

# Unposted Charges

<b>163781 781 0 Custodial Revenue</b>				<b>\$2,849.19</b>
<b>FO-328558</b>	<b>227143 721Y4 0</b>	<b>STUDENT CENTER - CUSTODIAL SERVIC</b>	<b>Created</b>	<b>\$2,849.19</b>
REPLACES FO-298237 - STANDING WORK ORDER FOR FY16 STUDENT CENTER REGULAR CUSTODIAL SERVICE AND CUSTODIAL TECHNICIAN SERVICE.				
			7/30/2016	Other \$2,849.19
<b>163782 781 0 Custodial - SCB Custodial Svcs Rev</b>				<b>\$28,583.71</b>
<b>FO-328558</b>	<b>227143 721Y4 0</b>	<b>STUDENT CENTER - CUSTODIAL SERVIC</b>	<b>Created</b>	<b>\$28,583.71</b>
REPLACES FO-298237 - STANDING WORK ORDER FOR FY16 STUDENT CENTER REGULAR CUSTODIAL SERVICE AND CUSTODIAL TECHNICIAN SERVICE.				
			7/30/2016	Other \$28,583.71
<b>163943 781 0 Keys &amp; Cores Revenue</b>				<b>\$1,100.00</b>
<b>FO-348421</b>	<b>228300 721Y4 0</b>	<b>SOUTH HALL MAINTENANCE</b>	<b>Finished</b>	<b>\$27.50</b>
New Key Lost / Stolen Key #: blank Key Holder ID: housing Qty: one (1) box of blanks				
action: please order and release a box of the Atchinson appropriate key blanks to Mike Pines to enable him to fill a large order of replacement keys. Housing is willing to pay for the keys. JUST DO IT ASAP> discussed with M. Pines 5/24 Account #: 228300 Key number is 11210012 @ 1 box.				
			7/12/2016	Labor \$27.50
<b>FO-350149</b>	<b>228156 721Y4 0</b>	<b>DEROY APARTMENTS</b>	<b>Created</b>	<b>\$412.50</b>
This is a w/o for Cleon CleaverPlease change out bedroom and front door locksets on 18 apartments located on floors 9,10,11 so they can be locked. This is to facilitate a change in rental pattern from apartment community to dorm community.Cleon has already surveyed these and has information on the exact doors.Charge to index # 228156.				
			7/27/2016	Labor \$412.50
<b>FO-352069</b>	<b>228400 721Y4 0</b>	<b>THE TOWERS</b>	<b>Finished</b>	<b>\$330.00</b>
Open the door and change out dead batteries so the resident can get into their room.				
			7/11/2016	Labor \$330.00
<b>FO-353132</b>	<b>228200 721Y4 0</b>	<b>NORTH HALL MAINTENANCE</b>	<b>Finished</b>	<b>\$82.50</b>
Core Change Lost / Stolen Key #: Core 17AAD12 Key 340098 Key Holder ID: Donnella Johnson Qty: 2 cores 2 keys				
action: Please return the emergency core back to the front desk, Thanks Account #: 228200				
			7/27/2016	Labor \$82.50
<b>FO-353136</b>	<b>228200 721Y4 0</b>	<b>NORTH HALL MAINTENANCE</b>	<b>Finished</b>	<b>\$82.50</b>
Core Change Damaged Key #: Core 17AC11 Key 33943 Key Holder ID: Donnella Johnson Qty: 3 keys 2 cores				
action: No emergency core used. Account #: 228200				
			7/27/2016	Labor \$82.50

**FO-353137 228200|721Y4|0 NORTH HALL MAINTENANCE Finished \$82.50**

Core Change  
Lost / Stolen  
Key #: Core 17AAB35  
Key Holder ID: Donnell Johnson  
Qty: 2 cores 2 keys

action: Please return the emergency core to the front desk. Thanks  
Account #: 228200

7/27/2016 Labor \$82.50

**FO-353263 228156|721Y4|0 DEROY APARTMENTS Finished \$82.50**

Core Change  
Lost / Stolen  
Key #: Core 17BAL-7 Key 110636  
Key Holder ID: Angelica Reyna  
Qty: 2 cores 4 Keys

action: Emergency core used (#11) please return to the front desk Thanks  
Account #: 228156

7/27/2016 Labor \$82.50

**163951|781|0 Maintenance Trades Revnue \$1,642.38**

**FO-346279 227149|721Y4|0 SCB MAINTENANCE Created \$16.50**

Core ChangeNew Space AssignmentKey #: NEWKey Holder ID: Nicholas BoardQty: 3 Cores 5 Keysaction: Hello-In St. Andrews there are two rooms on the Southside that have doors with no cores or non-university cores. We would like all three doors keyed the same. Please bill to

227149.Account #: 227149

5/26/2016 Other \$16.50

**FO-347840 227149|721Y4|0 SCB MAINTENANCE Finished (\$577.50)**

Electrical outlet in Room 204B (Hilberry F) east wall on the column, is broken. The plastic face of the top outlet is cracked, making it difficult to use. Please replace the outlets.  
227149

Dorothy Carter 05/23/2016 13:01 - Received e-mail dated 5-23-16 from Shelia Premas to charge account index 227149.

Dorothy Carter 05/23/2016 10:09 - Please have your Business Affairs Officer e-mail ad4634@wayne.edu to identify and approve the account index number to charge for this service. Thank you, Dorothy Carter

7/25/2016 Labor (\$82.50)

7/25/2016 Labor (\$247.50)

7/25/2016 Labor (\$247.50)

**FO-350149 228156|721Y4|0 DEROY APARTMENTS Created \$412.50**

This is a w/o for Cleon CleaverPlease change out bedroom and front door locksets on 18 apartments located on floors 9,10,11 so they can be locked. This is to facilitate a change in rental pattern from apartment community to dorm community.Cleon has already surveyed these and has information on the exact doors.Charge to index # 228156.

7/27/2016 Labor \$412.50

**FO-350645 228184|721Y4|0 UNIVERSITY TOWERS - REIMBUR.REPAI Finished \$110.00**

door locks on rooms 302, 423, 1025 are non functional, sticking and difficult to open. this w/o accompanies request # 285760 asking these same rooms cores be changed to the building master.

Just do it

Index # 228184

7/12/2016 Labor \$55.00

7/12/2016 Labor \$55.00

**FO-351074 227149|721Y4|0 SCB MAINTENANCE Finished \$140.88**

Hello-  
The toilet seats in the lower level mens restroom are yellowing and are damaged. There are 3 toilets that need to be replaced. Please replace them and bill to 227149.

Dorothy Carter 06/27/2016 12:36 - Please have your Business Affairs Officer e-mail ad4634@wayne.edu to approve and identify the account index number to charge for this service. Thank you, Dorothy Carter ,,,,,,

7/12/2016 Part \$58.38

7/13/2016 Labor \$82.50

**FO-351236 227149|721Y4|0 SCB MAINTENANCE****Finished****\$275.00**

Room 289 has a malfunctioning mortise lockset. If one engages the deadbolt, or tries to lock the set it will not fully engage. The outside handle, if depressed, will disengage the lock. THIS ROOM IS A RESERVABLE MEETING SPACE PLEASE CONTACT NICK BOARD AT 7-1388 OR ANTHONY CARINCI AT 7-0077 TO SET A TIME TO SERVICE THE LOCK. This is important as guests are paying to use this room.

Please bill to index 227149. Shelia Primas is has been notified for approval and Dorothy Carter has been CC'd on the email.

Dorothy Carter 06/29/2016 15:49 - E-mail approval received from Shelia Primas dated 6-29-16.

7/1/2016	Labor	\$220.00
7/1/2016	Labor	\$55.00

**FO-351237 227101|721Y4|0 SCB ADMINISTRATION****Finished****\$220.00**

Main entrance doors to Hillel, the top strike screw threads are stripped in the frame. This does not allow the screws to seat letting the strike float which makes the door hard to secure.

JUST DO IT index # 227101 ASAP

7/1/2016	Labor	\$110.00
7/1/2016	Labor	\$110.00

**FO-351643 228184|721Y4|0 UNIVERSITY TOWERS - REIMBUR.REPAI Finished****\$495.00**

the main lock on the entry door will not stay lock. Security Issue.

Dorothy Carter 07/05/2016 16:06 - Per e-mail from Patrick Erne, O.T. is authorized.

7/5/2016	Labor	\$82.50
7/5/2016	Labor	\$330.00
7/5/2016	Labor	\$82.50

**FO-352069 228400|721Y4|0 THE TOWERS****Finished****\$165.00**

Open the door and change out dead batteries so the resident can get into their room.

7/11/2016	Labor	\$82.50
7/11/2016	Labor	\$82.50

**FO-352697 227149|721Y4|0 SCB MAINTENANCE****Created****\$220.00**

Disconnect steam line to absorber and disconnect condensate return to allow Trane to service unit.,,,,,,JH,,,,,7/20/16

7/20/2016	Labor	\$110.00
7/20/2016	Labor	\$110.00

**FO-352704 227149|721Y4|0 SCB MAINTENANCE****Finished****\$55.00**

Panic hardware on this door, (central stairs fire EXIT to loading dock) does not lock when opened by the panic hardware. The bolt does not fully retract. Bolt works fine when door is unlocked electronically.

Please adjust. index # 227149

7/26/2016	Labor	\$27.50
7/26/2016	Labor	\$27.50

**FO-352752 228400|721Y4|0 THE TOWERS****Finished****\$110.00**

The lock on the glass door that leads from the café to the Towers lobby is broken, will not lock.

7/20/2016	Labor	\$55.00
7/20/2016	Labor	\$55.00

**163961|721L wEngineering Supplies and Material****\$4,987.84****FO-327336 227149|721Y4|0 SCB MAINTENANCE****Created****\$4,987.84**

FO Number for Year-Long Chemicals to treat EQUIPMENT, (#034/STUDENT CTR BLDG), FY 2016.

7/22/2016	Part	\$446.27
7/22/2016	Part	\$3,791.14
7/22/2016	Part	\$750.43

**163961|781|0 Engineering Revenue****\$20,488.36****FO-327229 228167|721Y4|0 CHATSWORTH TOWERS AND ANNEX****Created****\$6,422.11**

FO Number for Year-Long Chemicals to treat EQUIPMENT (#136/CHATSWORTH TWR APT), FY 2016.

7/12/2016	Part	\$563.13
7/19/2016	Part	\$563.13
7/19/2016	Part	\$93.08
7/19/2016	Part	\$240.93
7/19/2016	Part	\$89.25
7/19/2016	Part	\$1,927.40

			7/19/2016	Part	\$178.51
			7/19/2016	Part	\$242.08
			7/22/2016	Part	\$2,524.60
<b>FO-327240</b>	<b>228156 721Y4 0</b>	<b>DEROY APARTMENTS</b>	<b>Created</b>		<b>\$2,042.25</b>
FO Number for Year-Long Chemicals to treat EQUIPMENT (#134/DEROY APT), FY 2016.					
			7/25/2016	Part	\$178.51
			7/25/2016	Part	\$3,791.14
			7/27/2016	Part	(\$481.85)
			7/27/2016	Part	(\$1,445.55)
<b>FO-328518</b>	<b>227143 721Y4 0</b>	<b>STUDENT CENTER - CUSTODIAL SERVIC</b>	<b>Created</b>		<b>\$811.12</b>
REPLACES FO-298235 - STANDING WORK ORDER FOR F.Y.16 FOR ENGINEERING SERVICES FOR STUDENT CENTER BLDG.					
			7/30/2016	Other	\$811.12
<b>FO-328520</b>	<b>228156 721Y4 0</b>	<b>DEROY APARTMENTS</b>	<b>Created</b>		<b>\$886.02</b>
REPLACES FO-298243 - STANDING WORK ORDER FOR FY16 - FOR MONTHLY ENGINEERS SERVICES					
			7/30/2016	Other	\$886.02
<b>FO-328522</b>	<b>228167 721Y4 0</b>	<b>CHATSWORTH TOWERS AND ANNEX</b>	<b>Created</b>		<b>\$886.02</b>
REPLACES FO-298257 - STANDING WORK ORDER FOR FY16, FOR MONTHLY ENGINEERING SERVICES					
			7/30/2016	Other	\$886.02
<b>FO-328523</b>	<b>228184 721Y4 0</b>	<b>UNIVERSITY TOWERS - REIMBUR.REPAI</b>	<b>Created</b>		<b>\$886.02</b>
REPLACES FO-298265 - STANDING WORK ORDER FOR FY16 FOR MONTHLY ENGINEERING SERVICES					
			7/30/2016	Other	\$886.02
<b>FO-328525</b>	<b>228300 721Y4 0</b>	<b>SOUTH HALL MAINTENANCE</b>	<b>Created</b>		<b>\$886.02</b>
REPLACES FO-298274 - STANDING WORK ORDER FOR FY16, FOR MONTHLY ENGINEERING SERVICE					
			7/30/2016	Other	\$886.02
<b>FO-328549</b>	<b>228200 721Y4 0</b>	<b>NORTH HALL MAINTENANCE</b>	<b>Created</b>		<b>\$886.02</b>
REPLACES fo-298285 - STANDING WORK ORDER FOR FY16, FOR MONTHLY ENGINEERING SERVICES					
			7/30/2016	Other	\$886.02
<b>FO-328553</b>	<b>228400 721Y4 0</b>	<b>THE TOWERS</b>	<b>Created</b>		<b>\$886.02</b>
REPLACES FO-298301 - STANDING WORK ORDER FOR FY16 FOR ENGINEERING SERVICES.					
			7/30/2016	Other	\$886.02
<b>FO-339947</b>	<b>228167 721Y4 0</b>	<b>CHATSWORTH TOWERS AND ANNEX</b>	<b>Created</b>		<b>\$4,884.00</b>
Repair steam leak on main header of Boiler "B". vendor P&F.					
			4/15/2016	Other	\$4,884.00
<b>FO-347529</b>	<b>228300 721Y4 0</b>	<b>SOUTH HALL MAINTENANCE</b>	<b>Created</b>		<b>\$359.67</b>
Atlas to top off generators.					
			5/26/2016	Other	\$359.67
<b>FO-350867</b>	<b>227149 721Y4 0</b>	<b>SCB MAINTENANCE</b>	<b>Created</b>		<b>\$653.09</b>
Purchase bleed solenoid Eldon water, engineer to install.					
			6/30/2016	Other	\$653.09
<b>163963 781 0</b>	<b>Engineering - Housing Revenue</b>				<b>\$57,818.30</b>
<b>FO-328520</b>	<b>228156 721Y4 0</b>	<b>DEROY APARTMENTS</b>	<b>Created</b>		<b>\$7,940.27</b>
REPLACES FO-298243 - STANDING WORK ORDER FOR FY16 - FOR MONTHLY ENGINEERS SERVICES					
			7/30/2016	Other	\$7,940.27
<b>FO-328522</b>	<b>228167 721Y4 0</b>	<b>CHATSWORTH TOWERS AND ANNEX</b>	<b>Created</b>		<b>\$7,940.27</b>
REPLACES FO-298257 - STANDING WORK ORDER FOR FY16, FOR MONTHLY ENGINEERING SERVICES					
			7/30/2016	Other	\$7,940.27
<b>FO-328523</b>	<b>228184 721Y4 0</b>	<b>UNIVERSITY TOWERS - REIMBUR.REPAI</b>	<b>Created</b>		<b>\$7,940.27</b>
REPLACES FO-298265 - STANDING WORK ORDER FOR FY16 FOR MONTHLY ENGINEERING SERVICES					
			7/30/2016	Other	\$7,940.27
<b>FO-328525</b>	<b>228300 721Y4 0</b>	<b>SOUTH HALL MAINTENANCE</b>	<b>Created</b>		<b>\$7,940.27</b>
REPLACES FO-298274 - STANDING WORK ORDER FOR FY16, FOR MONTHLY ENGINEERING SERVICE					
			7/30/2016	Other	\$7,940.27
<b>FO-328549</b>	<b>228200 721Y4 0</b>	<b>NORTH HALL MAINTENANCE</b>	<b>Created</b>		<b>\$7,940.27</b>
REPLACES fo-298285 - STANDING WORK ORDER FOR FY16, FOR MONTHLY ENGINEERING SERVICES					

			7/30/2016	Other	\$7,940.27
<b>FO-328553</b>	<b>228400 721Y4 0 THE TOWERS</b>	<b>Created</b>			<b>\$7,940.27</b>
REPLACES FO-298301 - STANDING WORK ORDER FOR FY16 FOR ENGINEERING SERVICES.					
			7/30/2016	Other	\$7,940.27
<b>FO-340502</b>	<b>228167 721Y4 0 CHATSWORTH TOWERS AND ANNEX</b>	<b>Created</b>			<b>\$4,884.00</b>
Repair steam leak on main header of Boiler "D". Vendor P&F.					
			4/15/2016	Other	\$4,884.00
<b>FO-344957</b>	<b>228400 721Y4 0 THE TOWERS</b>	<b>Created</b>			<b>\$5,292.68</b>
R/R cooling tower duty motor, Vendor: Arrow Pump					
			5/31/2016	Other	\$5,292.68
<b>163964 781 0 Engineering - SCB Eng Svc Rev</b>					<b>\$7,134.50</b>
<b>FO-328518</b>	<b>227143 721Y4 0 STUDENT CENTER - CUSTODIAL SERVIC</b>	<b>Created</b>			<b>\$6,764.50</b>
REPLACES FO-298235 - STANDING WORK ORDER FOR F.Y.16 FOR ENGINEERING SERVICES FOR STUDENT CENTER BLDG.					
			7/30/2016	Other	\$6,764.50
<b>FO-344463</b>	<b>228200 721Y4 0 NORTH HALL MAINTENANCE</b>	<b>Created</b>			<b>\$370.00</b>
R/R domestic water booster pump system, unit repeatedly goes into alarm					
			4/28/2016	Other	\$370.00
<b>164112 781 0 D&amp;CS Reimb</b>					<b>\$722.12</b>
<b>FO-344761</b>	<b>228200 721Y4 0 NORTH HALL MAINTENANCE</b>	<b>Created</b>			<b>\$519.92</b>
contact: samecontact_email: samecontact_ph: samedesired_date: 07/01/2016funding_source: BAOfunding_year: 2016preferred_billing_method: To Be Determinedproject_description: General update of Starbucks coffee shop on AWD. Ghafari room 120. Interior finishes, signage, HVAC, etc. all may be included. Starbucks will assign a designer and pick a GC with our oversight. project_name: Starbucks refreshBrazen 02/05/2016 16:05 - changed to JDI; web email sent to confirm index. Brazen 02/02/2016 09:01 - Accepted as 'Project Number Only'.					
			7/17/2016	Other	\$519.92
<b>FO-345638</b>	<b>228200 721Y4 0 NORTH HALL MAINTENANCE</b>	<b>Project is under construction</b>			<b>\$202.20</b>
contact: Patrick Armstrong contact_email: fv3593@wayne.edu contact_ph: 313-999-0395 project_description: Vestibule roof at Ghafari's main entrance is leaking in multiple locations. I would like a quote on replacing the roof and repairing. project_name: Roof Repair/Replace Brazen 03/16/2016 14:44 - Received authorization from G.Tilson using index 228200 for INVESTIGATION ONLY. Albaari 03/07/2016 14:56 - Met Tim Herr on site, and reviewed water test conducted in 2012. Window sealants may be the cause for water infiltration. Additional investigation planned with Peterson glazing. Albaari 03/01/2016 16:09 - Project request is in active Planning Brazen 03/01/2016 09:39 - Spoke with Kuffner, they can only do maintenance. In the queue for Planning.					
			7/26/2016	Other	\$202.20
<b>164141 781 0 Grounds Revenue</b>					<b>\$6,409.44</b>
<b>FO-328569</b>	<b>228184 721Y4 0 UNIVERSITY TOWERS - REIMBUR.REPAI</b>	<b>Created</b>			<b>\$268.23</b>
REPLACES FO-298267 - STANDING WORK ORDER - ACCOUNT # 2-28184 - UNIVERSITY TOWERS TO COVER SOUTH END OF CAMPUS SERVICES BY GROUNDS DEPARTMENT. FISCAL YEAR 16					
			7/30/2016	Other	\$268.23
<b>FO-328574</b>	<b>228156 721Y4 0 DEROY APARTMENTS</b>	<b>Created</b>			<b>\$3,209.64</b>
REPLACES FO-298247 - STANDING WORK ORDER - DEROY APARTMENTS. ACCOUNT #228156. GROUNDS FOR FISCAL YEAR 16 FOR NORTH END OF CAMPUS SERVICE.					
			7/30/2016	Other	\$268.23
			7/30/2016	Other	\$2,941.41
<b>FO-351219</b>	<b>228156 721Y4 0 DEROY APARTMENTS</b>	<b>Not Finished</b>			<b>\$2,931.57</b>
This request is for Housing Move-In Weekend August 27th and 28th, 2016. We are requesting two grounds keepers who will monitor and empty trash containers/bins during these two days starting from 7am to 5pm (time subject to change). Also, per Pat Erne these would be the same individuals who put out the signs on Saturday morning and then picked them back up on Sunday. These signs were the ones that directed people to Anthony Wayne Drive. And, per Gerry Tilson, please make sure the lawn is mowed 2 days before move-in and please turn the sprinklers off during this time also. Thank you for your assistance during this time. Dorothy Carter 06/29/2016 13:04 - Per e-mail approval from Gerald Tilson, dated 6-28-16 ok to accept this request from Susan Williams for this request.					
			7/1/2016	Labor	\$1,614.36
			7/1/2016	Labor	\$1,317.21
<b>164142 781 0 Reimbursable - Grounds Rev</b>					<b>\$2,941.41</b>
<b>FO-328569</b>	<b>228184 721Y4 0 UNIVERSITY TOWERS - REIMBUR.REPAI</b>	<b>Created</b>			<b>\$2,941.41</b>
REPLACES FO-298267 - STANDING WORK ORDER - ACCOUNT # 2-28184 - UNIVERSITY TOWERS TO COVER SOUTH END OF CAMPUS SERVICES BY GROUNDS DEPARTMENT. FISCAL YEAR 16					
			7/30/2016	Other	\$2,941.41

