

WAYNE STATE UNIVERSITY

MEMORANDUM

TO: Executive Officers
Deans
Directors
Chairpersons
Building Coordinators

FROM: 
James Sears, Associate Vice President for Facilities Planning & Management

SUBJECT: Holiday Closure

DATE: December 18, 2015

The University will observe the holiday closure from the end of business on Thursday, December 24, 2015 through Sunday, January 3, 2016. During that period Facilities Planning and Management will be taking steps to maximize energy cost savings. Where possible, buildings will be closed, locked down, and the temperatures reduced.

Enclosed is the final building operations plan with target temperature settings.

**Building Closure List
December 2015**

CATEGORY I BUILDINGS		
Beginning December 24 th at noon and returning to normal operation January 3, 2016 Category I Buildings will have a target temperature of 52 degrees, except for DLAR facilities and others as noted which will remain at normal temperature.		
BUILDING	ADDRESS	BUILDING NUMBER
60 West Hancock		83
110 E Warren except DLAR		637
1011 E Ferry		527
1200 Holden Except Dec 26,27,30,31 from 8 am - noon.		217
5035 Woodward		70
5057 Woodward - Except server room on 6th floor to remain at normal temps		71
5425 Woodward		67
5435 Woodward		66
5900 Second		141
5959 Woodward		199
Academic/Administrative Building except first floor for Development	5700 Cass	62
Alumni House except Apartment	441 Ferry Mall	42
Art Building	5400 Gullen Mall	40
ATEC	14500 East Twelve Mile	563
Bioengineering	818 W Hancock	169
Biological Sciences Building except DLAR; all LABS at 68F	5047 Gullen Mall	89
Bonstelle Theatre	3424 Woodward	620
Chemistry Building - ALL LABS & OFFICES at 68F; <u>Room 60 must be 72F for laser</u>	5101 Cass	7
Cohn Building	5557 Cass	48
Community Arts Auditorium	450 Reuther Mall	39
DeRoy Auditorium	5203 Cass	23
Education Building	5245 Gullen Mall	140
Elliman except DLAR & Room 1107.3	421 E Canfield	629
Engineering Building (includes Engineering Development Center)	5050 Anthony Wayne Drive	90
Engineering Technology Building	4855 Fourth	167
Eugene Applebaum Pharmacy & Health Sciences except DLAR	259 Mack	603
Faculty/Administration Building	656 Kirby	130
Purdy Library	5244 Gullen Mall	26
General Lectures	5045 Anthony Wayne Drive	150
Hilberry Theatre	4743 Cass	189
Kresge Library	5294 Gullen Mall	27

**Building Closure List
December 2015**

Land except DLAR and 3 rd Floor UPG Call Center	550 E Canfield	611
Law School Complex	468 Ferry Mall, 474 Ferry Mall, 471 West Palmer	53, 46, 49
Life Science Building except DLAR	5000 Gullen Mall	6
Mackenzie House	4735 Cass	188
Macomb Center	16480 Hall Road	591
Manoogian	906 W Warren	155
Manufacturing Engineering Building	4815 Fourth	166
Mazurek Medical Education Commons - set at 62F	320 E Canfield	608
Merrill Palmer Institute - (Knapp, Skillman, Freer House)	71 E Ferry	509, 510, 511
Music Annex	5415 Cass	41
Oakland Center	33737 Twelve Mile Road	525
Old Main except for musical instruments	4841 Cass	1
Physics Building	666 Hancock	3
Prentis	5201 Cass	22
Rackham	60 Farnsworth	499
Schaver Music Building	5451 Cass	38
School of Business Annex (Rands House)	5229 Cass	28
Science & Engineering Library	5048 Gullen Mall	8
Science Hall	5045 Cass	5
Scott Hall except DLAR and rooms 4116,4234, 4236, 4237, 4240, 4241, 4243, 4244, 4278 5106, 5215, 5229, 5234, 5236, 5250, 5248, 5324, 5275, 5344,6213, 7119 and 8327	540 E Canfield	612
Shapero Hall	5501 Gullen Mall	50
Simons Building	4809 Woodward	68
St. Andrew's Hall	918 Ludington Mall	156
State Hall	5143 Cass	16
Thompson Home	4756 Cass	504
University Theatre Offices	95 W Hancock	74
Welcome Center	42 W Warren	82
Westinghouse Building	6000 Cass	202

CATEGORY II BUILDINGS

The following buildings will be open for normal operation as noted. When closed the target temperature will be 52 degrees.

BUILDING	ADDRESS	BUILDING NUMBER
Fitness Center – Open Dec 26 - 31	5210 Gullen Mall	25
University Bookstore - Open Dec 26-31	82 W Warren	85
Matthaei Building - CLOSED December 24 through December 28 inclusive	5101 John C Lodge	80

**Building Closure List
December 2015**

December 29		
Pool - 6am - 6 pm		
Gym 111 - 9 am - 2 pm		
December 30		
Pool - 6 am - 5:30 pm		
Gym 111 - 9am - 2pm		
December 31		
Pool - 6 am - 11am		
Gym 111 - 9am - 2pm		
January 1		
Gym 111 - 9am - 2pm		
January 2		
Gym 111 -noon - 10 pm		
January 3		
Gym 111 -9am - 10 pm		
January 4		
Gym 111 -8am - 6 pm		
January 5		
Return to normal operations		
Parking Structure 1, 3 & 5		
Will be CLOSED beginning 12/24/2014 at 2pm through 1/4/2015		
Will reopen on Monday, 1/5/2015		
PARKING STRUCTURE 2 & 8		
Will be OPEN 24 hours a day throughout closure		
PARKING STRUCTURE 6		
Will CLOSE on 12/24 at 6pm and be CLOSED all day 12/25 and 1/1		
Friday, December 26 - 8:00 am to 10:00 pm		
Saturday, December 27 - 8:00 am to 10:00 pm		
Sunday December 28 - 8:00 am to 8:00 pm		
Monday December 29 - 8:00 am to 8:00 pm		
Tuesday December 30 - 8:00 ma to 8:00 pm		
Wednesday December 31 - 8:00 am to 5:00 pm		
Thursday January 1 - CLOSED		

**Building Closure List
December 2015**

Friday January 2 - 8:00 am to 10:00 pm		
Saturday January 3 - 8:00 am to 10:00 pm		
Parking Structure 4		
CLOSED 6:00 pm Dec 24, Dec 25 & Jan 1		
Open for normal hours rest of closure		
Parking Structure 7		
December 24 - 6:00 am to 6:00 pm		
December 25 - Closed		
December 26 - 6:00 am to 6:00 pm		
December 31 - CLOSED at 6:00 pm		
January 1 - CLOSED		
OPEN normal hours rest of closure		

<u>CATEGORY III BUILDINGS</u>		
Category III buildings will remain in normal operation through the closure period.		
BUILDING	ADDRESS	BUILDING NUMBER
Beecher House	5475 Woodward	64
Custodial and Grounds Services Offices	5743 Woodward	195
Data Center	5925 Woodward	193
All HOUSING units to remain in normal operation		
Mott	275 E Hancock	609
5439 Woodward (Mortuary Science)	5439 woodward	69
Parking Structures 2 and 8		
Public Safety Department	6050 Cass	203
Reuther Library	5401 Cass	36
Student Center Building	5221 Gullen Mall	34
University Services Building	5454 Cass	60
Undergraduate Library - normal temps due to construction projects over closure	5155 Gullen Mall	96
WDET-FM Radio Station, University Tower	4600 Cass	507
Tierney House	5510 Woodward Ave.	505
Integrative Biosciences	6135 Woodward Ave.	211