barnett per R.Gagnier using index listed.

5/21/2015 Other \$6.59

FO-310896 120841|721Y4|0 LISP INSTRUCTION ADMINISTRATION Finished \$190.00

contact: Leo
 contact_email: ac9207@wayne.edu
 contact_ph: 7-5648
 desired_date: 08/14/2015
 funding_source: n/a
 funding_year: 14/15
 preferred_billing_method: Direct
 project_description: Floor in digital lab needs replacing.
 project_name: Digital Student Lab floor
 Brazen 03/05/2015 17:14 - Received authorization from R.Beatty using index 120841.
 Miller-Swift 03/04/2015 16:57 - This estimate has been completed and sent to the customer. Valued at \$12,300.
 Claudia 02/10/2015 15:23 - Transitioned to Estimation.
 Claudia 02/06/2015 09:37 - Initial meeting scheduled for 2/10 at 9am.
 Brazen 02/05/2015 22:52 - Request in queue for Planning - Padilla de Hernandez.

5/8/2015 Labor \$190.00

FO-310919 176502|721Y4|0 Hummer, Joseph Completed \$285.00

contact: Karen Wilson
 contact_email: karen@eng.wayne.edu
 contact_ph: 7-9910
 desired_date: 03/11/2015
 funding_source: 176502
 funding_year: 2015
 preferred_billing_method: Direct
 project_description: Civil Engineering would like to replace carpet in (4) four of their offices and possibly more. The offices are 2170, 2162, 2158 and 2163. They would like this done immediately.
 project_name: Civil Carpet
 Brazen 03/05/2015 17:17 - Received authorization from L.Trocchio using index 176502; index is not in the system.
 Miller-Swift 02/27/2015 15:52 - This estimate was completed and sent to the customer. Valued at \$8,410.
 Miller-Swift 02/19/2015 14:40 - Left message for Karen today to schedule site visit.
 Brazen 02/17/2015 15:26 - Request in queue for Estimate - Miller-Swift.

5/8/2015 Labor \$285.00

FO-312722 133461|721Y4|0 Medicine - Equipment Repairs**Project is under construction****\$2,850.00**

contact: David Barnett

contact_email: david.r.barnett

contact_ph: 313.577.3233

desired_date: March 30. 2015

funding_year: 2014/15

preferred_billing_method: IRB

project_description: Removal, disposal of obsolete, broken, nonfunctional research equipment from Lande, Elliman & Scott Hall to 1200 Holden to be disposal/crap, or reuse.

project_name: SOM Research Equipment Moves and Disposal

Brazen 03/27/2015 16:50 -

Received authorization from L.Klain using index 1-33461.

Yarrington 03/17/2015 14:01 - Request in queue for closing; web email sent to customer.

Yarrington 02/25/2015 14:59 - 30 Day Reminder Notice; web email sent to customer.

Miller-Swift 01/30/2015 16:20 - This estimate has been completed and sent to the estimate. Valued at \$42,400.

Brazen 01/26/2015 16:40 - In queue for Estimate - Miller-Swift and Crist.

4/17/2015 Labor \$855.00

5/1/2015 Labor \$1,425.00

5/8/2015 Labor \$570.00

FO-315245 120031|721Y4|0 Business Administration**Cancelled****(\$300.00)**

contact: Ferna Childs

contact_email: eb9411@wayne.edu

contact_ph: 313-577-4501

desired_date: 04/27/2015

project_description: Requesting an estimate on furniture move from Properties to Rm

230 Rands House. We would also like to disassemble and move

some furniture from Rm. 230 Rands House to the School of

Business Prentis Building. Also we would like 2 work stations

dissembled and moved to Rm 230 Rands House. Please bring

estimator and project manager when doing estimate.

project_name: Furniture Move

Brazen 04/20/2015 09:15 - received authorization from F.Childs using index 120031.

Miller-Swift 04/02/2015 16:07 - This estimate has been completed and sent to the customer. Valued at \$1,400.

Brazen 03/26/2015 15:09 - In queue for Estimate - Moves.

5/13/2015 Other (\$300.00)

FO-315322 336330|721Y4|0 PSYCHIATRY ADMINISTRATION30**Project is under construction****\$237.50**

contact: Pam Peter

contact_email: ppeter@med.wayne.edu

contact_ph: 724-464-4220

desired_date: 04/24/2015

funding_source: 336330

funding_year: FY15

preferred_billing_method: Direct

project_description: 6-Apr-15

WSUPG Psychiatry-Livonia Clinic

Pick up and dispose of e-waste from: 16836 Newburgh Rd., Livonia, MI 48154

Contact: Pamela Peter, 734-464-4220

Livonia eWasteLocationDetailsModelWSU#

CPURm 18Optiplex780none

MonitorRm 18Dellnone

PrinterRm 18HP Laser6Pnone

ScannerHallwayScanJet6200Cnone

PrinterHallwayHP Laser1100none

CopierHallwayCanonNP6030none

Index # to use: 336330

project_name: E-Waste pickup WSUPG Livonia Psychiatry

Brazen 04/21/2015 11:10 - Received authorization from E.Roggenbuck using index listed.

Miller-Swift 04/13/2015 16:30 - This estimate has been completed and sent to the customer. Valued at \$400.

Miller-Swift 04/08/2015 16:04 - Contacted customer (Pam) and confirmed SOW and informed that Nate will contact her next week.

Brazen 04/06/2015 17:57 - In queue for Estimate - Moves.

5/8/2015 Labor \$237.50

FO-315351 120031|721Y4|0 Business Administration**Completed****\$95.00**

project_description: Rm. 306 needs carpet cleaning, new painting, and removal of wall shelves. Thank you.

project_name: Meyer and Anna Prentis Bldg. Rm 306

Brazen 04/20/2015 09:16 - Received authorization from F.Childs using index 120031.

Miller-Swift 04/02/2015 15:27 - This estimate has been completed and sent to the customer. Valued at \$2,030.

Brazen 03/26/2015 15:15 - In queue for Estimate.

4/23/2015 Labor \$95.00

FO-315586 143301|721Y4|0 Biomedical Engineering Admin**Project is under construction****\$190.00**

contact: Traci Ciarelli
contact_email: traci.ciarelli@wayne.edu
contact_ph: 313-577-8321
desired_date: ASAP
funding_source: 143301
funding_year: 2015
preferred_billing_method: To Be Determined
project_description: 2 chest freezers stored in room 1327 on the first floor
need to be removed. Alternate contact # cell 313-622-6243
project_name: Removal of Chest Freezers
Brazen 04/24/2015 18:02 - Received authorization from L.Trocchio using index 143301.
Brazen 04/20/2015 23:19 - Appears to be JDI; web email sent to confirm.

5/8/2015 Labor \$190.00

FO-315610 447766|721Y4|0 SKILLMAN - REMOVAL OF 4 TABLES**Project is under construction****\$237.50**

desired_date: 04/17/2015
funding_source: 447766
funding_year: 2015
preferred_billing_method: IRB
project_description: Move 3 draw legal file cabinet from Hecker House to Freer House. Move 2 draw file cabinet from 3rd floor to the basement move 4 draw file cabinet from basement to 2nd floor carriage house. Move broken table to property or dispose of from 1st floor carriage house.
project_name: move file cabinet
Brazen 04/27/2015 09:29 - Received authorization from A.Yancey using index 447766.
Brazen 04/20/2015 23:31 - Appears to be JDI; web email sent to confirm index.

5/8/2015 Labor \$237.50

FO-316049 120585|721Y4|0 EDUC BUILDING REPAIRS & ALTERATION**Project is under construction****\$250.00**

contact: Donna Carroll
contact_email: decarroll@weayne.edu
contact_ph: 577-8116
desired_date: 04/30/2015
funding_source: To Be Determined
funding_year: 2015
preferred_billing_method: To Be Determined
project_description: Intercom System to be installed at the entrance, so that incoming people would have to answer questions before entry.
project_name: Early Childhood Center
Brazen 05/01/2015 09:06 - Received authorization from D.Cooper using index 120585.
Brazen 04/24/2015 15:12 - Estimate sent valued at \$3,165.
Albaari 04/13/2015 16:38 - Project request is in queue for an estimate.
Albaari 04/09/2015 11:06 - Met on site with Placidia Frierson & Tony/ESS confirmed SOW. Will complete planning once ESS provides an estimate for work.
Kidest Albaari 04/07/2015 14:20 - Project request is in active Planning
Brazen 04/07/2015 13:31 - In queue for Planning.

5/1/2015 Other \$250.00

FO-316106 165143|721Y4|0 Human Resources**Project is under construction****\$95.00**

contact: Kimberly Elms
contact_email: aa4934@wayne.edu
contact_ph: 7-2129
desired_date: 11/16/14
funding_source: 165102
funding_year: 2015
preferred_billing_method: Direct
project_description: Provide space alternative for cubicle reconfiguration in suite 154 Lande, to accommodate a total of: 5 HR Administrators (currently 2), 2 HR Coordinators (currently 1) and an additional Talent Mgt. Coordinator within the suite.
project_name: HR MPN Region Cubicle Reconfiguration
Deb Brazen 05/01/2015 16:12 - Using index 165143 per K.Elms; Nate will JDI.
Brazen 03/19/2015 17:33 - Reached out to IE for a second time and still have heard nothing.
Brazen 02/13/2015 14:31 - Rescheduled to meet at Lande Weds 2-18-15.
Brazen 11/10/2014 09:51 - Meeting with Kimberly and IE 11/11.

5/8/2015 Labor \$95.00

FO-316601 773001|721Y4|0 CSC Equipment Replacement**Finished****\$300.00**

desired_date: 07/31/2015
funding_year: 2015
project_description: Estimate to paint walls in room 184.1 and replace damaged floor carpet tiles. Carpet tiles will be provided by department.
project_name: Room 184.1
Brazen 05/05/2015 08:56 - Received authorization from W.Doucet using index 773001.
Brazen 05/01/2015 15:10 - Bella reviewed the request with the customer. Estimate sent valued at \$2,465.
Brazen 04/20/2015 23:20 - In queue for Estimate.

FO-316605 176085|721Y4|0 Neurology Dept Administration Project is under construction \$237.50

contact: Theodora Bolesta
 contact_email: tbolesta@med.wayne.edu
 contact_ph: 577-3338
 desired_date: 05/05/2015
 funding_source: 176085
 funding_year: 2015
 preferred_billing_method: IRB
 project_description: Mover several pieces of equipment including 4 incubators and freezer from Elliman -3rd floor to Lande - 3rd floor
 project_name: Maria B equipment
 Dorothy Carter 05/05/2015 11:36 - Account index #176085 has been added to TMA system.
 Brazen 05/05/2015 09:17 - Received authorization from L.Klain using index 176085; index not in system. Changed to JDI.
 Brazen 05/01/2015 16:21 - Request in queue for Estimate.

5/8/2015 Labor \$237.50

FO-317066 153913|721Y4|0 College of Liberal Arts Omnibus Fee Project is under construction \$2,000.00

contact: Jule Wallis
 contact_email: au1145@wayne.edu
 contact_ph: 313 577 2544
 desired_date: 08/03/2015
 funding_source: Student Service Funds
 funding_year: 2015
 has_this_been_submitted_before: ON
 preferred_billing_method: Direct
 project_description: Needed electrical outlets for the WRT Zone to be placed in the floor of the room. We have the funds available but since the project order is so old, I was told to re-submit. The past work order number is: 096-247633 and was estimated at \$4,700 before PM fees and contingency fees.
 project_name: Electrical Outlets for WRT Zone
 Brazen 05/08/2015 16:39 - Received authorization from K.Mason using index 153913.
 Brazen 04/21/2015 10:20 - Replaces 247633. Estimate valued at \$20,920. Confirming index and scope.

5/15/2015 Other \$2,000.00

FO-317108 124946|721Y4|0 Science Support Completed \$190.00

contact: Krystyn Purvis
 contact_email: krystynpurvis@hotmail.com
 contact_ph: 7-2805
 desired_date: 2/23
 funding_source: 124946
 funding_year: 2015
 preferred_billing_method: Direct
 project_description: Removal of 4 large items: 2 Dairy Case Refrigerators, 1 refrigerator and WVR Scientific Refrigerator/Freezer
 Call Krystyn Purvis for room Number in Shapero
 project_name: Removal of Refrigerator/Freezers
 Brazen 05/13/2015 09:03 - Received authorization from L.Dezur using index 124946; index not in system.
 Miller-Swift 02/12/2015 13:37 - This estimate has been completed and sent to the customer. Valued at \$800.
 Brazen 02/11/2015 16:51 - In queue for Estimate.

5/13/2015 Labor \$190.00

FO-317178 122101|721Y4|0 Bioengineering Center Admin.0 Completed \$95.00

contact: Anne Clayton
 contact_email: anne.clayton@wayne.edu
 contact_ph: 7-577-0688
 desired_date: 01/27/2015
 funding_source: 122101
 funding_year: 2015
 preferred_billing_method: Direct
 project_description: There are some work benches and furniture that needs to be rearranged in room 0325. Anne Clayton is available on Tuesdays, Thursdays and Fridays to oversee. Thank you.
 project_name: Rearranging Room 0325
 Brazen 05/13/2015 16:46 - Received authorization from A.Childrey using index 122101.
 Sandy Yarrington 02/25/2015 15:05 - 30 Day Reminder Notice; web email sent to customer.
 Brazen 01/30/2015 11:41 -Appears to be JDI; Nate will confirm.
 Flintoff 01/27/2015 09:40 - Request in active Planning. Appears to be Just Do It - confirming with customer.
 Brazen 01/23/2015 16:48 - In queue for Planning - Flintoff.

5/13/2015 Labor \$95.00

FO-317685 147571|721Y4|0 University Advising Center**Project is under construction****\$700.00**

contact: Leo T.
contact_email: ac9207@wayne.edu
contact_ph: 7-5648
desired_date: 06/01/2015
funding_source: n/a
funding_year: 14/15
preferred_billing_method: Direct
project_description: Want to get an estimate to replace the orange carpet in front of the entrance to 1600 Adamany.
project_name: Small carpet replace outside 1600
Brazen 05/13/2015 16:51 - Received authorization from A.Turner using index 147571.
Yarrington 04/24/2015 15:29 - No response; close after 5/2/15.
Yarrington 03/17/2015 13:57 - Request in queue for closing; web email sent to customer.
Yarrington 02/19/2015 15:03 - 30 Day Reminder Notice; web email sent to customer.
Miller-Swift 01/16/2015 15:42 - This estimate has been completed and sent to the customer. Valued at \$7,200.
Miller-Swift 01/13/2015 14:28 - Spoke to Leo today & scheduled a site visit 1/14/2015 @10am.
Brazen 01/12/2015 10:55 - Request in queue for Estimate - Miller-Swift.

5/21/2015 Other \$700.00

FO-317868 171745|721Y4|0 Equipment Enhancement**Project is under construction****\$600.00**

contact: Deb Ashcraft
contact_email: d_ashcraft@wayne.edu
contact_ph: 313-577-5824
desired_date: 3-31-2015
funding_source: 146242
funding_year: 2015
preferred_billing_method: To Be Determined
project_description: Take lights from room 0316 and put them into room 0302 and take two lights down in room 0312 and install new lights already purchased. Need something done ASAP
project_name: Light up my life
Dorothy Carter 05/20/2015 16:12 - Account index 171745 has been added to the TMA system.
Brazen 05/20/2015 13:52 - Received authorization from A.Yancey using 171745. Index not in system. Please see Deb Ashcraft for revised scope.
Miller-Swift 04/01/2015 18:43 - This estimate has been completed and sent to the customer. Valued at \$7,810
Flintoff 03/09/2015 08:57 - Planning complete. Request has been moved to Estimating queue.
Flintoff 03/06/2015 15:54 - Request is in active Planning. Met with customer today to review scope. Working on narrative.
Brazen 03/06/2015 13:43 - In queue for Planning.

5/21/2015 Other \$600.00

164141|781|0 Grounds Revenue**\$2,877.44****FO-315961 168081|721Y4|0 Commencement****Finished****\$71.82**

Services needed for the May Commencement ceremonies. On Monday, May 4 please pick up the WSU Seal, Large Banners and Tunnel Cover and deliver to Ford Field - Tunnel Storage Area. Charges may be billed to account #168081.

5/4/2015	Labor	\$14.68
5/4/2015	Labor	\$13.89
5/4/2015	Labor	\$14.68
5/4/2015	Labor	\$13.89
5/4/2015	Labor	\$14.68

FO-315964 168081|721Y4|0 Commencement**Finished****\$361.14**

Services requested for May Commencement ceremonies. On Tuesday, May 6 please pick up the following supplies and deliver to Ford Field. Supplies include, but are not limited to, regalia boxes, banners, bases, poles, signage, t-shirts, podiums, two flats of diploma covers (in AAB garage) and misc. supplies. Will also need to pick up wardrobe cabinet from the Board of Governors Office (FAB). On Wednesday, May 6 will need to pick up diplomas from the Graduate School (5057 Woodward) and musical instruments and stands from the Music Department.
All supplies will need to be picked up on Friday morning, May 8 from Ford Field and returned to appropriate departments. Charges may be billed to account #168081.

5/6/2015	Labor	\$31.80
5/6/2015	Labor	\$31.80
5/6/2015	Labor	\$30.10
5/6/2015	Labor	\$30.10
5/6/2015	Labor	\$31.80
5/8/2015	Labor	\$31.80
5/8/2015	Labor	\$30.10
5/8/2015	Labor	\$31.80
5/8/2015	Labor	\$30.10
5/8/2015	Labor	\$31.80
5/14/2015	Other	\$49.94

FO-316878 127981|721Y4|0 Dean Fine, Perf & Comm Arts Adminn**Finished****\$1,254.90**

Move surplus furniture from rooms 2314,2318 and 2320 Old Main to the property office. Please contact Lee Dyament at 7-2614. THIS MUST BE DONE ON 5/20/15 IF POSSIBLE
Dorothy Carter 05/08/2015 11:22 - Approval received via e-mail dated 5/8/15 from Business Manager, Joan Ferguson to charge account index 127981
Dorothy Carter 05/07/2015 12:45 - Please have your Business Manager e-mail ad4634@wayne.edu to identify and approve the account index number to charge for this service. Thanks, Dorothy Carter

5/20/2015	Labor	\$134.53
5/20/2015	Labor	\$127.33
5/20/2015	Labor	\$134.53
5/20/2015	Labor	\$134.53
5/21/2015	Labor	\$122.30
5/21/2015	Labor	\$115.75
5/21/2015	Labor	\$122.30
5/21/2015	Labor	\$122.30
5/26/2015	Labor	\$61.15
5/26/2015	Labor	\$57.88
5/26/2015	Labor	\$61.15
5/26/2015	Labor	\$61.15

FO-317089	221246 721Y4 0	Student Affairs Activity Fund	Finished	\$1,091.74
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contact: Allison Gherardini
contact_email: agherard@med.wayne.edu
contact_ph: 313-577-1459
desired_date: 05/18/2015
funding_source: 221246
funding_year: 2015
preferred_billing_method: IRB
project_description: Transport items to Fox Theatre on 5/18 @ 7:15 am at Scott Hall and pick up from Fox on 5/19. Items from Scott Hall include, Podiums, gown racks, empty regalia boxes, clothing bins, signage, flags and diplomas. From Main Campus BOG Gown cabinet and large WSU Banner (special events-Jeff Block)
project_name: SOM Commencement
Dorothy Carter 05/12/2015 15:14 - Approval received from Larry Klain to charge account index 221246.
Dorothy Carter 05/07/2015 13:28 - Please have your Business Manager e-mail ad4634@wayne.edu to identify and approve the account index number to charge for this service. Thanks, Dorothy Carter

5/18/2015	Labor	\$146.76
5/18/2015	Labor	\$146.76
5/18/2015	Labor	\$138.90
5/18/2015	Labor	\$146.76
5/18/2015	Labor	\$53.06
5/18/2015	Labor	\$36.69
5/18/2015	Labor	\$36.69
5/19/2015	Labor	\$97.84
5/19/2015	Labor	\$92.60
5/19/2015	Labor	\$97.84
5/19/2015	Labor	\$97.84

FO-317090	123831 721Y4 0	Law School Deans Office	Finished	\$97.84
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For the School of Medicine and the Law School Commencement ceremonies scheduled for Monday, May 18, 2015, please pick up by 9:30 a.m., flags, poles and bases from SES, 4300 AAB and the Board of Governors Wardrobe Cabinet from (4231 FAB) and deliver to the Fox Theatre. Immediately following the School of Medicine ceremony (at approximately 3 p.m.) the Wardrobe Cabinet and flags must be moved to the Opera House for the Law School Commencement ceremony. On Tuesday, May 19, the above items will need to be picked up from the Opera House and delivered back to the appropriate departments. The account number for this order is 123831.

5/15/2015	Labor	\$48.92
5/15/2015	Labor	\$48.92

164351 781 0	Project Contractors	\$9,439.05
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FO-255074	176450 721Y4 0	Ofen, Noa	Completed	(\$420.65)
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contact: carol talbott
contact_email: ac0487
contact_ph: 664.2630
desired_date: 05/13/2013
funding_source: 176450
funding_year: 2013
preferred_billing_method: IRB
project_description: Please hang 5 large white boards in Dr. Noa Ofen's lab subbasement of Knapp Building, room 8.1 area. Thank you
project_name: hang white boards
04/24/2013 18:16 BRAZ - Appears to be JDI; web email sent to confirm.
06/15/2013 12:33 BRAZ - Received authorization from C.Talbott to proceed using index listed.

05.28.15 - Project completed, remaining balance can be returned the the unit's original funding source. BLS

5/28/2015	Other	(\$420.65)
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FO-274410	164111 721Y4 0	Design Services	Completed	\$1,188.78
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Replace water damaged gyp wall with block CMU, sand filled and paint walls at eh east ramp entrance (Deb's Office) - JDI.

3/19/2014	Other	\$1,188.78
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FO-276122	164111 781 0	Design & Construction Serv Rev	Completed	\$584.10
Replace water damaged gyp wall with block CMU, sand filled and paint walls at eh east ramp entrance (Deb's Office) - JDI.				
				2/27/2014 Other \$584.10
FO-305957	133121 721Y4 0	SOM - Facilities & Support Service	Completed	\$6,875.19
desired_date: 02/01/2015 funding_source: 133121 funding_year: 2015 preferred_billing_method: Direct project_description: Just do it on account 133121. Please laminate or identify a way to cover roughly 2000 (seriously) screw holes from award plaques which were removed. project_name: Laminate awards board Scott Hall lobby Brazen 01/12/2015 10:51 - Spoke to Bob; he emailed pictures. Need to cover/replace existing. Approved using account listed.				
				4/10/2015 Other \$6,875.19
FO-308873	133121 721Y4 0	SOM - Facilities & Support Service	Completed	\$881.88
contact: David Barnett contact_email: d.barnet@med.wayne.edu contact_ph: 313.577.3233 desired_date: February 27, 2015 funding_source: Account # 133121 funding_year: 2014-15 preferred_billing_method: Direct project_description: In men's locker room (room 114)-Patch and paint men's shower. project_name: Patch and Paint Shower - Men's Locker Room Deb Brazen 02/09/2015 15:35 - JDI; received authorization from D.Barnett per R.Gagnier using index listed.				
				4/10/2015 Other \$881.88
FO-310564	124071 721Y4 0	Law School General Operating	Completed	\$1,586.60
contact: Savala contact_email: same contact_ph: same desired_date: 04/06/2015 funding_year: 2015 project_description: I'm working on Dean Benson's behalf to purchase and install signage relating to Viola Liuzzo, a civil rights hero who was also a Wayne student. I can describe the project in more detail over the phone/in person. It would require identifying a vendor for the signage and installing the sign. project_name: Viola Liuzzo sign Brazen 02/26/2015 14:15 - Received authorization from R.Gordon to use index 124071. Brazen 02/26/2015 13:36 - Changed to JDI. Rooks 02/26/2015 09:07 - This project will move forward as a JDI due to time sensitivity. Sign needed for unveiling by April 3 for a University Event. Planning file placed in Debs door awaiting index from BAO. ERooks 02/25/2015 09:08 - in active planning. Plaque size and text yet to be finalized. Brazen 02/18/2015 16:45 - In queue for Planning - Rooks.				
				4/6/2015 Other \$1,586.60
FO-310861	120585 721Y4 0	EDUC BUILDING REPAIRS & ALTERATION	Completed	\$265.47
contact: Donna Carroll contact_email: decarroll@wayne.edu contact_ph: 577-8116 desired_date: 03/01/2015 funding_source: 120585 funding_year: 2014-2015 preferred_billing_method: Direct project_description: Due to the modernization of our conference rooms, we will need one electrical, (120v) outlet in each conference rooms 250, 298, 312, and 370. These rooms will have flat panel monitors installed. We may need existing electrical outlets moved in rooms 200, 204, 253 and 255. This will depend on the final installation location of the projectors. We also need a data jack installed in the Counseling Lab control room, 308.1. project_name: Conference Rooms - Update Brazen 03/05/2015 17:09 - Received authorization from D.Cooper using index 120585. Miller-Swift 03/04/2015 15:03 - This estimate has been revised and sent to the customer. Miller-Swift 02/23/2015 10:56 - This estimate has been completed and sent to the customer. Miller-Swift 02/16/2015 12:42 - Called/left message with Donna to schedule site visit. Brazen 02/16/2015 09:08 - In queue for Estimate - Miller-Swift.				
				5/7/2015 Other \$265.47

FO-310918	176502 721Y4 0	Hummer, Joseph	Completed	\$3,022.54
contact: Karen Wilson contact_email: karen@eng.wayne.edu contact_ph: 7-9910 desired_date: 03/11/2015 funding_source: 176502 funding_year: 2015 preferred_billing_method: Direct project_description: Civil Engineering would like to replace carpet in (4) four of their offices and possibly more. The offices are 2170, 2162, 2158 and 2163. They would like this done immediately. project_name: Civil Carpet Brazen 03/05/2015 17:17 - Received authorization from L.Trocchio using index 176502; index is not in the system. Miller-Swift 02/27/2015 15:52 - This estimate was completed and sent to the customer. Valued at \$8,410. Miller-Swift 02/19/2015 14:40 - Left message for Karen today to schedule site visit. Brazen 02/17/2015 15:26 - Request in queue for Estimate - Miller-Swift.				
				5/11/2015 Other \$3,022.54
FO-310919	176502 721Y4 0	Hummer, Joseph	Completed	\$591.00
contact: Karen Wilson contact_email: karen@eng.wayne.edu contact_ph: 7-9910 desired_date: 03/11/2015 funding_source: 176502 funding_year: 2015 preferred_billing_method: Direct project_description: Civil Engineering would like to replace carpet in (4) four of their offices and possibly more. The offices are 2170, 2162, 2158 and 2163. They would like this done immediately. project_name: Civil Carpet Brazen 03/05/2015 17:17 - Received authorization from L.Trocchio using index 176502; index is not in the system. Miller-Swift 02/27/2015 15:52 - This estimate was completed and sent to the customer. Valued at \$8,410. Miller-Swift 02/19/2015 14:40 - Left message for Karen today to schedule site visit. Brazen 02/17/2015 15:26 - Request in queue for Estimate - Miller-Swift.				
				5/1/2015 Other \$591.00
FO-311702	143091 721Y4 0	Electric/Computing Engg Admin	Finished	\$742.85
contact: Dories Ferris contact_email: dories@wayne.edu contact_ph: 313-577-3834 desired_date: ASAP funding_source: 143091 funding_year: 2015 preferred_billing_method: Direct project_description: Need items labeled in Lab 3321 to be removed from lab and taken to junk yard drop off as trash. project_name: 3321 Junk Yard Drop Off - JUST DO IT Brazen 03/16/2015 15:03 - Received authorization from L.Trocchio using index listed. Brazen 02/16/2015 08:59 - Requested as JDI. Web email sent to confirm.				
				4/22/2015 Other \$742.85
FO-311878	120585 721Y4 0	EDUC BUILDING REPAIRS & ALTERATION	Completed	\$170.00
contact: Donna Carroll contact_email: decarroll@wayne.edu contact_ph: 577-8116 desired_date: 03/01/2015 funding_source: 120585 funding_year: 2014-2015 preferred_billing_method: Direct project_description: Due to the modernization of our conference rooms, we will need one electrical, (120v) outlet in each conference rooms 250, 298, 312, and 370. These rooms will have flat panel monitors installed. We may need existing electrical outlets moved in rooms 200, 204, 253 and 255. This will depend on the final installation location of the projectors. We also need a data jack installed in the Counseling Lab control room, 308.1. project_name: Conference Rooms - Update Brazen 03/05/2015 17:09 - Received authorization from D.Cooper using index 120585. Miller-Swift 03/04/2015 15:03 - This estimate has been revised and sent to the customer. Miller-Swift 02/23/2015 10:56 - This estimate has been completed and sent to the customer. Miller-Swift 02/16/2015 12:42 - Called/left message with Donna to schedule site visit. Brazen 02/16/2015 09:08 - In queue for Estimate - Miller-Swift.				
				4/23/2015 Other \$170.00
FO-312702	135511 721Y4 0	NURSING	Completed	\$100.00
contact: Ruth Jensen contact_email: rjensen@wayne.edu contact_ph: 7-4104 desired_date: 03/31/2015 funding_year: 2015 project_description: Remove glass top from desk in Dean's office and clean both sides before replacing. project_name: Clean desk glass - Dean's office Deb Brazen 03/27/2015 15:25 - Received authorization from S.Clifton using index 135511.				

FO-312730 152595|721Y4|0 UNIV. LIBRARY DOCK CLEANING Completed \$265.47

contact: Leo A. Tomaszewski
 contact_email: ac9207@wayne.edu
 contact_ph: 7-5648
 desired_date: 5/1/15
 funding_source: pending
 funding_year: 14/15

preferred_billing_method: Direct

project_description: An old Security camera that is no longer in use needs to be removed along with its housing and dome. This will leave a hole in the ceiling drywall. Will need patch and paint.

project_name: Lobby Repair

Brazen 03/27/2015 16:43 - Received authorization from R.Beatty using index 152595.

Yarrington 03/17/2015 14:19 - No response; close after 3/24/15.

Yarrington 02/19/2015 15:23 - Request in queue for closing; web email sent to customer.

Sandy Yarrington 01/16/2015 15:00 - 30 Day Reminder Notice; web email sent to customer.

Miller-Swift 12/03/2014 13:36 - This estimate has been completed and sent to the customer. Valued at \$1,300.

Brazen 11/19/2014 17:17 - In queue for estimate.

5/7/2015 Other \$265.47

FO-315351 120031|721Y4|0 Business Administration Completed \$366.00

project_description: Rm. 306 needs carpet cleaning, new painting, and removal of wall shelves. Thank you.

project_name: Meyer and Anna Prentis Bldg. Rm 306

Brazen 04/20/2015 09:16 - Received authorization from F.Childs using index 120031.

Miller-Swift 04/02/2015 15:27 - This estimate has been completed and sent to the customer. Valued at \$2,030.

Brazen 03/26/2015 15:15 - In queue for Estimate.

5/1/2015 Other \$366.00

FO-316036 147771|721Y4|0 OFFICE OF SCHOLARSHIPS & FIN AID Completed \$113.00

contact: Gabriela Garfield
 contact_email: gabriela@wayne.edu
 contact_ph: 7-3049
 desired_date: 01/17/2014
 funding_source: 147771
 funding_year: 2015

preferred_billing_method: Direct

project_description: Need to have the cables/lines placed behind wall from TV that has already been hung on the wall, outlet needs covered as well. Conference Room,#302, 3rd floor.

project_name: Conference Room Cables

Brazen 01/05/2015 14:59 - Received authorization from A.Turner using index 147771.

Brazen 12/23/2014 09:30 - Appears to be JDI; web email sent to confirm.

5/19/2015 Other \$113.00

FO-316698 176306|721Y4|0 SUITS, ARTHUR Completed \$113.00

desired_date: 05/13/2015

funding_source: 176306

funding_year: 2015

preferred_billing_method: Direct

project_description: New UPS needs a four-line split single phase 30A input power outlet. Please contact Mary Wood asap to get this work done.

project_name: Lab 20 - Electrical for UPS

Brazen 05/01/2015 09:13 - Received authorization from M.Wood as a JDI using index listed.

5/19/2015 Other \$113.00

FO-317152 125141|721Y4|0 ECONOMICS ADMINISTRATION Created (\$481.91)

contact:
 contact_email:
 contact_ph:
 desired_date: 10/10/2014
 funding_source: 125141
 funding_year: 2014-15

preferred_billing_method: To Be Determined

project_description: In Room 2072: Remove from wall and discard 7 Dry Erase Boards (3' x 4'). Mount to wall 7 new Dry Erase Boards (3' x 4').

project_name: Room 2072 FAB - Dry Erase Boards

Brazen 10/08/2014 14:21 - Received IRB I489478 for \$4,070 from D.Tennile.

Miller-Swift 09/22/2014 11:58 - This estimate has been completed and sent to the customer. Valued at \$2,070.

Miller-Swift 09/17/2014 12:07 - Spoke to Delores and scheduled a SITE VISIT for 09/18/2014 @ 1:30pm

Brazen 09/16/2014 18:28 -Request in queue for Estimate.

Project completed, all invoices paid and remaining funds can be sent back to the unit's original funding source. BLS

FO-317171**Completed****\$450.50**

contact: Krystyn Purvis
 contact_email: krystynpurvis@hotmail.com
 contact_ph: 7-2805
 desired_date: 2/23
 funding_source: 124946
 funding_year: 2015
 preferred_billing_method: Direct
 project_description: Removal of 4 large items: 2 Dairy Case Refrigerators, 1 refrigerator and WVR Scientific Refrigerator/Freezer
 Call Krystyn Purvis for room Number in Shapero
 project_name: Removal of Refrigerator/Freezers
 Brazen 05/13/2015 09:03 - Received authorization from L.Dezur using index 124946; index not in system.
 Miller-Swift 02/12/2015 13:37 - This estimate has been completed and sent to the customer. Valued at \$800.
 Brazen 02/11/2015 16:51 - In queue for Estimate.

5/14/2015 Other \$450.50

FO-317181 122101|721Y4|0 Bioengineering Center Admin.0**Completed****\$106.00**

contact: Anne Clayton
 contact_email: anne.clayton@wayne.edu
 contact_ph: 7-577-0688
 desired_date: 01/27/2015
 funding_source: 122101
 funding_year: 2015
 preferred_billing_method: Direct
 project_description: There are some work benches and furniture that needs to be rearranged in room 0325. Anne Clayton is available on Tuesdays, Thursdays and Fridays to oversee. Thank you.
 project_name: Rearranging Room 0325
 Brazen 05/13/2015 16:46 - Received authorization from A.Childrey using index 122101.
 Sandy Yarrington 02/25/2015 15:05 - 30 Day Reminder Notice; web email sent to customer.
 Brazen 01/30/2015 11:41 -Appears to be JDI; Nate will confirm.
 Flintoff 01/27/2015 09:40 - Request in active Planning. Appears to be Just Do It - confirming with customer.
 Brazen 01/23/2015 16:48 - In queue for Planning - Flintoff.

5/14/2015 Other \$106.00

FO-317367 127211|721Y4|0 COMMUNICATION ADMINISTRATION**Created****(\$344.52)**

Replaces request 204658. Customer was contacted multiple times, and failed to respond. Customer agreed to have estimate performed in Oct. 2011.
 10/20/2011 MBAU - Rcvd for Estimate - MLB
 atype: Estimate_Required
 contact: Meah Tweh
 contact_email: ap2506@wayne.edu
 contact_ph: 313-577-4163
 funding_source: 127211
 has_this_been_submitted_before: ON
 preferred_billing_method: IRB
 project_description: We need a paint estimate for Ed Pappas new office 584 Manoogian Hall.
 project_name: Painting Ed Pappas' Office
 Replaces request 204658. Customer was contacted multiple times, and failed to respond. Customer agreed to have estimate performed in Oct. 2011.
 10/20/2011 MBAU - Rcvd for Estimate as 204658 - MLB;
 10/25/2011 15:45 SMY - Customer has been contacted with new req number on 10/25/11 - SY;
 10/26/2011 07:39 MBAU - Rcvd for Estimate as 211656 - MLB;
 10/28/2011 12:42 MBAU - Scope review w/ CX - MLB;
 10/31/2011 08:30 MBAU - Estimate frwd to CX - MLB;
 12/02/2011 11:52 DJC - IRB #1461375 is being placed in your box so that a work order can be processed after which D.S. will return the folder and IRB to B.S. to deposit the IRB into index 164351.
 12/05/2011 14:50 CCH2 - REc'd IRB; Returned to Bus.Serv. for IRB processing; IRB value \$970.00 - CWC;
 12/14/2011 12:12 LCAR - LC & D. Spectrum met with CX 12/7/11-LC
 12/14/2011 12:15 LCAR - Met with CX for walk-thru. CX satisfied with work completed. No punchlist items required-LC

05.18.2015 - Project reconciled and regarding balance can be returned to the unit. BLS

5/18/2015 Other (\$344.52)

contact: David Fleig
 contact_email: ah2354@wayne.edu
 contact_ph: 313-577-0845
 desired_date: Ongoing
 funding_source: TBD
 funding_year: 2014
 preferred_billing_method: IRB

project_description: Voice Transformation 2014 is a campuswide voice over IP (VoIP) project impacting several buildings and customers. Many of our IT closets on campus are very cluttered and dirty. Assistance is required to clean and clear the IT facilities and closets in anticipation of the VoIP implementation.

project_name: Voice Transformation 2014 - Telecom Closet Cleanouts

03/31/2014 15:20 BRAZ - Changed to a Custodial request.

4/1/14 lps: Chng from IServ to Est for Main

4/4/14 10:15 djc: Sent request to Custodial Services for an estimate.

04/12/2014 10:06 BRAZ - Returned to Planning.

04/14/2014 8:55 KALB - Project request is in active planning.

05/06/2014 15:49 KALB - Met with customers on 04/24/14 to review potential SOW.

05/22/14 10:23 KALB - Have scheduled with Customer for 5/28 & 5/29 to inspect the IT closets for buildings in priority 1. Also, a representative from Coverall cleaning company will join the site visit on 5/28 to assess conditions of the IT closets in order to furnish an estimate for cleaning.

06/04/2014 8:43 KALB - Conducted site visit of 11 closets to get magnitude of SOW with Customer and cleaning company. Next step is develop scope and schedule for cleaning service contract.

06/05/2014 15:18 KALB - Communicated with Customer/David Fleig a draft plan of action on the process of how to implement project.

06/10/2014 16:47 BRAZ - Reviewed project with Kidest; estimate sent to customer valued at \$12,090.

07/14/2014 16:46 BRAZ - Received authorization from W.Doucet using index 773006.

05.28.15 - The project has been completed and reconciled, remaining balance from the 09.30.14 deposit can be returned to the unit's original funding source. BLS

5/28/2015 Other (\$6,361.25)

FO-318250 147651|721Y4|0 OFFICE OF REGISTRAR

Created

(\$375.00)

contact: Doris Davis
 contact_email: dorisdavis@wayne.edu
 contact_ph: 313-577-3556
 desired_date: 08/01/2014
 funding_source: 147651
 funding_year: 2014
 preferred_billing_method: IRB

project_description: Modular furniture has about six desk drawers that need to be repaired.

project_name: Desk drawer repair

07/15/2014 17:00 BRAZ - Appears to be JDI/spoke with requestor. Web email sent to confirm index.

07/17/2014 10:27 BRAZ - Received authorization from A.Turner using index 147651.

05.28.15 - Project completed and the remaining the remaining balance can be returned to the original funding source. BLS

5/28/2015 Other (\$375.00)

Report Total: \$115,187.91