

		ISSUED: <u>7/92</u>
		& 3/88
	SALARY	CLASS
TITLE: <u>Roofer</u>	SCHEDULE:	CODE: <u>SK607</u>
	SALARY	EEO
UNION: <u>Detroit Building Trades &amp; Construction</u>	GRADE: _____	CODE: <u>60</u>
<u>Trades Council</u>		E-
	FLSA: <u>Non-Exempt</u>	CLASS: <u>SK</u>

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## **POSITION PURPOSE**

Patch and maintain the rooftop surfaces of all University buildings utilizing a variety of techniques and equipment common to this trade.

## **ESSENTIAL JOB FUNCTIONS**

- Investigate water leakage and seepage to determine if caused by a roofing problem. follow water stream back to source which may require accessing crawl spaces above ceilings, in walls, etc. using necessary precautions; determine approximate rooftop location of leak based on knowledge of roofing material, angles of flow and structures and/equipment which may effect line of flow; notify proper personnel if problem does not originate from the roof.
- Patch rooftop surfaces. Locate area on roof needing attention; transport materials and equipment to roof; clear area of gravel; remove damaged roofing material and/or insulation using knives and/or saws; repair roof using proper techniques as dictated by original roofing material used. Cut and fit insulation, screening membrane, mastic and roofing paper; spread tar; nail slate; fit tile; lay rolled roofing; apply roofing cement, caulking, sealants and glues; take appropriate precautions when working with material and equipment. Remove debris from rooftop.
- Perform on-site inspection and needs assessment of campus building rooftops. Access rooftops via ladders, locked stairways, exterior fire exits and/or enclosed ladders; transport and use 30ft. extension ladders, five gallon drums of tar, screening, rolled roofing, etc.; work at any height and at any angle or pitch on rooftop.
- Maintain safe working conditions at all times by using supplies and equipment properly and taking necessary precautions. Work outdoors and in inclement weather conditions; perform duties in areas which may contain toxic fumes or agents using appropriate safety equipment and procedures; complete tasks requiring work in different positions and at different angles; transport tools and equipment to worksites throughout campus including stairwells, ceilings, rooftops, crawl spaces, fire escapes, etc.
- Perform other duties as assigned.

THIS DESCRIPTION IS INTENDED TO INDICATE THE KINDS OF TASKS AND LEVELS OF WORK DIFFICULTY THAT WILL BE REQUIRED OF POSITIONS THAT WILL BE GIVEN THIS TITLE AND SHALL NOT BE CONSTRUED AS DECLARING WHAT THE SPECIFIC DUTIES AND RESPONSIBILITIES OF ANY PARTICULAR POSITION SHALL BE. IT IS NOT INTENDED TO LIMIT OR IN ANY WAY MODIFY THE RIGHT OF ANY SUPERVISOR TO ASSIGN, DIRECT AND CONTROL THE WORK OF EMPLOYEES UNDER THEIR SUPERVISION. THE USE OF A PARTICULAR EXPRESSION OR ILLUSTRATION DESCRIBING DUTIES SHALL NOT BE HELD TO EXCLUDE OTHER DUTIES NOT MENTIONED THAT ARE OF SIMILAR KIND OR LEVEL OF DIFFICULTY.

### **MINIMUM QUALIFICATIONS**

- Possession of an authorized journeyman's license as a roofer.
- Ability to transport, use and maintain heavy tools, equipment and the full range of roofing supplies, including 5 gallon containers of tar, hammers, saws, knives, rolled roofing, cement, mastic, screens, extension ladders, trowels, etc.
- Ability to access all University building rooftops regardless of height, pitch or access route.
- Possession and maintenance of a valid Michigan vehicle operator's license and satisfactory driving record as determined by University policy.
- Ability to work in varying environmental and possible hazardous working conditions utilizing appropriate safety precautions.
- Some experience working with various roofing techniques and materials.
- Must obtain security clearance.