

		ISSUED: <u>3/97</u> <u>7/92 & 3/88</u>
	SALARY	CLASS
TITLE: <u>Heavy Equipment Operator</u>	SCHEDULE: _____	CODE: <u>AS705</u>
UNION: <u>AFSCME</u>	SALARY	EEO
	GRADE: _____	CODE: <u>70</u>
	FLSA: <u>Non-Exempt</u>	E- CLASS: <u>AS</u>

POSITION PURPOSE

Operate heavy equipment and perform servicing and repairs on heavy equipment used for maintaining the University campus and facilities.

ESSENTIAL JOB FUNCTIONS

- Drive heavy equipment used to maintain the University campus and facilities. Operate loader, tractor, backhoe, truck and trailer, snow plow/broom, sweeper, mower, hi-low and other power equipment safely; understand and obey traffic laws; use equipment which requires the manipulation of several controls simultaneously.
- Perform routine servicing of all department vehicles. Check fuel, oil, water, anti-freeze, brake fluid, battery fluid, etc. levels; add and/or change same as necessary; change tires; install, remove, oil, grease and adjust attachments; wash and/or steam clean vehicles and attachments. Perform minor repairs on all department vehicles.
- Perform servicing, repair and maintenance on all department equipment and attachments. Install and remove season appropriate equipment attachments; perform preventative maintenance all equipment; adjust attachments within the limits of available equipment and facilities; understand and advise on capabilities of equipment.
- Keep departmental paperwork regarding equipment. Maintain service log; record maintenance activities; track inventory and usage; ensure preventative maintenance is performed timely; notify appropriate parties of need for major repairs or service to be done by others.
- Perform other duties as assigned, including those of lower level classifications.

MINIMUM QUALIFICATIONS

- High school graduate or equivalent combination of education and/or experience.
- Reasonable experience operating heavy equipment.
- Ability to remove and install heavy equipment attachments.

- Possession and maintenance of a valid Michigan vehicle operator's license and satisfactory driving record as determined by University policy.
- Knowledge of State and local traffic laws.
- Ability to work in varying environmental conditions utilizing appropriate safety precautions and procedures.
- Ability to operate heavy equipment, including loaders, backhoes, hi-lows, sweepers, snow plows, etc.
- Must obtain security clearance.
- Reasonable prior experience and/or technical training in repair and maintenance of landscape equipment.