1. **Surveying**

**What Is It?**

The measurement of dimensional relationships as of horizontal distances, elevations, directions, and angles on the earth surfaces especially for use in locating property boundaries, plot plans, retracement of below grade utility services and structures, lot surveys, land divisions, easements, Right of Way, topographical, architectural survey.

**Who is involved?**

WSU Planner, Archivist, and Project Manager, Civil Engineer.

**How/Process**

WSU has a campus master survey plan. Check with the WSU Archivists first to determine if the survey information is current enough to utilize. The Project Manager, in collaboration with the Architect, Engineer, and Contractor define the survey requirements for the project. The Owner typically hires the surveyor, but it is not unusual for the surveyor to be contracted by the Project Architect.

**Timeline Considerations**

Winter seasonal weather conditions can make it difficult and sometimes impossible to perform surveys. Acquiring titles, deeds, variances all related to property divisions, setbacks, right of ways easements all takes months in advance of final design documents. Coordinate with the WSU Planner and Project Manager.

**Forms**

NA

**Filing**

Maintain an electronic copy on the survey on the WSU D & CS -SMS project support representative, network, PM files, at the Project site.