

ISSUED: 10/03  
Supersedes: 2/99

TITLE: <u>Laborer</u>	SALARY	CLASS
	SCHEDULE:	CODE: <u>SK618</u>
UNION: <u>Detroit Building Trades &amp; Construction</u>	SALARY	EEO
<u>Trades Council</u>	GRADE:	CODE: <u>60</u>
	FLSA: <u>Non-Exempt</u>	E-
		CLASS: <u>SK</u>

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## **POSITION PURPOSE**

Perform construction labor utilizing a wide range of techniques and equipment to assist skilled trades and other unit employees in the maintenance and modification of university facilities and structures.

## **ESSENTIAL JOB FUNCTIONS**

- Tend masons, plasterers, carpenters and other building construction crafts. Prepare, handle and transport materials to be used by mechanics of other crafts. Supply and transport materials to mechanics by bucket, hod, wheelbarrow, buggy or other motorized unit; operate forklifts at levels not in excess of nine feet. Unload, handle, and distribute all materials, fixtures, furnishings, and appliances from point of delivery to stockpiles and from stockpiles to approximate point of installation.
- Clean and clear all debris, including wire brushing of windows, scraping of floors, removal of surplus material from all fixtures within confines of structure and in building and construction area. Participate in general cleanup activities; sweep, clean, wash, and wipe construction facility, equipment and furnishings; remove, load, or burn all debris including crates, boxes; package waste material. Wash or clean walls, partitions, ceilings, windows, bathrooms, kitchens, laboratory, and all fixtures and facilitates. Clean up, mop, wash, wax, polish and dust all floors or areas.
- Erect, plank and remove all scaffolds. Build, plank, install and remove all staging, swinging and hanging scaffolds; perform related maintenance activities. Tend erection of self-supporting scaffolds or staging over fourteen feet in height or specially designed scaffolds built by Carpenters or Laborers. Access work areas which may be located at any height or angle with tools and equipment in order to dismantle scaffolds. Prepare foundation or mudsills for scaffolds.
- Fill and patch voids, crevices, etc., to correct defects in concrete caused by leakage, bulging, and sagging. Load, unload, carry, distribute and handle all rods, mesh and material for use in reinforcing concrete construction. Hoist rods, mesh and other materials except when a derrick or outrigger is utilized. Strip forms and forms in all flat arch. Move, clean, oil and carry all forms to erection site. Snap wall ties and remove tie rods; handle, place and operate nozzle, hoses, pots or hoppers on sandblasting or other abrasive cleaning equipment. Handle jacking of slip forms and all related semi and unskilled work.

THIS DESCRIPTION IS INTENDED TO INDICATE THE KINDS OF TASKS AND LEVELS OF WORK DIFFICULTY THAT WILL BE REQUIRED OF POSITIONS THAT WILL BE GIVEN THIS TITLE AND SHALL NOT BE CONSTRUED AS DECLARING WHAT THE SPECIFIC DUTIES AND RESPONSIBILITIES OF ANY PARTICULAR POSITION SHALL BE. IT IS NOT INTENDED TO LIMIT OR IN ANY WAY MODIFY THE RIGHT OF ANY SUPERVISOR TO ASSIGN, DIRECT AND CONTROL THE WORK OF EMPLOYEES UNDER THEIR SUPERVISION. THE USE OF A PARTICULAR EXPRESSION OR ILLUSTRATION DESCRIBING DUTIES SHALL NOT BE HELD TO EXCLUDE OTHER DUTIES NOT MENTIONED THAT ARE OF SIMILAR KIND OR LEVEL OF DIFFICULTY.

- Perform drilling, jackhammering and blasting. Operate all rock and concrete drills; handle, carry, lay out hoses; install all temporary lines and handle and layout all blasting mats. Handle all work connected with blasting, handling, and storage of explosives to the point where blasting, loading holes, setting fuses, making primer and exploding charges occur. Secure surfaces with wire mesh and other material and set necessary bolts and rods for proper anchorage. Perform all scaling and other rock breaking and afterblast removal; handle and lay nets and other safety devices; signaling, flagging, road guarding.
- Perform general excavation and guiding activities. Clear, excavate, fill, back-fill, grade and landscape all sites; perform all labor connected chainmen, rodmen, grade markers, etc. Wreck or dismantle buildings and all structures; break away roof materials, beams of all kinds, with use of cutting or other wrecking tools; burn or cut all steel structural beams. Break away, clean and remove all masonry and wood or metal fixtures for salvage and scrap. Handle all hooking, unhooking and signaling of salvage and scrap during crane or derrick removal. Load and unload materials carried away from the site of wrecking. Cut, clean, store, and stockpile materials in connection with work in salvage or junkyard. Clean-up and remove debris; conduct burning, back-filling and landscaping activities.
- Drive licensed vehicles for University business. Operate trucks, automobiles and hi-low safely; understand and obey all traffic laws. Pick up and deliver packages, supplies, equipment and other matter; transport personnel; run errands; assist in loading and unloading vehicles; change tires.
- Operate all hand, pneumatic, electric, motor, combustion or air-driven tools or equipment as necessary. Maintain safe-working conditions at all times by using supplies and equipment properly and taking necessary precautions. Work outdoors and in inclement weather conditions; perform duties in areas which may contain toxic fumes or agents using appropriate safety equipment and procedures; complete tasks requiring work in different positions and at different angles; transport tools, supplies and equipment to worksites throughout campus, including stairwells, ceilings, basements, rooftops, crawl spaces, mechanical rooms, etc.
- Perform related work as assigned.

### **MINIMUM QUALIFICATIONS**

- High school graduate or an equivalent combination of education and/or experience.
- Possession and maintenance of a valid Michigan vehicle operator's license and satisfactory driving record as determined by University policy.
- Ability to transport and place very heavy supplies, tools and equipment, including hand and power tools, cans of paint and tar, sledge hammers, jack hammers, wheelbarrows, furniture, ladders, sheetmetals, bags of sand, cement, lime, building materials, rubble, etc.
- Ability to access work areas at varying heights and angles from below ground level to several stories high.
- Ability to work in a variety of positions.
- Ability to work in varying environmental and possible hazardous conditions utilizing appropriate safety precautions.
- Ability to follow instruction.
- Must obtain security clearance.